



UNIVERSITY OF DELHI

Ref. No./Dean Exam/Lockdown 04/2020

30 May, 2020

To,
The Principal,

Reference: Measures to be adopted for conduct of Open Book Examinations (OBE) remotely for Final Semester/Term/Year students for all UG programmes of all streams including NCWEB and SOL in view of the COVID-19 pandemic as one time measure for the academic session 2019-20.

Dear Sir/Madam,

This is with the reference to the notifications related with submission of marks of Internal Assessment, Practical examinations etc. issued on 13.05.2020 and Open Book Examination (OBE) to be adopted as an alternative mode of examinations by the University of Delhi in view of the COVID-19 pandemic for final semester/term/year students for the academic session 2019-20 issued on 14.05.2020.

In view of the prevailing situation of Covid-19 pandemic, it is felt that the examinations cannot be conducted in the conventional mode as per the existing government norms of maintaining social distancing and safety and health of the students. The matter was intensively deliberated in the various bodies i.e. Task Force constituted by the University in view of Covid 19 and the Working Group on Examinations, based on which it was decided that as one-time measure, Open Book Examinations (OBE) shall be adopted as an alternative mode of examination for the final semester/term/year students for the academic session 2019-2020 for grading/result.

Since the concept of such OBE has been adopted in the special situation arisen due to COVID-19 pandemic by the university, the following information are to be noted by the colleges for working out the same successfully:

1. The OBE do not entirely require the online platform and require only limited access to internet and hardware for downloading the question papers prior to the commencement of examination and for uploading the answer sheets after completion of the examination.
2. The examinations of final semester/term/year shall begin from 01.07.2020 as notified vide notification dated 14.05.2020 available on the University website. The tentative schedule of examinations to be conducted in OBE mode for the final year students of regular mode as registered with colleges and departments as well as for those registered with NCWEB and School of Open Learning have already been

released on 29.05.2020 and based on inputs/suggestions from stakeholders, the final date sheet as required shall be released.

3. For Ex-students and the students applying for improvement of their performance:
 - i) The Ex-students shall follow the schedule/datesheet of examinations as per their year of examination
 - ii) The final year students who have backlog i.e. ER (Essential Repeat) in their previous semesters shall re-appear for the same as per the schedule of examinations along with the VI Semester Examinations
 - iii) The students who have passed out their final year (VI Semester) Examinations in the year 2019 can only appear for an improvement in their VI Semester examinations as per the datesheet/schedule.
 - iv) The students who are in final year (VI Semester) can appear for improvement in papers of IV Semester only
4. Students who have appeared for the OBE and wish to improve their grades shall also be given chance to improve their grades as per the cycle of semester in a year i.e papers listed for odd semester can be attempted in January, 2021 and for even semester in May/June 2021.
5. The college must ensure that the schedule for the examinations are properly notified on the official website of the college and the same is also sent through an official e-mail to individual students at their registered e-mail addresses in time so that the students remain aware with their examination dates.
6. The college should also ensure that all the concerned students have submitted their examination forms for the respective courses properly on the University portal as per the link provided on the website.
7. The Admission Tickets shall be sent to the students by the college through e-mode to maintain a proper record and so that it can be produced easily by the students at any time required by the University or other agencies.
8. The college should remain in contact with their students. Besides using the official e-mail and SMS services, messaging apps like WhatsApp may also be adopted for sending important information to the students.
9. Colleges may decide to allow their students in limited number those who need to be taken care in case of non-availability of internet and hardware required for examinations. For the purpose, college may invite online request from students in case they need to use ICT infrastructure during examinations. If number increases, they can be advised to avail the facilities available at Common Service Centre (CSC) as mentioned later in the nearest location of their residence. However, norm of social

distancing, safety and health issues have to be taken care at priority and no compromise should be allowed while extending facilities.

10. The question papers shall be accessed by the individual students from the designated portal as per schedule/datesheet notified by the examination branch and conveniently downloaded.
11. The Examination Branch shall e-mail the question papers to the college on each day of examination for each session 45 minutes prior to the commencement of the examination.
12. The students shall answer the questions on plain paper of A4 size. They should put page number on each paper.
13. In case if any of the student face any difficulty in downloading the question papers from the portal, the same may be send by the college directly to the e-mail address, phone or WhatsApp of the student as per their requirement and for this the college should develop and maintain a well-defined procedure of delivery of question paper and to be responded well in time.
14. Similarly in case, for any reason if the students are not able to upload their answer sheets on the portal, the same can be send in PDF format at the designated e-mail address of the college. For this purpose, the college should notify the e-mail address for sending the PDF of answer sheets by the students. However, it may be noted that this option may be exercised only in case of an emergency.
15. The total duration of the OBE shall be of 3 hours of which 2 hours shall be given to the students for answering the questions and an additional hour shall be utilized for downloading the question papers and uploading the scanned images of answer sheets after completion of the examinations.

