



Sri Guru Gobind Singh College of Commerce

(University of Delhi)
Pitam Pura, Delhi-110034

Advt No SGGSCC/ADMN/224

Dated 26.5.2017

www.sggscac.ac.in

27321109 / 27321528

Online applications are invited in the prescribed Application Form from eligible candidates for the appointment of Assistant Professors, in the Pay Band Rs. 15600-39100/-, AGP Rs.6000/- (as per 6th Pay Commission), in various Departments of the college. PWD candidates may approach to the help desk set up at the college, in case they require any assistance in filling up the application form. The last date for receipt of application is 24.6.2017 or within two weeks from the date of publication of the advertisement in the Employment News, whichever is later. For details, please visit the College Website www.sggscac.ac.in.

The link <http://asl.du.ac.in/colrec2017/index.php> has been propelled by the University of Delhi on its on web-portal for on-line submission of applications.

S.No.	Department	UR	PWD*
1	Commerce	11	01(VH)+01(OH)
2	Economics	11	01(OH)
3	Computer Science	05	-
4	Political Science	01	-
5	Punjabi	01	-
6	English	01	-
7	Physical Education	01	-
	Total	31	03

*pwd- (01- VH – Visually Handicapped, 02-OH – Orthopaedically Handicapped)

Any addendum/corrigendum shall be posted only on the College website.

G. B. Singh

PRINCIPAL



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Qualifications for Assistant Professors:

1. Good academic record as defined by the University with at least 55% marks (or an equivalent grade in a point scale where grading system is followed) at the Master's Degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign University.

2. Besides fulfilling the above qualifications, the candidates must cleared the National Eligibility Test (NET) conducted by the UGC/CSIR.

(kindly refer to General Note at the end of this document)

ASSISTANT PROFESSOR- Physical Education

M.P.Ed. degree or its equivalent with 55% marks or its equivalent grade i.e. B in the seven point scale of letters grade O,A,B,C,D,E,F as per UGC norms.

Note: Any other stipulation prescribed by UGC/University from time to time for the position of Assistant Professor shall be mandatory.

General Notes:

1. The direct recruitment to the posts of Assistant Professors shall be on merit through all India advertisement and selection by the duly Selection Committees.

2. Candidates who have been awarded Ph.D degree in compliance of the UGC (Minimum Standards and Procedure for awards of M.Phil/ Ph.D degree) Regulations, 2009 shall be exempted from the requirement of the minimum eligibility of NET for the recruitment and appointment of Assistant Professor.

Provided further, the award of degree to candidates registered for the M.Phil/ Ph.D programme prior to 11 July 2009, shall be governed by the provisions of the then existing Ordinances/Bylaws/Regulations of the Institutions awarding the degree and the Ph.D. Candidates shall be exempted from the requirement of NET for recruitment and appointment of Assistant Professor subject to the fulfillment of the following conditions:-

- Ph.D. degree of the candidate awarded in regular mode only;
- Evaluation of the Ph.D. thesis by at least two external examiners;
- Open Ph.D.viva voce of the candidates had been conducted;
- Candidate has published two research papers from/based on his/her Ph.D. work out of which at least one must be in a referred journal;
- Candidate has made at least two presentations in conferences. seminars, based on his/her Ph.D. work.

(a) to (e) as above to be certified by the Vice-Chancellor/pro-Vice-Chancellor/Dean(Academic Affairs)/Dean(University Institutions)/College Principal.

3. NET shall not be required for such Master's Degree Programme in discipline for which NET or a similar test accredited by the UGC is not conducted.

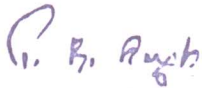
4. A relaxation of 5% may be provided at the Graduation and Master Level for the SC/ST/ differently-abled(Physically and Visually differently-abled)/OBC (Non-Creamy Layer) categories for the purpose of eligibility and for assessing good academic records during direct recruitment to faculty positions. The eligibility marks of 55% marks (or an equivalent grade in a point scale wherever above system is followed) and the relaxation of 5% to the categories mentioned above are permissible, based on only the qualifying marks without including any grace marks procedures.

5. A relaxation of 5% may be provided, from 55% to 50% of the marks to the Ph.D. Degree holders, who have obtained their Master Degree prior to 19 September 1991.

6. Relevant grade which is regarded as equivalent of 55% wherever the grading system is followed by a recognized University shall be considered eligible.

7. The period taken by the candidates to acquire M.Phil degree and the residency prior prescribed for pursuing Ph.D. shall not be considered as teaching/research experience to be claimed for appointment to the faculty positions,.

