



# Sri Guru Gobind Singh College of Commerce

UNIVERSITY OF DELHI



## **Annual Quality Assurance Report 2016-17**

Submitted to  
National Assessment and Accreditation Council  
Bangalore

# **Annual Quality Assurance Report (AQAR)**

*for*  
**Academic Year 2016-17**



*of*  
**Internal Quality Assurance Cell (IQAC)  
Sri Guru Gobind Singh College of Commerce  
University of Delhi**

*Submitted To*  
**National Assessment and Accreditation Council  
Bangalore**

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## Part – A

### 1. Details of the Institution

<b>1.1 Name :</b>	Sri Guru Gobind Singh College of Commerce
<b>1.2 Address Line1 :</b>	Opp. TV Tower
<b>Address Line 2 :</b>	Pitam Pura, Delhi
<b>City/Town :</b>	Delhi
<b>Pin :</b>	110034
<b>State :</b>	Delhi
<b>Institution e-mail address:</b>	<i>principaloffice@sggsc.ac.in</i>
<b>Contact Nos.</b>	91-11-27321855
<b>Name of the Head of the Institution:</b>	Dr. Jatinder Bir Singh
<b>Tel. No. with STD Code:</b>	011-27321109, 011-27321528
<b>Mobile:</b>	9873241108
<b>Name of the IQAC Co-ordinator:</b>	Dr. Kawal Gill (2016-17) Dr. Harpreet Kaur (2018-19)
<b>Mobile:</b>	9212095766 , 9811700465
<b>IQAC e-mail address:</b>	iqac.sggsc@sggsc.ac.in
<b>1.3 NAAC Track ID</b>	DLCOGN21234

**1.4 NAAC Executive Committee  
No. & Date:**EC(SC)/13/A&A/32.1  
March 17, 2016**1.5 Website address:**<http://www.sggsc.ac.in>

Web-link of the AQAR:

<http://sggsc.ac.in/pdf/AQAR-2016-17.pdf>**1.6 Accreditation Details**

S. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	A	3.02	2016	5 Years
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

**1.7 Date of Establishment of IQAC (DD/MM/YYYY) :**

21/09/2016

**1.8 AQAR for the year**

2016-17

**1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))**

- i. AQAR (DD/MM/YYYY) : NA
- ii. AQAR (DD/MM/YYYY) : NA
- iii. AQAR (DD/MM/YYYY) : NA
- iv. AQAR (DD/MM/YYYY) : NA

**1.10 Institutional Status**

**University:** State  Central  Deemed  Private

• **Affiliated College**Yes No • **Constituent College**Yes No • **Autonomous college of UGC**Yes No

- **Regulatory Agency approved Institution**  
(eg. AICTE, BCI, MCI, PCI, NCI) Yes  No
- **Type of Institution**

Co-education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>
Urban	<input checked="" type="checkbox"/>	Rural	<input type="checkbox"/>	Tribal	<input type="checkbox"/>
- **Financial Status**

Grant-in-aid	<input type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>
Grant-in-aid + Self Financing	<input type="checkbox"/>	Totally Self-financing	<input type="checkbox"/>		

### 1.11 Type of Faculty/Programme

- |           |                                     |               |                                     |                |                                     |            |                                     |                  |                                     |
|-----------|-------------------------------------|---------------|-------------------------------------|----------------|-------------------------------------|------------|-------------------------------------|------------------|-------------------------------------|
| Arts      | <input checked="" type="checkbox"/> | Science       | <input checked="" type="checkbox"/> | Commerce       | <input checked="" type="checkbox"/> | Management | <input checked="" type="checkbox"/> | Engineering      | <input checked="" type="checkbox"/> |
| TEI (Edu) | <input type="checkbox"/>            | PEI (PhysEdu) | <input type="checkbox"/>            | Health Science | <input type="checkbox"/>            | Law        | <input type="checkbox"/>            | Others (Specify) | <input type="checkbox"/>            |

### 1.12 Name of the Affiliating University (for the Colleges)

University of Delhi

### 1.13 Special status conferred by Central/ State Government - UGC/ CSIR/ DST/ DBT/ ICMR etc.

- |  |                                   |                     |                                   |
|--|-----------------------------------|---------------------|-----------------------------------|
| Autonomy by State/Central Govt./University | <input type="text" value="N.A."/> | UGC-CE              | <input type="text" value="N.A."/> |
| University with Potential for Excellence   | <input type="text" value="N.A."/> | UGC-CPE             | <input type="text" value="N.A."/> |
| UGC-Innovative PG programmes               | <input type="text" value="N.A."/> | DST-FIST            | <input type="text" value="N.A."/> |
| UGC-Special Assistance Programme           | <input type="text" value="N.A."/> | DST Star Scheme     | <input type="text" value="N.A."/> |
| UGC-COP Programmes                         | <input type="text" value="N.A."/> | Any other (Specify) | <input type="text" value="N.A."/> |

## 2. IQAC Composition and Activities

2.1 No. of Teachers

13

2.2 No. of Administrative/Technical staff

1

2.3 No. of Students

60

2.4 No. of Management Representatives

1

2.5 No. of Alumni

2

2.6 No. of any other stakeholder and community representatives

1

2.7 No. of Employers/ Industrialists

0

2.8 No. of other External Experts

1

2.9 Total No. of members

79

2.10 No. of IQAC meetings held

12

2.11 No. of meetings with various stakeholders

4

Faculty

3

Students

-

Non-Teaching Staff

-

Alumni

-

Others

9

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

1.5 Lakhs

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos

International

National

State

Institution Level

(ii) Themes: NA

## 2.14 Significant activities and contributions made by IQAC

### 1. Reducing absenteeism in classrooms and bringing reforms in Internal assessment

- A rule to this effect has been introduced and implemented that no events/meetings/practice will be held before 1:00 PM for better attendance in class.
- As a joint initiative between Internal Assessment Committee of the college, the IQAC reformulated the norms for internal assessment (following the University of Delhi guidelines) to ensure student class participation and reduce absenteeism. The norms were formulated keeping in mind the interest of students especially, outstation students and those with medical and other emergencies. Fixed schedule framed for assignments and tests. Open book assignments was introduced.