The students belonging to the Divyaang (PWD) Category shall be given additional time and other facilities as the rules applicable in the University of Delhi.

16. The College should send the PDF of the answer-sheets as sent by the students to the e-mail of the examination branch on the same day of the examination to ensure the conclusion of the examination in time. The e-mail for this purpose shall be send to the principal of the college separately.
17. To check the use of any unfair means being used during the examinations, each student shall be required to fill up undertaking through a button provided on the portal during examinations along with scanned images of answer scripts. The performa for the undertaking shall be made available to the students on the portal from where question papers are downloaded by students.

18. The college should make provision for a well-equipped control room with two to three staff well aware with operation of ICT and other e-based mode of communication as per requirement. The college should also ensure proper functioning of the control room on the examination days. Two faculty members and other senior officials should also be deployed on the day of examinations for each session. Remuneration shall be paid as per the norms of First Assistant to the office staff and of Superintendent/Deputy Superintendent for the supervision work.
19. The college should well notify the e-mail IDs, telephone numbers and alternative mobile numbers to be used by the students in case of any requirement during the examination days.
20. The University cares for those students who are not able to appear for the OBE remotely and thus will give such students one more chance to appear in the Physical mode of examinations as and when the present situation improves. The conventional mode of examinations in such case if required shall be conducted after the publication of results of OBE. The fresh dates for filling in the examination forms for the left-out students of the final semester/term/year shall be notified probably by the beginning of September, 2020.
21. The University of Delhi is bound to protect the interests of those students who are residing in areas like Jammu and Kashmir and other such areas all over India which lack the internet and hardware facility required for the OBE and have stuck up at their places due to the Covid-19 pandemic. To facilitate such students the University as a major measure, has finalized to engage **Common Service Centres (CSC), under the Ministry of Electronics and Information Technology, Government of India.**
 - The students shall be allowed to use the ICT infrastructure resources available with the CSC academy for downloading and taking print out of the question papers, scanning and uploading the answer sheets on the portal.
 - The students can avail all these facilities free of cost available at CSCs. There are more than two lakh functional CSCs located at almost all Gram panchayats at village level throughout India and all of them shall be available for our students.
 - Students can access the details of the CSC academy available at their nearest locations from the official website of the Ministry of Electronics and Information Technology (MeitY)
 - All relevant information regarding the CSCs shall be uploaded on the official website of the University well before the commencement of the OBE.
22. Mock tests will be available for the students on the portal one week prior form the commencement of examinations to facilitate the students who are appearing for the examinations so that they can make aware themselves with the new mode of

examination i.e. OBE and asses the network and infrastructure required for downloading the question papers and uploading of the scanned answer-sheets.

23. The college may provide the information as specified above including the steps briefed for the OBE and CSC to the students, faculty members and staff members working in the office of the college to make them aware of the processes. Further, the same can be uploaded on the website of the college and send to the concerned through e-mail.
24. The Faculty members and staff of the college should be appropriately briefed about all the steps and procedures to deal with any sort of emergency arising during the examination days to help with the students in this difficult time.
25. The college should thoroughly check the tentative schedule of examinations uploaded on official website of the University and in case of any inconsistency the same may be communicated to the examination branch through e-mail without any delay.

The University of Delhi in this difficult time endeavors to conduct the examinations for the final year students as per calendar of UGC and declare the results in time as specified in the guidelines of UGC so that our students can achieve their future goals.

Looking forward to your active participation and action to accomplish the task of examinations at this difficult time.

Stay safe and stay online for timely action



Dean(Examinations)



दिल्ली विश्वविद्यालय
UNIVERSITY OF DELHI

ANNUAL EXAMINATIONS - (JULY-2020)

Date-Sheet for B.A. Programme Part-III (Simultaneous) who have to appear ER and Improvement of Part-I/II alongwith IIIrd Year Exams July-2020.

