

Set of Instructions for Practical Examination for
Students of B.Com (Hons) IInd Year , Semester IV , Academic Year 2019-
2020 and students re-appearing for
Computer Applications in Business

1. The Practical Exam of **Paper BCH 4.3, Computer Applications in Business** shall be held on **5th June 2020 between 12.00 PM to 3 PM.**
2. Exam Portal will be **activated at 12.00 noon and will be closed at 3.00 PM.**
3. The Duration of the exam will be of 3 hours –
 - 2 hours for attempting the questions
 - 1 hour for uploading /submission
4. Students are required to **login in** to Google Classroom of Computer Applications in Business Practical Examination through their **official Email /College Id , 15 minutes before the start of the examination.**
5. Students are advised to keep their **College Roll Number** and the **University Roll Number** handy with them before appearing in the exam.
6. Students must read the above instructions carefully and comply with all the requirements relating to the exam.
7. In case of any issue regarding the said examination contact the following :

For Section B	Ms Bimaldeep Kaur : 9871006656
For Section C	Ms Rasleen Kaur : 9560809220
For Sections A and E	Mr Balkishan : 9716762181
For Section D	Ms Gurveen Kaur: 8368513636

Dr. Gurminder Kaur
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