### 2. Promoting Research and technology based teaching in college

- To foster and enhance quality research by faculty members, Research Committee has been constituted with an aim to escalate research projects and supplementing the faculty with necessary skills and research adeptness.
- iPads procured for faculty for creating tech friendly environment in college.
- Free of cost license of Google Suite for Education was also procured for the college. G-Suite services include unlimited email domain based email accounts and unlimited drive space and more than 43 applications free for the college.

### 3. Digitisation of Records

The process of Digitisation of documents of Accounts, Library, Administration and Governing Body commenced.

## 2.15 Plan of Action by IQAC/Outcome

*A plan of action chalked out by the IQAC in the beginning of the year towards Quality Enhancement and the outcome achieved by the end of the year \**

<b>Plan of Action</b>	<b>Achievements</b>
Mechanism for centralised collection of events information conducted by various societies/cells of college.	Registers placed in Principal Office for collection of information related to societies' events.
Electronic communication mechanism at college level for faculty and students for better communication.	Official domain based email ids were created for Faculty members as well as committees/societies in the college for establishing formal communication channel internally as well as externally.



	An IQAC Student Cell was formulated in which Student Head and 1-2 senior student representatives of all Societies/ Cell/ Class Representative of each class, each course were included.
Event Calendar for college	Event calendar was chalked out for each semester. Timeline finalised for society events and college level functions and events.
Improve attendance in classrooms and bring reforms in internal assessment.	<p>Rule was enforced that no events/meetings/practice will be held before 1:00 P.M. for better attendance in class.</p> <p>Proposal for online attendance was floated. Vendors finalised for purchase of online attendance system.</p> <p>As a joint initiative between Internal Assessment committee of the college, IQAC reformulated the norms for internal assessment (following the University of Delhi guidelines) to ensure student class participation and reduce absenteeism. The norms were formulated keeping in mind the interest of students especially, outstation students and those with medical and other emergencies.</p>
Online faculty feedback from students	Faculty feedback form was finalised and approved in staff council. Feedbacks were collected from students in the month of April 2017.
Promote Research and technology based teaching in the college.	<p>To foster and enhance quality research by faculty members, Research Committee was constituted with an aim to escalate research projects and supplement the faculty with necessary skills and research adeptness.</p> <p>iPads procured for faculty for creating tech friendly environment in college.</p> <p>Free of cost license of <i>Google Suite</i> for Education was also procured for the</p>

	college. G-Suite services include unlimited email domain based email accounts and unlimited drive space and more than 43 applications free for the college.
Digitisation of documents belonging to Accounts, Library, Administration and Governing Body	Digitisation work was started.

\* Attach the Academic Calendar of the year as Annexure.

### 2.16 Whether the AQAR was placed in statutory body

Yes  No

If Yes

Management  - Syndicate  - Any other body  -

**Provide the details of the action taken: NA**

## Part – B

### Criterion - I : Curricular Aspects

#### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / career-oriented programmes
Ph.D.	-	-	-	-
PG	01	-	-	-
UG	05	-	01	-
PG Diploma	02	-	02	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	04	-	04	02
Others	College has been appointed as a center for non-collegiate classes under the Non Collegiate Women Education Board (NCWEB), University of Delhi			
	NCWEB - 02			
	College is also a centre for School of Open Learning (SOL) classes			
	SOL - 01			
<b>Total</b>	<b>15</b>		<b>07</b>	
Interdisciplinary	<b>04</b>		<b>02</b>	
Innovative				

Level of Programme	Names of Programmes
PG	M. Com.

UG	B.Com. (Hons.), B.Com., B.A. (Hons.) Economics, B.Sc. (Hons.) Comp. Sc., B.B.E.
PG Diploma	PGDIM, DBJCC
Certificate	Certificate Course in French Language, Certificate Course in German Language, Integrated Course in Currency Commodities and Derivatives, Financial Modelling
NCWEB	B.A. Program, B.Com. Program
SOL	B.Com.

### 1.2 (i) Flexibility of the Curriculum - CBCS/Core/Elective option/Open options: **CBCS**

#### (ii) Pattern of programmes:

Pattern	Number of Programmes	Names of Programmes
Annual	3	M. Com., B.A. Program (NCWEB), B.Com. (Prog.) (NCWEB)
Semester	7	B.Com. (Hons.), B.Com., B.A. (Hons.) Economics, B.Sc. (Hons.) Comp Sc., B.B.E., PGDIM, DBJCC
Trimester		

### 1.3 Feedback from stakeholders\*

#### (On all aspects)

Alumni  Parents  Employers  Students

#### Mode of feedback:

Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The College has highly qualified and experienced faculty who have been very actively involved in the process of curriculum development at the University Level. Many

members of our faculty were part of Course Restructuring Committee during Choice Based Credit System (CBCS) implementation. Since then CBCS is being followed with no major changes in syllabus.

**1.5 Any new Department/Centre introduced during the year. If yes, give details.**

None

## **Criterion – II : Teaching, Learning and Evaluation**

### **2.1 Total no. of permanent faculty**

<b>Total</b>	<b>Assistant Professors</b>	<b>Associate Professors</b>	<b>Professors</b>
44	12	32	

### **2.2 No. of permanent faculty with Ph.D.: 26**

### **2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year**

<b>Assistant Professors</b>		<b>Associate Professors</b>		<b>Professors</b>		<b>Others</b>		<b>Total</b>	
<b>R</b>	<b>V</b>	<b>R</b>	<b>V</b>	<b>R</b>	<b>V</b>	<b>R</b>	<b>V</b>	<b>R</b>	<b>V</b>
	32								32

### **2.4 No. of Guest and Visiting faculty and Temporary/Adhoc faculty**

<b>Guest – 10</b>
-------------------

<b>Temporary - 0</b>
----------------------

<b>Adhoc - 27</b>
-------------------

### **2.5 Faculty participation in conferences and symposia:**

<b>No. of Faculty</b>	<b>International level</b>	<b>National level</b>	<b>State level</b>
<b>Attended</b>	2	20	6
<b>Presented papers</b>	5	5	
<b>Resource Persons</b>			

### **2.6 Innovative processes adopted by the institution in Teaching and Learning:**

The College promotes student centric environment through blended learning for quality education. Faculty is always encouraged to adopt technology based methods for teaching. Along with routine Teaching Methodology other methods that are being used by faculty are LCD projectors, PowerPoint presentations, Group projects, Case studies, Open Book assignments, video photography, documentary making and printing of newsletters for the respective departments.