TIME OF COMMENCEMENT : 7:30 AM TO 10:30 AM

- Meant for Students of Non-Collegiate Women's Education Board enrolled for appearing in the examinations of Part-III and Parts-I/II and III (Simultaneous) same is also meant for Ex-Students of Part-I/II/IIIrd year.
- A separate date-sheet will be issued for students enrolled with the School of Open Learning.

NOTE:

1. The examinations in some Discipline Subjects for each part have been scheduled for two days. Candidates will be examined strictly in **the alphabetical order of the subjects offered for each Part I, II & III**. For example, in combination of **Economics/History**, the candidate should appear in Economics on the day of **Discipline I Subject** and in History on the day of **Discipline II Subject**. Similarly, in combination of **History / Political Science**, the examination in History, the candidate should appear on the day of **Discipline I Subject** and in Political Science, on the day of **Discipline II Subject**.
2. Since, the examinations in certain discipline subjects like **Apparel Design Course, Arabic, Advertisement & Sales Management, Business Data Processing, Buddhist Studies, Computer Science, Foreign Trade Practice & Procedure, Operational Research, Sales Promotion, Tax Procedure & Practice, Tourism & Travel Management etc. will be held only on one day**, the candidates offering these discipline subjects should appear in their second option of the discipline subject on the day of Discipline-I or Discipline-II, as the case may be.
3. The examinations in certain discipline subjects like **Bengali, French, German, I.R.P.M., Insurance, Music, Physical Education and Spanish will be held only on one day** for each Part. The candidates will be required to appear in their Second discipline subject on other day of the discipline subject examinations in an alphabetical order. For example in the combination of **Bengali/Political Science** the examination in Political Science will be held on the day of **Discipline II** and in the combination of **Economics/I.R.P.M.** the examination in **Economics** will be held on the day of **Discipline I**.

SUBJECT	PART	SUBJECT/ PAPER CODE	DESCRIPTION
1st July, Wednesday			APPLICATION COURSE
Language, Literature and Culture	II	B403	Language, Literature and Culture
2nd July, Thursday			
English-A	I	A119	Advanced English
English-B	I	A120	Intermediate English
English-C	I	A121	Basic English
3rd July, Friday			DISCIPLINE COURSE-I
Economics	III	C117	Economic Development and Policy in India
History V	III	C139	History of India 1750s - 1970s
History VI	III	C140	Issues in World History: The 20th Century
Mathematics	III	C155	Selected Topics in Mathematics
Political Science-A	III	C166	International Relations
Political Science-B	III	C404	Administration and Public Policy
Punjabi (Compulsory)	III	C194	Punjabi (Compulsory)
Punjabi (Optional)	III	C196	Punjabi (Optional)

Note: In Open Book Examinations (DBE) mode as one time measure for Academic session 2019-20 in view of Covid-19 pandemic.

Tentative date-Sheet for B.A. Programme Part-III (Simultaneous) who have to appear ER and Improvement of Part-I/II alongwith IIIrd Year Exams July-2020.

