



Sri Guru Gobind Singh College of Commerce

University of Delhi, Pitampura, Delhi-110088

SGGSC/Admn/PO/

25th April, 2019

Dear Applicant,

This is to inform you that the Screening Committee went through the applications of the candidates for the post of **Section Officer(Accounts)**. It was found that the you have not submitted required documents in respect of Experience and No Objection Certificate from your present employer.

You are requested to submit the photocopies of your Experience, filled prescribed Proforma and a fresh NOC from your present employer, personally or by email to our college e-mail principaloffice@sggsc.du.ac.in within 10 days from the issue of this letter failing which no claim for eligibility for the post will be considered.

Copy of the Proforma for Detailed Experience is enclosed herewith.

Kindly treat this urgent.

Thanking you,

Yours sincerely,

(Dr. Jatinder Bir Singh)
Principal
99873241108

PRINCIPAL
Sri Guru Gobind Singh
College of Commerce
(University of Delhi)
Pitampura, Delhi-110034

SRI GURU GOBIND SINGH COLLEGE OF COMMERCE
UNIVERSITY OF DELHI



DETAILS OF EXPERIENCE

(Attach a separate sheet if space is insufficient)

Name of Candidate: - _____

Name of Organization	Designation	Nature of work assigned		Period		Total Length of Service	Salary Drawn
		Administration	Accounts	From	To		