### **2.7 Total No. of actual teaching days during this academic year: 161**

## 2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions).

As a joint initiative between Internal Assessment committee of the college, the IQAC framed fixed schedule for assignments and tests. Open book assignments were introduced.

## 2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop.

The process of curriculum development/restructuring/revision/syllabus development is carried out at the University Level. The College has highly qualified and experienced faculty were part of Course Restructuring Committee during CBCS implementation. Since then CBCS is being followed with no major changes in syllabus at the university level.

## 2.10 Average percentage of attendance of students: 66%

## 2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared (Final Year)	Division				
		Distinction %	I %	II %	III %	Pass %
B. Com.	168	29	45	12	4	89
B. Com. (Hons)	366	77	91	6	1	100
B.A. (Hons.) Economics	66	26	53	11	4	94
B.A. (Hons.) Business Economics	36	40	47	11	2	100
B.Sc. (Hons.) Computer Science	44	71	28	-	-	99
B. Tech. (Computer Science)	74	80	16	4	-	100

## 2.12 How does IQAC contribute/monitor/evaluate Teaching & Learning processes:

Regular feedback from students is taken in regard to teaching and learning methods and improvement strategies are made in accordance with the same. Regular reviews of Case studies and live studies are conducted at the departmental level.

**2.13 Initiatives undertaken towards faculty development.**

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	A six-day faculty development program on “Asset Pricing and Investment Strategies” in collaboration with Strathclyde Business School, UK was organised which in which 9 faculty from college participated.
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training/workshops/FDP conducted by other institutions	14
Summer / Winter schools, Workshops, Trainings organized by the institution	-
Others	-

**2.14 Details of Administrative and Technical staff:**

<b>Category</b>	<b>Number of permanent employees</b>	<b>Number of vacant positions</b>	<b>Number of permanent positions filled during the year</b>	<b>Number of positions filled temporarily</b>
<b>Administrative Staff</b>	29	16	None	None
<b>Technical Staff</b>	None	None	None	None



## **Criterion – III : Research, Consultancy and Extension**

### **3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution.**

We strongly believe that research is the prime source of knowledge and innovation. Knowledge generated is the basis of excellence and sustainable development of the institution. The college continually strives to inculcate the spirit of research and scientific temper in the young minds as a matter of routine through curriculum-based endeavours and research projects. The WiFi enabled campus and well-developed infrastructure viz., LCD projector aided classrooms, air-conditioned Seminar Room, Conference Room, Auditorium, Computer Labs and well-equipped centrally air conditioned three-storeyed Library enhance learning and research potentialities of the students and the faculty. Research Committee has been formed and it has been planned to enhance the number of activities in this direction. Several meetings with the staff were held and several workshops have been planned and conducted. In continuation in these lines, blue print of faculty lecture series has been designed. Initiatives have been taken to publish the journal '*Journal of Business Thought*' online also to improve citations of papers published by faculty.

### **3.2 Details regarding major projects:**

	<b>Completed</b>	<b>Ongoing</b>	<b>Sanctioned</b>	<b>Submitted</b>
Number		1		
Outlay in Rs.		10,04,400/-		

### **3.3 Details regarding minor projects:**

	<b>Completed</b>	<b>Ongoing</b>	<b>Sanctioned</b>	<b>Submitted</b>
Number		1		
Outlay in Rs.		2,29,000/-		

### **3.4 Details on research publications:**

	<b>International</b>	<b>National</b>	<b>Others</b>
Peer Review Journals	2	10	
Non-Peer Review Journals			9
e-Journals		6	
Conference proceedings	1		1

**3.5 Details on Impact factor of publications:**

Range  Average  h-index  Nos. in SCOPUS

**3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations:**

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	3	UGC	10,04,400/- (ongoing)	8,25,720/-
Minor Projects				
Interdisciplinary Projects				
Industry sponsored	1 1	KPMG Max India	29,000/- 2,00,000/-	29,000/- 2,00,000/-
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
<b>Total</b>	4		12,33,400/-	10,54,920/-

**3.7 No. of Books Published**

With ISBN No.  Chapters in Edited Books  Without ISBN No.

**3.8 No. of University Departments receiving funds from**

UGC-SAP  DPE   
CAS  DBT Scheme/funds   
DST-FIST

**3.9 For Colleges**

Autonomy  CE   
INSPIRE  DBT Star Scheme   
CPE  Any Other(Specify)

**3.10 Revenue generated through consultancy: Nil****3.11 No. of Conferences/Seminars/Conventions organised by the institute:**

Level	International	National	State	University	College
Number		1			50
Sponsoring Agencies					

**3.12 No. of faculty served as experts, chairpersons or resource persons - None****3.13 No. of Collaborations**

International  National  Any Other

**3.14 No. of linkages created during this year: None****3.15 Total budget for research for current year in Rs.:**

From Funding Agency  From Management of University/College

Total

**3.16 No. of patents received this year**

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

**3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year:**

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

**3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them: 09**

**3.19 No. of Ph.D. awarded by faculty from the Institution: 01**

**3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)**

JRF       SRF       Project Fellows       Any other

**3.21 No. of students Participated in NSS events:**

University level: 20      State level: Nil  
National level: Nil      International level: Nil

**3.22 No. of students participated in NCC events:**

University level: 78      State level: 10  
National level: 07      International level: Nil

**3.23 No. of Awards won in NSS:**

University level: Nil      State level: Nil  
National level: Nil      International level: Nil

**3.24 No. of Awards won in NCC:**

University level: Nil      State level: Nil  
National level: 01      International level: Nil

**3.25 No. of Extension activities organised**

University forum: Nil      College forum: Nil  
NCC: 3      NSS: Nil      Any other: Nil