SUBJECT	PART	SUBJECT/ PAPER CODE	DESCRIPTION
3rd July, Friday Contd...			DISCIPLINE COURSE-II
Political Science-A	III	C166	International Relations
Political Science-B	III	C404	Administration and Public Policy
Punjabi (Compulsory)	III	C194	Punjabi (Compulsory)
Punjabi (Optional)	III	C196	Punjabi (Optional)
Sanskrit	III	C190	व्याकरण, उपनिषद, वास्तुविद्या, ज्योतिष और आयुर्वेद
4th July, Saturday			
Hindi-A	II/III	B135/C135	Hindi-A
Hindi-B	II/III	B136/C136	Hindi-B
Hindi-C	II/III	B137/C137	Hindi-C
Punjabi-A	II/III	B168/C168	Advanced Punjabi
Punjabi-B	II/III	B169/C169	Intermediate Punjabi
Punjabi-C	II/III	B192/C192	Basic Punjabi
Sanskrit	II/III	B171/C171	संस्कृत वागव्यवहार, भगवद्गीता, व्याकरण एवं संस्कृत लेखन
5th July, Sunday			DISCIPLINE COURSE-II
Economics	III	C117	Economic Development and Policy in India
History V	III	C139	History of India 1750s – 1970s
History VI	III	C140	Issues in World History: The 20 th Century
Linguistics	III	C199	Issues in Linguistic Applications
Mathematics	III	C155	Selected Topics in Mathematics
6th July, Monday			
English-A	II/III	B119/C119	Advanced English
English-B	II/III	B120/C120	Intermediate English
English-C	II/III	B121/C121	Basic English
7th July, Tuesday			DISCIPLINE COURSE-I
Economics	II	B117	Macro-Economics
History III	II	B139	History of India 8th Century to 18th Century
History IV	II	B140	Cultural Transformation in Early Modern Europe: circa 1500-1800
Mathematics	II	B155	Geometry, Differential Equations and Algebra
O.M.S.P.	II	B159	Office Management & Stenography
Political Science	II	B166	Indian Politics in Comparative Perspective
Punjabi (Compulsory)	II	B194	Punjabi (Compulsory)
Punjabi (Optional)	II	B196	Punjabi (Optional)
8th July, Wednesday			FOUNDATION COURSE
Banking & Insurance	III	C806	Banking & Insurance
Tourism	III	C810	Tourism Development
Creative Writing (English)	III	C801	Creative Writing (English)
Life Crisis Coping and Evolving	III	C818	Life Crisis- Coping and Evolving
9th July, Thursday			
Hindi-A	I	A135	Hindi-A
Hindi-B	I	A136	Hindi-B
Hindi-C	I	A137	Hindi-C
Punjabi-A	I	A168	Advanced Punjabi
Punjabi-B	I	A169	Intermediate Punjabi
Punjabi-C	I	A192	Basic Punjabi
Sanskrit	I	A171	संस्कृत वागव्यवहार, साहित्य, व्यवहारिक व्याकरण, संस्कृत लेखन

Note: In Open Book Examinations (DBE) mode as one time measure for Academic session 2019-20 in view of Covid-19 pandemic.

Printed on: 29 May 2020, 11:14 AM

Tentative date-Sheet for B.A. Programme Part-III (Simultaneous) who have to appear ER and Improvement of Part-I/II alongwith IIIrd Year Exams July-2020.

SUBJECT	PART	SUBJECT/ PAPER CODE	DESCRIPTION
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10th July Friday

DISCIPLINE COURSE-II

Economics	II	B117	Macro-Economics
History III	II	B139	History of India 8 th Century to 18 th Century
History IV	II	B140	Cultural Transformation in Early Modern Europe: circa 1500-1800
Mathematics	II	B155	Geometry, Differential Equations and Algebra
O.M.S.P.	II	B159	Office Management & Stenography
Political Science	II	B166	Indian Politics in Comparative Perspective
Punjabi (Compulsory)	II	B194	Punjabi (Compulsory)
Punjabi (Optional)	II	B196	Punjabi (Optional)
Sanskrit	II	B190	दृश्यकाव्य, शास्त्र परिचय, वैदिक साहित्य तथा दृश्यकाव्य का इतिहास, शास्त्रों का इतिहास

11th July , Saturday

DISCIPLINE COURSE-I

Economics	I	A117	Principles of Microeconomics
History I	I	A139	History of India upto 8 th Century A.D.
History II	I	A140	Cultures in the Indian Subcontinents
Mathematics	I	A155	Algebra and Calculus
O.M.S.P.	I	A159	Business Communication
Political Science	I	A166	Political Theory and Thought
Punjabi (Compulsory)	I	A194	Essay, Novel and Functional Punjabi etc.
Punjabi (Optional)	I	A196	Rekha Chhittar, Yadan and Functional Punjabi etc.

12th July, Sunday

DISCIPLINE COURSE-II

Economics	I	A117	Principles of Microeconomics
History I	I	A139	History of India upto 8 th Century A.D.
History II	I	A140	Cultures in the Indian Subcontinent
Mathematics	I	A155	Algebra and Calculus
O.M.S.P.	I	A159	Business Communication
Political Science	I	A166	Political Theory and Thought
Punjabi (Compulsory)	I	A194	Punjabi (Compulsory)
Punjabi (Optional)	I	A196	Punjabi (Optional)
Sanskrit	I	A190	पद्यकाव्य, गद्यकाव्य तथा संस्कृत का इतिहास