8. The number of candidates to be called for interview for the faculty positions shall be determined after screening of applications in accordance with the guidelines laid down by the Executive Council in this regard.



Dr. Jatinder Bir Singh

Principal

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General Instructions for Applicants

1. Applicants should possess the prescribed qualifications and experience as on the closing date of application, as prescribed by the University from time to time for the respective posts. All the above posts carry UGC pay scales plus admissible allowances. Applicants are required to produce specific certificates as per eligibility conditions. The posts are being advertised keeping in view the broad areas of specialization in subjects. However, the Department concerned may have specific requirement of specialization.

The applications received shall be screened as per screening guidelines attached with the advertisement for short listing and recommending the applicants to be called for interview.

Merely fulfilling the minimum qualifications or the eligibility criteria does not entitle an applicant to be necessarily considered or called for interview.

Publications 'under submission' or submitted to referees will not be considered towards calculation of points for publication criteria. Further, all the items for which points are claimed should be strictly in accordance with the screening guidelines attached with the advertisement.

The minimum Points requirement for shortlisting of applicants for the post of Professor and Associate Professor will be as indicated in the screening guidelines attached herewith.

2. Application fees and forms are to be submitted as per details given below:

- Fees for Assistant Professor
- Rs. 500/- for UR category.
- No application fee will be charged from applicants from PwD and Women Applicants.
- Fees once paid will not be refunded under any circumstances.

Application forms have to be filled only in online mode, as available on the website of the college www.sggsc.ac.in along with the present advertisement, within the prescribed time limit indicated in the advertisement. No offline forms would be accepted. Payment should be made online only, through credit/debit card/Net Banking.

Applications with incomplete information or without requisite fee shall be rejected.

Applicants applying for more than one post/department must apply separately and pay fees separately.

3. The reservation for applicants from Persons with Disability (PwD) category will be applicable as per UGC norms. Applicants seeking reservation benefits available for PwD categories must upload the necessary documents justifying the claim of respective reservation as per Govt. of India lists/rules/norms. The certificate uploaded should be in the format prescribed by the Union Government.

In case the applicant wants to claim benefits under the PwD category, the applicant's relevant disability should not be less than 40 per cent. Proof to this effect in the form of a valid Disability Certificate must be uploaded with the application.

If the relevant certificates for respective reserved categories are not uploaded with the application, the application shall be rejected and no appeal against its rejection will be entertained.

4. Consequent upon adoption of self-certification provisions as required by the Govt. of India, the University shall process the applications entirely on the basis of information/documents uploaded with the application. In case the information/documents are found to be false/incorrect by way of any omission or commission, the responsibility shall lie solely with the applicant who shall be liable for action as per law.

The shortlisted candidates called for interview should report along with all the testimonials/certificates in original along with photo ID. A set of photocopy of certificates/testimonials with respect to the qualifications and experience indicated in the online application form, duly certified by the applicant should be submitted at the time of interview.

5. Applicants serving in Government/Public Sector Undertakings (including Boards/Autonomous Bodies) are required to submit 'No Objection Certificate' from the employer, at the time of interview, if not uploaded with the online application earlier.

6. All correspondence from the University including interview letter, if any, shall be sent only to the e-mail address provided by the applicant in the online application form.

7. Canvassing in any form will be treated as a disqualification.

8. Applications which do not meet the eligibility criteria given in this advertisement and / or are incomplete in any respect shall be summarily rejected.

9. Applicants must NOT furnish any particulars that are false, tampered or fabricated, or suppress any material / information while submitting the online application and uploading self-certified copies/testimonials.

10. The number/category of posts advertised may vary, and the University reserves the right not to fill up some or all posts advertised. The University also reserves the right to consider names of suitable candidates who may not have applied.

11. Any consequential vacancies arising at the time of interview may also be filled up from the available shortlisted candidates.

12. The University shall verify the documents submitted by and antecedents of the applicant at the time of appointment or anytime during the tenure of the service. In case it is found that the documents/information submitted by the candidate are false or the candidate has suppressed relevant information, the services of the candidate shall be terminated without prejudice to any other action initiated by the University.

13. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issuing an appointment letter, the University reserves the right to modify/withdraw/cancel any communication made to the applicant.

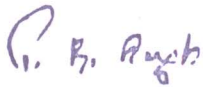
14. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the University shall be final. Applicants are advised to satisfy themselves before applying that they possess the essential qualifications laid down in the advertisement.

15. No TA/DA shall be paid to the candidates for attending interview.

16. The University reserves the right to offer the post at a level lower than that advertised/applied, or on contract basis, depending upon the qualifications, experience and performance of the candidate, wherever applicable.