**3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility**

S. No.	Date	Event
1	July 2, 2016	Tree Plantation Drive, Pitampura
2	July 25, 2016	Visit to Government Secondary School, Vikas Puri
3	August 27, 2016	Blood Donation Camp, Saket
4	September 4, 2016	Muskaan: Drawing and Sports Competition, Rohini
5	September 18, 2016	Blood Donation Camp, Rohini

6	October 1, 2016	Tree Plantation Drive, Gujranwala Town
7	October 13-15, 2016	Sangrah: Collection Drive, Amritsar
8	October 24, 2016	World Polio Day, Hindu College, University of Delhi
9	October 25-26, 2016	Diwali Stalls, SGGSCC, University of Delhi
10	November 12, 2016	Vanprastha Old Age Home Visit, Rohini
11	December 16, 2016	Corporate Blood Donation Camp, Gurugram
12	December 30, 2016	Visit to Divya Jyoti Niwas Blind Home, Avantika
13	January 21, 2017	Meditation Camp, Navjyoti India Foundation, Karala
14	January 22, 2017	Muskaan 2.0: Drawing and Sports Competition, Rohini
15	January 25, 2017	Republic Day Celebration, Navjyoti India Foundation, Karala
16	February 5, 2017	Walk for Life, Rajpath
17	February 9, 2017	Blood Donation Camp, SGGSCC, University of Delhi
18	February 11, 2017	Siyahi: Adult Literacy Centre Inauguration, Patel Nagar
19	February 25-27, 2017	Health Camp, SDMC Girls School, Malviya Nagar
20	March 19, 2017	Mahadaan 2.0: Blood Donation Camp, Rohini
21	April 3, 2017	Polio Drive, Ashok Vihar
22	April 18, 2017	Gurukul: Sewing & Stitching Centre and Adult Literacy Centre Inauguration, Gurugram

## **Criterion – IV : Infrastructure and Learning Resources**

### **4.1 Details of increase in infrastructure facilities:**

<b>Facilities</b>	<b>Existing</b>	<b>Newly created</b>	<b>Source of Fund</b>	<b>Total</b>		
<b>Campus area</b>	40,000 sq. mts. (Total)  4424 sq. mts. ( Build up area)	Girls hostel (410 sq. mts.) (under construction)	UGC & Parent Body	40,000 sq. mts.		
<b>Class rooms</b>	44 Classrooms 6 Tutorial rooms	12	UGC & Parent Body	62		
<b>Laboratories</b>	3	-	UGC & Parent Body	03		
<b>Seminar Halls</b>	02 Seminar Halls 01 Conference Room	-	UGC & Parent Body	03		
<b>No. of important equipment purchased (≥ 10 lakh) during the current year</b>	<b>S. No.</b>	<b>Equipment</b>	<b>Configuration / Details</b>	<b>Qty.</b>	UGC & Parent Body	126
	1.	Audio Visual System	Audio Visual System and Audio System	02		
	2.	12HP VRV Equipment	12HP VRV Equipment	01		
	3.	CCTV Cameras	CP Plus as High Side	42		
	4.	Gym Equipment	<ul style="list-style-type: none"> <li>• Cross Stepper-01</li> <li>• Tread mill-1</li> <li>• Seated Rowing-01</li> <li>• Butter Fly-01</li> </ul>	05		

			• Chinam Machine-01			
	5.	Indoor Shooting Range	8 Lane 10M	01		
	6.	Apple Ipad for Faculty	Ipad Mini 2, 32 GB, WiFi + Cellular	75		
<b>Value of the equipment purchased during the year (in Rs.)</b>	<b>S. No.</b>	<b>Equipment</b>	<b>Configuration</b>	<b>Value</b>	UGC & Parent Body	4,988,329
	1.	Audio Visual System	Audio Visual System & Audio System	608,715/-		
	2.	12HP VRV Equipment	12HP VRV Equipment	664,242/-		
	3.	CCTV Cameras	CP Plus as High Side	398,984		
	4.	Gym Equipment	<ul style="list-style-type: none"> <li>• Cross Stepper-01</li> <li>• Tread mill-1</li> <li>• Seated Rowing-01</li> <li>• Butter Fly-01</li> <li>• Chinam Machine-01</li> </ul>	621,750/-		
	5.	Indoor Shooting Range	8 Lane 10M	452,138/-		
	6.	Apple Ipad for Faculty	Ipad Mini 2 32 GB WiFi + Cellular	2,242,500/		
Others						

#### 4.2 Computerization of Administration and Library:

- Biometric attendance software for non-teaching staff.
- EIMS software developed by Redox Technologies for admission, internal assessment and payroll.
- The college has Computax software from Perfect Solutions for TDS calculation and online submission. Account section uses Tally 9.0 Software for managing financial transactions.
- Library was fully computerized in 2001 through NETLIB Software. With this NETLIB Software the library has automated housekeeping services such as Acquisition, Circulation, Book Bank facility, Cataloging, newspaper, serial, stock checking, bar-coding etc.
- For visually challenged students, library has separate laptop with special software as LEX, Hindi OCR, NDVA, ABBY, Fine Reader etc.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
<b>Text Books</b>	45275	985,844.85/	1660	553,979.00/	46935	1,539,823.85/
<b>Reference Books</b>	730/ Approx.					
<b>e-Books</b>	Through DULS					
<b>Journals</b>	45	44,150/	40	48284/		
<b>e-Journals</b>	Through Delhi University Library System(DULS) &INFLIBNET					
<b>Digital Database</b>	Through Delhi University Library System(DULS) &INFLIBNET					
<b>CD &amp; Video</b>	1000/Approx.					
<b>Others (specify)</b>						

#### 4.4 Technology upgradation (overall):

	Existing	Added	Total
<b>Total Computers</b>	155	-	155
<b>Computer Labs</b>	97	-	97
<b>Internet</b>	155	-	155
<b>Browsing Centres</b>	16	-	16
<b>Computer Centres</b>	-	-	-
<b>Office</b>	25	-	25
<b>Departments</b>	15	-	15
<b>Others</b>	2	-	2



#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.):