NOTE:-

- This is based on one time measure for academic session 2019-20 for final year in view of the Covid-19-Pandemic.
- The duration for examination is two hours only and one hour can be taken in addition to two hours for downloading question papers and scanning, uploading Answer sheets. The Total duration shall be Three (03) hours.
- In case of any discrepancy in the above date-sheet the same may be sent to email id i.e. examviiconduct@gmail.com latest by 04.06.2020 (5:00 p.m.), after that no representation shall be accepted.
- Information given only on the University website i.e. www.du.ac.in shall be considered official

Vinay Gupta

(Prof. Vinay Gupta)
Dean (Examinations)

Delhi, the 29th May, 2020



दिल्ली विश्वविद्यालय
UNIVERSITY OF DELHI

ANNUAL EXAMINATIONS - (JULY-2020)

Date-Sheet for B.Com. Part-III (Simultaneous) who have to appear ER and improvement of Part-I/II alongwith IIIrd year Exams July -2020.

NEW COURSE

TIME OF COMMENCEMENT : 3:30 PM

- Meant for Students of Non-Collegiate Women's Education Board enrolled for appearing in the examinations of Parts-I/II and III (Simultaneous) same is also meant for Ex-Students of Part-I/II/IIIrd year.
- A separate date-sheet will be issued for students enrolled with the School of Open Learning.

DATE/DAY	PART	PAPER	SUBJECT/ PAPER CODE	DESCRIPTION
1 st July, Wednesday	I	I	A101	Business Organisation and Management
2 nd July, Thursday	II	XI	B106	HUMANITIES GROUP, PAPER No. (XI) English
3 rd July, Friday	III	XII	C101	Cost Accounting
4 th July, Saturday	II	X	B105	Economics-II (Macro-Economics)
5 th July, Sunday	III	XIV	C103	Economics-III (Economic Development and Policy in India)
6 th July, Monday	II	VII	B102	Corporate Accounting
7 th July, Tuesday	III	XVI-A XVI-B XVI-C XVI-D	C118 C119 C120 C121	Financial Management Marketing Management Human Resource Management E-Commerce
8 th July Wednesday	II	VIII	B103	Company and Compensation Laws
9 th July, Thursday	I	II	A102	Financial Accounting
10 th July, Friday	III	XV		HUMANITIES GROUP, PAPER No. (XV)
			C106 C107 C108 C111 C112 C114 C122 C115	Hindi Punjabi Compulsory-A Punjabi Compulsory-B Telugu Urdu Political Science (Politics of Globalization) History-1 (Cultural Transformation in Early Modern Europe 1500-1800) History-2 (History of India 1750-1970s) Business English
11 th July, Saturday	II	VI	B101	BUSINESS MATHEMATICS AND STATISTICS *
				PART-A: Business Mathematics (3:30 PM to 4:30 PM)
				PART-B: Business Statistics (4:30 PM to 6:30 PM)
				(Separate Answer-Sheets are to be used for attempting each Part of the Question Paper)

Tentative date-Sheet for B.Com. Part-III (Simultaneous) who have to appear ER and improvement of Part-I/II alongwith IIIrd year Exams July -2020.

DATE/DAY	PART	PAPER	SUBJECT/ PAPER CODE	DESCRIPTION	
12 th July, Sunday	III	XIII	C102	Computer Application in Business	
13 th July, Monday	II	IX	B104	INCOME TAX AND AUDITING *	
				SECTION-A: Income Tax (3:30 PM to 5:30 PM)	SECTION-B: Auditing (5:30 PM to 6:30 PM)
				(Separate Answer-Sheets are to be used for attempting each Part of the Question Paper)	
14 th July Tuesday	I	III	A103	Business & Industrial Law	
15 th July, Wednesday	I	IV	A104	Economics-I (Principles of Economics)	
16 th July, Thursday	I	V		<u>HUMANITIES GROUP, PAPER No. (V)</u>	
			A107	Hindi-A	
			A108	Hindi-B	
			A110	Punjabi-A	
			A111	Punjabi-B	
			A113	Tamil	
			A114	Telugu	
			A115	Urdu-A/B	
			A116	History-I (History of India upto Eight Century AD)	
			A117	History-II (Cultures in Indian Subcontinents)	
			A118	Political Science (Political Theory and Thought)	
			A119	Philosophy (ETHICS: Theory and Practice)	

NOTE:-

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- Information given only on the University website i.e. www.du.ac.in shall be considered official

Vinay Gupta

(Prof. Vinay Gupta)
Dean (Examinations)

Delhi, the 29th May, 2020