

Internal Quality Assurance Committee

Minutes of the Meeting

Agenda: Functions of IQAC discussed with all staff members in staff council meeting

Dated: 09.12.2016

A meeting of IQAC was conducted at 1:00 PM in Seminar Room with all the staff members to disseminate the information on various quality parameters that IQAC will be working.

The minutes of the previous meeting were discussed and passed by the august gathering.

The following functions of the IQAC committee were discussed with staff council:

- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution;
- Documentation of the various programmes/activities leading to quality improvement;
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;
- Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;
- Development of Quality Culture in the institution;
- Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;

- Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes;


The four Quadrant approach (Empowering Students, Empowering Faculty, Empowering Non Teaching Staff, Infrastructure) that the IQAC will be working on, was discussed with the staff members.


The following members attended the meeting:


Dr. Jatinder Bir Singh

Dr. Kawal Gill 


Dr. Harvinder Kaur

Dr. Rekha Sharma 


Dr. Deen Dayal Chaturvedi 


Dr. Gurminder Kaur 

Dr. Naveen Dua 

Dr. Manju Bhatia 

Mrs. Jasjit Kaur Kochhar

Mrs. Ushveen Kaur 

Mrs. Hersheen Kaur 

Mr. Vaibhav Puri 