- For effective teaching, a number of classrooms have white board, projector facility, mike systems and speakers. Teachers and speakers can use WiFi and internet facility provided by the University of Delhi.
- The college has three well-equipped air-conditioned computer labs loaded with INTEL P5 systems, printer, scanners, networking, white board, LCD projector and WiFi connectivity to students.
- The college supports EIMS software for admission, internal assessment, fees and payroll.
- Admission and IA Module of the EIMS software is updated as per the requirement of the college every year. The lab attendant & the administration staff involved in the operations of this software have trained by the college faculty.
- College has "COMPUTAX" software for tax calculation. Account section uses Tally 9.0 Software for managing financial transactions. Account section has been given training by the faculty of Computer Science Department of the college for the same.
- Library has "NETLIB" software for OPAC facility.
- The College has AMC for WiFi Server, computer systems, software and hardware.
- Technical upgradation training has been given to Accounts, Library and Administration staff from time to time depending upon software installed in these departments.
- College has started various add-on courses related to the curriculum in collaboration with the organizations for enhancing the professional skills of students and preparing them for the placements.

#### 4.6 Amount spent on maintenance in Rs.:

ICT	176000+taxes
Campus Infrastructure and facilities	19,513,191.00
Equipment	427,111.00
Others	-
Total	20,116,302.00

## **Criterion – V : Student Support and Progression**

### **5.1 Contribution of IQAC in enhancing awareness about Student Support Services:**

An IQAC Student Cell was formulated in which Student Head and 1-2 senior student representatives of all Societies/Cell/ Class Representative of each class and each course were included. Regular meetings were held with this cell to spread awareness of policies framed by college for students. Google communication method – Google Classroom was created to collect information from societies.

### **5.2 Efforts made by the institution for tracking the progression:**

Regular meetings were held with IQAC Students Cell to ensure adherence of policies designed. IQAC ensured that societies have well framed structure. It was also ensured that teacher convenors and coordinators have been appointed for each society and department. There is continuous monitoring and tracking of activities and special events by the respective coordinators and convenors of societies and departments..

### **5.3 (a) Total Number of students:**

UG	PG	Ph. D.	Others
2152	104		59

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	1245	55.18		1011	44.81

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
						776	131	36	-	15	958

Demand ratio – 100%

Dropout - 05%

**5.4 Details of student support mechanism for coaching for competitive examinations**

(If any): NA

No. of students beneficiaries: NA

**5.5 No. of students qualified in these examinations**

NET	-	SET/SLET	-	GATE	-	CAT	05
IAS/IPS etc.	-	PSC	-	UPSC	-	Others	18

**5.6 Details of student counselling and career guidance:**

- E &Y-Interview and Resume building
- KPMG Global Services- Interview Skills and Audit
- E &Y GDS Catapult event –Informal and Formal Session

No. of students benefitted **5.7 Details of campus placement:**

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
21	250	121	20

**5.8 Details of gender sensitization programmes:**

Equal Opportunity Cell(EOC) conducted a lecture on Laws and Legislations for Women in India.

**5.9 Students Activities****5.9.1 No. of students participated in Sports, Games and other events**

State/ University level	National level	International level
<input type="text" value="07"/>	<input type="text" value="06"/>	<input type="text" value="0"/>

## No. of students participated in cultural events

State/ University level

21

National level

04

International level

01

**5.9.2 No. of medals /awards won by students in Sports, Games and other events:**

Sports: State/ University level

02

National level

-

International level

-

Cultural: State/ University level

07

National level

03

International level

01

**5.10 Scholarships and Financial Support:**

	Number of students	Amount (Rs.)
Financial support from institution		
Fee Concessions	62	3,35,655/-
Scholarships	94	3,23,290/-
Financial support from government	65	3,25,000/-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

**5.11 Student organised / initiatives**

Fairs: State/ University level

06

National level

01

International level

05

Exhibition: State/ University level

0

National level

0

International level

0

**5.12 No. of social initiatives undertaken by the students:**

25

**5.13 Major grievances of students (if any) redressed:**

## **Criterion – VI : Governance, Leadership and Management**

### **6.1 State the Vision and Mission of the institution.**

The motto of the institution is “*Manas Ki Jaat Sabhae Eke Pehchanbo*” meaning “Behold All Human Race as One”.

The **Vision** of the college is to emerge as a top commerce college in India and to help students imbibe moral and spiritual values having universal acceptance.

The **Mission** of the college is to offer excellent education to all and serve the society by developing future leaders in business, academia and industry with our commitment, dedication and devotion.

### **6.2 Does the Institution has a Management Information System?**

Yes, the Institution has a well maintained Management Information System. The EIMS system allows an easy access to all students’ information, attendance and internal assessment. Proposal for the software that allows marking attendance of the students, maintaining a record of their internal assessment and managing the time table on real time basis has been floated.

Free of cost license of *Google Suite* for Education was also procured for the college. G-Suite services include unlimited email domain based email accounts and unlimited drive space and more than 43 applications free for the college. Official domain based email ids were created for faculty members as well as committees/societies in the college for establishing formal communication channel internally as well as externally.

### **6.3 Quality improvement strategies adopted by the institution for each of the following:**

#### **6.3.1 Curriculum Development**

All the departments within the institution follow the syllabi as designed by the University of Delhi. Many faculty members were active members of Board of Studies and Committee of Courses which designed restructuring of syllabus when Credit Choice Based System (CBCS) was introduced and ensured the implementation of the curriculum at the University level. The institution maintains regularity in sending feedback on the curriculum to the respective University departments.

#### **6.3.2 Teaching and Learning**

Teaching and Learning is the core of the institution and hence, given the highest priority.

All the classrooms are ICT enabled and are used by faculty and students alike for a comprehensive learning.

The institution encourages learning outside the realm of classrooms as well. For this various seminars, conferences and workshops are conducted for the students as well as the faculty members. Prominent Resource Persons from academics and industry are invited on a regular basis to keep the students abreast with the developments in all the relevant fields.

The institution is equipped with software which helps the visually impaired students to study with ease.

The institution also offers various add-on and soft skill development courses for all round development of the students.

Regular feedback from students is taken in regard to teaching and learning methods and improvement strategies are made in accordance with the same.

### **6.3.3 Examination and Evaluation**

Examination and evaluation are strictly conducted as per the framework of the University of Delhi.

