Report of Faculty Development Programme on the topic
'ICT Tools for Online Teaching', 2020'

Centre of Excellence, **Sri Guru Gobind Singh College of Commerce**, University of Delhi organized a five-day Faculty Development Programme on 'ICT Tools for Online Teaching'. The programme was scheduled from 9th-13th June, 2020 on the virtual platform using Google Meet under able guidance of the Convenor, Dr. Paramjeet Kaur, Associate Professor and Head, Department of Economics, SGGSCC and co-ordinated by Ms. Ushveen Kaur, Assistant Professor, Department of Computer Science, SGGSCC. The programme was specifically meant for those involved in teaching, with a view to enable them in developing and delivering ICT competency and to be able to search and create e-resources. A good response was received from the teachers from different academic institutions. However, registration was limited to a total of 40 participants, 15 being from institutions other than SGGSCC.

The workshop consisted of five sessions, with each session of four hours. The participants were introduced to *Learning Management System* by the resource person, Dr. Parveen Kumar, Assistant Professor, MMDU, Mullana, Ambala, Haryana through two presentation/lecture-cum-discussion sessions. The participants were introduced to *Moodle*, its utility and fundamentals, creating a *Moodle Site on Gnomio*, site customization, creating a course, online assessment and attendance plug-in, including other additional features on the first two days.

The third session's resource person, Dr. K. Thiyagu, Assistant Professor, Department of Education, Central University of Kerala introduced the participants to *Google Site*, *Google Form* and *Google Classroom*. Different aspects related to these applications were also explained in detail.

The fourth session comprised an illuminating discussion on *Open Education Resources-Focus on Content Creation* by Dr. Ramesh Chander Sharma, Associate Professor, Instructional Design, Ambedkar University, Delhi and OER Ambassador, OER Foundation. This session was very motivating and most well received by the participants.

The speaker for the last day was, Dr. Satvinder Kaur, Assistant Professor, Department of Commerce, from our college. She introduced creating audio and video lectures using key softwares. The session also included a detailed demonstration of creation of YouTube channel.

The participants shared their learning experiences and each one of them found it an enthusiastic experience to get acquainted with the ICT tools for online teaching and its different facets. On the successful completion of the programme, an 'E-Certificate of Participation' was awarded to each participant followed by their feedback on the programme. Undoubtedly, the novel coronavirus crisis has come up with the thrust for reforms in online education!

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