



Sri Guru Gobind Singh College of Commerce

(University of Delhi)

Pitam Pura, Delhi-110034

28.7.2021

NOTICE

It is for intimation of all the eligible candidates who are appearing for the written test for the post of Administrative Officer (reserved for VH category) to be held on Friday, 13th August, 2021 at 10.00 A.M.

1.The timings of the said examination are as under:

Paper-A	10.00 A.M – 12.00 Hrs.	2 hrs
Paper-B	1.00 PM. – 3.00 P.M.	2 hrs.

2.The scribes for writing Examination, if required, will be made available by yourself to our satisfaction. In any case, the qualifications of the scribes should not be higher than the qualifications of the said post. In case you cannot arrange scribes, do inform us in advance through e mail principaloffice@suggscc.du.ac.in.

3.All the candidates are required to report to the undersigned one and half hour before the schedule of examination along with original testimonials and other essential documents for verification purposes. In case of non-production of required documents no representation/request for relaxation will be permitted.

4.The Scheme of Examination for the recruitment of Administrative Officer by direct recruitment, as prescribed by the University of Delhi, is available on the college website www.sggsgcc.ac.in. and on Delhi University website, www.du.ac.in. (Recruitment Rules, Non-Teaching Employees 2020)

5.No entry will be entertained after the examination starts.

6.No TA/DA shall be paid to any candidate for appearing in written test.

7.For any additional information, the college will place corrigendum, on the college website, www.sggsgcc.ac.in.

For any clarifications, please contact to S. Harbans Singh, Sr.P.A. to the Principal - Mobile No.98998386528

(Dr.Jatinder Bir Singh)
Principal