The institution gives its faculty freedom to conduct internal assessment through presentations, open book tests, case studies, practical examinations or written tests as per the demand of the curriculum. The institution also conducts one set of the internal assessment examinations in a streamlined manner to give the students a complete practice of annual examination to follow. Two consecutive working days after the mid semester break are reserved for common written internal tests which are conducted for all the courses in synchronisation.

The examination committee and the internal assessment committee ensure the smooth conduct of all the examinations.

### **6.3.4 Research and Development**

The institution has been regularly publishing its annual journal, '*The Journal of Business Thought*' and strides to make continuous improvements in the same.

Multiple Faculty Development Programs are organised all around the year for enhancing knowledge and skills of the faculty members from and outside the institution.

Four Innovation Projects under the aegis of University of Delhi with 12 faculty members and 40 students were completed during the year.

The Third Biennial Convention on the topic, "*25 Years of Economic Reforms: Has India Taken Off?*" was organised successfully.

### **6.3.5 Library, ICT and physical infrastructure / instrumentation**

All the classrooms are ICT enabled and used by faculty and students alike for a comprehensive learning. Whole campus is WiFi enabled.

Biometric attendance software has been implemented for non-teaching staff.

EIMS software developed by Redox Technologies is being used for admission, internal assessment and payroll.

The college has Computax software from Perfect Solutions for TDS calculation and online submission. Tally 9.0 is also used for accounting purpose.

Library was fully computerized in 2001 through NETLIB Software. With this NETLIB Software the library has automated housekeeping services such as Acquisition, Circulation, Book Bank facility, Cataloguing, newspaper, serial, stock checking, bar-coding etc.

For visually challenged students, library has separate laptop with special software including, LEX, Hindi OCR, NDVA, ABBY, Fine Reader etc.

### **6.3.6 Human Resource Management**

Training and development programmes are organized regularly for the faculty members.

Staff members (both teaching and non-teaching) are encouraged to accept responsibilities beyond their usual responsibilities to help them to widen their knowledge and expertise in varied areas.

### **6.3.6 Faculty and Staff Recruitment**

All recruitments are done through Selection Committees constituted as per the UGC and University guidelines.

### **6.3.8 Industry Interaction / Collaboration**

ENACTUS society of college executes many major and minor projects in collaboration with industry. *Suchita Project* to build two toilets of four cubicles each to cater to 2400 people in community was funded by Max India Pvt. Ltd. *Project Tabeer and Book a Plant* were funded by KPMG.

### **6.3.9 Admission of Students**

The admission process is fully transparent and completely online as per the University guidelines.

The institution holds Open House Counselling Sessions for parents as well prospective candidates before the commencement of the admission procedure.

## **6.4 Welfare schemes for:**

### **Teaching and Non-Teaching:**

College has various welfare schemes for its teaching and non-teaching staff members like:

- Group Insurance Scheme (GIS), Children Education Allowance, Medical Reimbursement, Leave Travel Concession, Auto Loans etc.
- Child Care Leave is granted as per rules of University of Delhi.



- A branch of Punjab and Sind Bank is available in college premises with ATM facility for the convenience of staff.
- Quick Provident Fund Loan facility as per PF rules.
- Free Health checkup camps are organized regularly for staff. First Aid facility is available in campus. Doctor on demand facility is also available.
- Subsidized canteen and Café Coffee Day outlet.
- Well maintained and sanitized rest rooms.
- Gymnasium facility for staff.

### Students

- Book Bank facility for students belonging to economically weaker section.
- A branch of Punjab and Sind Bank is available in college premises with ATM facility.
- Free Health checkup camps are organized regularly in the college. First Aid facility is available in campus.
- Subsidized canteen and Café Coffee Day outlet.
- Well maintained and sanitized rest rooms.

**6.5 Total corpus fund generated:**

Rs. 6,60,000/-

**6.6 Whether annual financial audit has been done**

Yes  No

**6.7 Whether Academic and Administrative Audit (AAA) has been done?**

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

**6.8 Does the University/ Autonomous College declares results within 30 days?**

For UG Programmes  Yes  No

For PG Programmes  Yes  No

**6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?**

Not Applicable

**6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?**

Not Applicable

**6.11 Activities and support from the Alumni Association:**

The institution organises an Alumni Meet every year in the month of February. The alumni contribute manpower and financial resources in multiple events of the college.

Feedback from alumni is a valuable source of suggestions for making any improvements in the institution.

Alumni as the linking pin between the industry and college help in pitching in key resource persons for college seminars, conferences and other important events.

**6.12 Activities and support from the Parent – Teacher Association:**

Parent's feedback is taken on a regular basis.

**6.13 Development programs for support staff:**

Faculty from Computer Science Department provides support and training for EIMS software and other software installed in Administration and Accounts.

**6.14 Initiatives taken by the institution to make the campus eco-friendly:**

The institution makes conscious and voluntary efforts to ensure that more than 60% of the college area is left green. The foundation of rain water harvesting system has been laid. The ground drainage system has been spread and one of the pits for water collection has been set up. The inter-linkage of reservoir and drains have been created and the network has now become operational.

The institution has installed 20 solar light panels which is an initiative towards considerable energy saving. These solar lights help to light up the campus from 7:00 P.M. to 6:00 A.M.

The Rotaract Club of SGGSCC organises regular plantation drives to make the surroundings clean and green.

The campus is a non-smoking zone.

