



# Sri Guru Gobind Singh College of Commerce

(University of Delhi)

Pitam Pura, Delhi-110034

28<sup>th</sup> September, 2020

## Foreign Language Courses

### Registration Date For Admissions Extended

Sri Guru Gobind Singh College of Commerce offers the following part-time Foreign Language Courses:

1. **Certificate Course in French Language** (in affiliation with the Department of Germanic and Romance Studies, University of Delhi)
2. **Certificate Course in German Language** (in affiliation with the Department of Germanic and Romance Studies, University of Delhi)
3. **Certificate Course in Japanese Language** (in affiliation with the Department of East Asian Studies, University of Delhi).

- All admissions will be based on merit.
- A separate application form needs to be submitted for each language.
- A student will be admitted to only one of the above courses in an academic session.
- Submission of the application form does not guarantee admission.
- Incomplete applications will not be accepted.
- Transfer from one certificate course to another will not be permitted after admission.
- Classes will be held online/in person according to the university guidelines.
- Preference will be given to the students of the college.
- The college reserves the right to cancel any course if adequate number of students do not enroll.

**Eligibility:** Senior Secondary School Certificate Examination (10+2) or any other recognized equivalent examination with a minimum of 45% aggregate marks.

**Duration:** 1 year (according to the university calendar).

**Class Schedule:** Classes will be held thrice a week from 3 pm – 5 pm.

#### Course Fee:

Regular Students of SGGSCC	Rs. 12,500/- + Rs. 510/- (examination fee)
Former Students of SGGSCC	Rs. 13,500/- + Rs. 510/- (examination fee)
Other Students	Rs. 15,500/- + Rs. 510/- (examination fee)

## **Application Process for the new applicants:**

Admission process is online.

**Step 1** - Pay Rs. 500/- Registration Fee on the link -

<https://www.sggsc.ac.in/payments>

Please note that the transaction number generated after making the payment is to be filled in the registration form. This fee is non-refundable.

**Step 2** – Fill the registration form.

Form for French Language Course - <https://forms.gle/imAnZyGUsK2B1qTZ7>

Form for German Language Course - <https://forms.gle/uadRfDy7m2WxkiuY7>

Form for Japanese Language Course - <https://forms.gle/bujnQauHnu6jUoYg8>

**Step 3** – Upload soft copies of the following documents:

1. Self-attested photograph, max. size 250kb, .jpg/.jpeg/.png format
2. Signature on white paper, max. size 250kb, .jpg/.jpeg/.png format
3. Self- attested copy of Class 10 certificate, max. size 500 kb
4. Self-attested copy of Class12 marksheet, max. size 500 kb
5. Self-attested copy of graduation/post-graduation marksheet (if applicable), max. size 500 kb
6. Character Certificate from the last institution attended, max. size 500 kb.

After the submission of the form, a confirmation email will be sent to the applicant with a soft copy of the form received.

Selected candidates will be notified on the college website and the course fee has to be paid within three days of the notification.

**Last date for the submission of forms has been extended to 5<sup>th</sup>October, 2020.**

Please check the college website for further updates.

For queries please contact the following:

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Dr. Jatinder Bir Singh  
**Principal**