## **Criterion – VII : Innovations and Best Practices**

### **7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.**

- Four Industry-relevant Add-on courses were introduced by the college. These are Integrated Programme on Currency, Commodities and Derivatives (IPCCD), Financial Modeling (FM), Sales, Marketing and Life Proficiencies & Student Entrepreneurship Programme (STEP). The first two programmes are in joint collaboration with Bombay Stock Institute Limited (BIL) and the next two courses were in partnership with Global Career Smart (GCS) and Indian School of Entrepreneurship and Enterprise Development (ISEED) respectively.
- A *Cleanliness Drive* in the college was undertaken to spread awareness among students regarding *Swacch Bharat Abhiyan*.
- Seminars, lectures and interactive sessions were organised where eminent personalities and experts from diverse fields shared their knowledge and experiences with the students with an aim to help young minds to discover their entrepreneurial skills and dream big.
- Research Workshop for students was organised to acquaint them with the skills of writing a Research Paper at the undergraduate level.
- EXCEL workshop for students was conducted to disseminate among them the knowledge of EXCEL formulas and its applications.
- A seminar on breast cancer – “*Think Pink*”, was conducted in collaboration with ‘Womenite The Change Makers’.
- A six-day faculty development program on “*Asset Pricing and Investment Strategies*” in collaboration with Strathclyde Business School, UK was organised.
- A panel discussion on “*Demonetization of Indian Economy*” was conducted which enlightened the students with the intricate aspects of demonetization.
- Biennial Convention on “*25 Years of Economic Reforms: Has India Taken Off?*” was organised at Indian Habitat Center which was marked by the presence of eminent academicians and scholars from different institutes. The convention provided the audience an opportunity to understand the perspectives of industry experts regarding the various problems confronting the economy and their suggestions.
- College launched its Internship Programme- “*Vittyay- The Financial Literacy Project*” under which a seminar was conducted for the college employees to enhance their skills in digital technology.

**7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.**

- Environmental Friendly Practices – Cleanliness and Plantation Drive
- Seminars and Conferences
- Digitalization
- Establishment of Research Committee

**7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals).****Best Practice I: Diversity and Inclusiveness**

Upholding the motto “*Manas Ki Jaat Sabhe Eke Pehchaan Bo*”, meaning “Behold All Human Race As One” the college has been in the forefront to recognize the need to build an egalitarian society along with professional competence. Constant efforts are being made to ensure that all students, irrespective of their economic and social background are provided access to all college facilities and given the opportunity to build their professional knowledge as well as to shape their individual personalities.

Some of the important initiatives that foster the spirit which encourages acceptance of diversity and inclusiveness among the students are listed below:

- Since its inception, the college can boast of a Students-Aid Committee which provides fee concessions and aid to the financially weak and needy students without any discrimination. A book bank facility is specially made available to these students in order to boost their moral, motivate and help them to come forward in their academic pursuits.
- The students of the college through its Dramatic Society, Manchtantra, presents many street and stage plays addressing various social issues and evils rampant in the society thus creating an awareness regarding same in today’s youth who are the future of tomorrow.
- The Equal Opportunity Cell of the college has been continuously striving to provide assistance to underprivileged students and the minority in the campus. EOC aims to make college facilities accessible to all students irrespective of all the differences. The society ensures its better functioning through its lectures, remedial classes, career counselling and group discussions, etc.
- Jaagriti, the Enabling Unit of Sri Guru Gobind Singh College of Commerce is very active in sensitizing the college students towards differently-abled students in the college. The society organizes different workshops, seminars, lectures, visit to NGOs as part of inclusion, expansion, equity, opportunity, excellence and *Jaagriti* i.e., awareness in true sense of the word. The main feature of Jaagriti is that disabled teachers and disabled students play instrumental role for the welfare of their own and for the welfare of the

disabled community not only in the college but also outside the college. It is here that all work together for the attainment of one common motive that is, promotes social welfare.

### **Best Practice II: Entrepreneurship**

Sri Guru Gobind Singh College of Commerce aims to provide an environment in which entrepreneurial abilities of the students are nurtured and cultivated to cater to the needs of a growing economy. Primary goal is to tap the true potential of our students and to equip them for the future by providing them with the necessary entrepreneurial skills, knowledge and values. These abilities are indispensable but at the same time available at a premium cost. Realising fully well that in the coming years entrepreneurial spirit among the youth will not only create job for them but it will also have a multiplier effect on the employment opportunities, the college has taken upon itself to inculcate these young minds with an infectious energy and optimism about the power of business to shape the world for good. Helping young students to become economically independent through employment and entrepreneurship is the principal challenge that the college seeks to address mainly through the E-cell and Enactus.

Our *E-Cell* is constantly works with a focus to provide a vibrant platform to meet the different needs of students for employability. It acts as a stepping stone for our students to fulfil their professional needs and goals. The E-Cell of the college organizes various lectures, conducts seminars and provides hands on experience. BIZHAWK'17, a motivational session was conducted in February 2017 in which noted personalities Shariq Mustafa (Musician), Raman Basil (Langda Aam Production) and Evan Luthra Swati Bhargawa – Founder Cashakaro were invited to guide and motivate students. In another motivational session, Bhuvan Bam– Youtube Sensation was invited.

*ENACTUS* connects students with entrepreneurial projects. This enables them to convert opportunities to reality and thereby empowering themselves and their communities. This year ENACTUS successfully pursued two projects, *Tabeer and Book a Plant*.

*Placement Cell* is also directed towards an ardent attempt to guide and motivate the students about the placement and career opportunities. Career Councelling sessions and pre placement talks are organised in collaboration with companies like KPMG, Delloite, E&Y etc. The *academic societies* also organised lecture series, workshops, seminars and conference in which experts from fields related to their course are invited. *Achievers Talk* is organised by URJA society every year in which experts from industry are invited. *Apple Talk* was organised by Department of Computer Science in which entrepreneurs from industry were invited. Addresses by renowned CEO of companies and entrepreneurs in these programmes help in bridging the gap between today's leaders and achievers and Gen-Z who are going to be the future leaders and change -makers by achieving something worth in their lives thereby inspiring others to follow their footprints.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

#### 7.4 Contribution to Environmental Awareness / Protection

The college is extremely concerned about the Environment and Environmental issues and makes efforts to sensitize students towards the same. The college makes conscious and voluntary efforts to ensure that more than 60% of the college area is lush green. The college has a 10 acres campus. About 40% of this area is built up. The rest of the campus can be categorized as playgrounds, lawns and gardens. The campus is dotted with a large number of trees that are above six feet in height in addition to several species of shrubs and small plants.

*EcoCal* is an environmental community service program, undertaken by the college students. It aims at bringing together college and senior school students and small–medium scale enterprise/ organizations to help reduce environmental damage and take steps to minimize their impact on the environment by reducing resource consumption and adopting eco-friendly measures and practices. The students were informed about environmental issues and got training for conducting the task of auditing. Trained students conducted audits in organizations and provided their recommendations and suggestions to reduce the negative environmental impact. The audit was followed by a reaudit to assess the impact of the suggestions implemented. It helped the enterprises/ organizations to reduce their costs and promoted the 3R's (Reduce, Reuse, Recycle) of the environment.

7.5 Whether environmental audit was conducted?      Yes       No

#### 7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

##### Strengths

- Sri Guru Gobind Singh College of Commerce is the second Commerce college of University of Delhi, which gives innumerable opportunities to its students for critical thinking, openness and receptiveness to new ideas.
- The College follows the practice of inclusiveness with diverse student mix.
- The College provides holistic development to the students and works to create scientific and tech-savvy environment.
- The strategic location of the College, opposite to TV tower, Pitampura and next to Netaji Subhash Place, Metro Station, makes it well connected with various parts of the city.
- The College has very soothing and calming effect on the people. It makes conscious efforts to ensure that more than 60% of college area is left green. The College has a 10 acres campus with huge play grounds of national standards and gardens. The campus is totally environment friendly.
- The College has active placement cell which has entered its 10<sup>th</sup> year. It focuses on the placements of students in companies of repute.

- Internal Quality Assessment Cell (IQAC) plays a crucial role in the monitoring and enhancing the overall quality of education in the college.
- The College emphasizes on good practices like ban on the use of plastic bags and declaring college campus as 'No Smoking' zone.
- The College is equipped with fully automated, three-storey, airconditioned library and three computer labs.
- The College enjoys impressive infrastructure including WiFi enabled campus, state-of-the-art auditorium, seminar hall, conference hall and classrooms with projectors and laptops.
- The College has installed solar lights panels which are part of an initiative towards considerable energy saving. These lights help to light up the college campus from 7.00 p.m. to 6.00 a.m. every day.
- Enabling Unit- *Jaagriti* takes care of the needs of differently-abled students, to integrate them into the main stream and to sensitize the public at large towards issue of disability.
- The college offers excellent sports infrastructure and coaching leading to National level sports achievements.
- Equal Opportunity Cell (EOC) of the college works on issues of women empowerment, human rights and inclusive society.
- The faculty members of the college have authored many books for various undergraduate, postgraduate and professional courses which are on the recommended reading lists of many universities across India.
- *Journal of Business Thought*, the college's journal is a very reputed journal amongst academicians.
- Website of college is well-maintained and user friendly. The class-wise time table is uploaded on the website before the commencement of the new session every semester.
- The Alumni of the College are spread in diverse fields and many are in leadership positions in their respective areas.
- The college encourages faculty to consistent update their domain knowledge through refresher courses and faculty development programmes.
- The college has a very transparent, carefully planned and well administered admission process.
- The college emphasizes student-centric learning and skill development.
- The College possesses dedicated, sincere and experienced faculty and support staff whose members are experts in the respective disciplines.
- The College offers many need and merit based scholarships and fee concessions to students from marginalized and economically deprived section.

### **Weakness**

- As the College focuses on under-graduate courses, there is a need to enhance the scope and facilities for research in the college.

- Being an under-graduate college, under very few faculty members have registered for Ph.D.
- For the benefit of the students, avenues for Industrial interaction need to be developed.
- The College doesn't enjoy autonomy so it can't frame its own curriculum and evaluation process.
- The College can't raise internal resources as it is an aided college. That leads to non-salary expenses not being covered by UGC.
- The College site is off-campus.

### **Opportunities**

- The College may seek support from its well-placed alumni, in terms of information and other resources.
- The College has the option to organise add-on courses in various subjects.
- The linkage between the college and industry need to be strengthened for the benefit of the students.
- The college must organise more workshops on latest techniques to inculcate research culture and enhance technical skills of faculty.
- The college may introduce new courses related to management and languages.
- The International Cell of college may seek collaborations with foreign universities and explore in areas of student exchange programs.
- The college can tap the potential of its faculty by encouraging them towards providing consultancy services to the industry. The college can further enhance its industry academia interface.

### **Challenges**

- To understand latest developments in academic paradigm across the globe and adopting global standards.
- There is a huge gap between number of applicants and students admitted in the college. The demand ratio for various courses is quite high.
- The limitations to digital culture in all aspects is dependent on the strength of upgrading of technology which in turn is contingent on funding.
- To motivate teachers towards technical skill upgradation, research work and academic growth.
- To nurture students to win national and international awards and fellowships.
- To enhance the employability of students.



## 8. Plans of institution for next year

1. To create a mechanism for employability assessment of students by industry experts and preparing them for the future roles.
2. Extending and establishing Industry partnerships.
3. Alliance with International institutions including Foreign Universities and Colleges.
4. Creation of research corpus/fund for promoting and incentivizing research by faculty members.
5. Developing a mechanism to incentivize faculty members to engage in quality research related projects.
6. Student Exchange Program for enabling student exposure to new developments in the academic field by first-hand experience.
7. Internship opportunities for second year students to encourage skill building.
8. Endorsing incentives to increase class participation and further reduce absenteeism.
9. For inclusive growth, involvement of parents for improving student performance and regularity.
10. Appraising student details and sharing it with parents on regular basis.
11. Immediate attention to technological and infrastructural improvements for improving efficiency and speedy delivery of tasks.
12. An urgent need for developing ERP for student and teacher details encapsulating institute related processes.
13. To facilitate and market the success stories by students, faculty and other stakeholders for promoting individual and institutional development.
14. To organize a national level symposium/seminar to address employability issues.

Name: Dr. Harpreet Kaur

Name : Dr Jatinder Bir Singh



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Signature of the Coordinator, IQAC

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Signature of the Chairperson, IQAC

## Annexure I

### Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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## **Annexure II**

### **Analysis of Feedback**

The college has a systematic mechanism for feedback from students. Students are asked to submit online feedback at the end of each academic year on following points:

- Teacher Assessment
- Infrastructure and Services
- Societies and Extra-curricular Activities

This feedback is analysed and used for developing a road map of next academic year. Regular departmental level feedback is also taken from faculty and students to enhance teacher learning processes.



## CONTACT US

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