17. Last date for submission of application is as indicated in the present advertisement uploaded on the University website.

18. In case of any dispute, legal jurisdiction will be Delhi.



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Guidelines for Screening / Shortlisting of candidates for appointment to the post of Assistant Professor in the University and its Colleges

As per the provisions of Ordinances XI & XII & XXIV of the University, all posts of teachers shall be filled after advertisement and by open recruitment.

In order to restrict the number of candidates to be called for interview so as to enable the Selection Committee to have a comprehensive assessment of the candidates, applications received for the teaching posts shall be screened on the basis of the academic and other credentials of the candidates through the following criteria:

For the post of Assistant Professor, the criteria for evaluation of the candidates for determining their eligibility for short listing shall be on based on a 100 point scale. The distribution of points will be as follows:-

(1) Academic Qualification for Colleges – Maximum 55 points

S.No.	Examination	Category – I (≥60 %)	Category – II (≥50 % but <60%)
1.	Under-Graduate	12	9
2.	Post- Graduate	16	12(55% eligibility)
3.	M.Phil/PG Degree in Professional Courses such as L.L.M., M.Tech, M.V.Sc., M.D(in relevant subject)	10*	
4.	Ph.D	17*	
5.	NET/NET-JRF	7/10	

*A minimum of 17 points shall be awarded for qualifications at Sr. No. 3 & 4 taken together.

- In case of integrated course/ programme, the points shall be awarded for both the degree covered under the course/programme as per the entitlement above.

(II) (a) Research Publications (for University Departments)- Maximum 33 points

(II) (b) Research Publications (for Colleges)- Maximum 25 points

	Publication Category	Publication Type	First and or Corresponding or sole author/ editor	Co- author/ Co-editor
1	Research paper/ review article/	Recognized and Reputed refereed Journal with	5/ paper	3/paper

	Conference Proceeding	ISBN/ISSN numbers. Conference proceedings as full length papers, etc. (Abstract not to be included in related area/subject)	2/ paper	1/ paper
2	Books-Authored	Subject Books (in related area/ subject) by International/ National level publishers/ State & Central Govt. Publications with ISBN/ISSN numbers.	8/book	6/book
3	Books-Edited	Edited books/ Journals (in related area/subject) by International/ National level publishers/ State & Central Govt. Publications with ISBN/ISSN numbers.	6/book	4/book
4	Chapter(s) in books	Chapters in books (in related area/subject) by International/ National level publishers/ State & Central Govt. Publications with ISBN/ISSN numbers. <i>(Chapter(s) in self-edited book should not be considered.)</i>	4/book chapter	2/book chapter
5	Books/ Articles translated and published	Books/Article translated and published by International/ National level publishers/ State & Central Govt. Publications with ISBN/ISSN numbers.	4/book 2/article	2/book 1/article
6	Book review/ Popular article/ Newspaper article(in related area / subject)	Book review/ Popular article in newsletter of learned bodies/ societies/ Newspaper article(all in related area/subject)	2/article	1/article
<p>Post Ph.D. research experience /Teaching experience to be claimed for appointment(the period required to acquire M.Phil. and/or the residency period to acquire Ph.D. degree shall not be considered as teaching experience.)-Maximum 20 Points for University Departments or Colleges</p>				
1	Post Ph.D. research experience	1 point for every 4		

	as post-doctoral fellow /research Associate/ Research Scientist etc. in recognized University/ Institution in India or abroad.	months OR 4 points for every 1 year.	Maximum 20 points
2	Teaching experience(as full-time adhoc, temporary or permanent) in recognized University / Colleges/ Institutions)	1 point for every 4 months OR 4 points for every 1 year.	
Total points : Academic Qualifications + Publications + Teaching/ Post Ph.D, research experience			Maximum 100 points

All the applications received shall be scrutinized by a Committee consisting of the following and a list of all the candidates fulfilling the minimum eligibility qualifications shall be prepared (department/ subject wise) and points be awarded to all such candidates shall be calculated on the basis of the above criteria:

For Colleges:

1. Principal of the College- Chairperson
2. Two teachers from relevant subject plus one from a related Department to be nominated by the Principal.
3. An academican representing SC/ST/OBC/ Minority/ Women/ Persons with Disability to be nominated by the Principal, if any of the candidates representing these categories is an applicant and if any of the above members of the Screening Committee does not belong to that category.

At least three members shall from the quorum.

- (I) After allocation of points to all the eligible candidates, the Screening Committee will draw a list of all the candidates indicating the points scored by them in descending order i.e. starting from the candidate getting the highest points towards the candidates getting the lower points.
- (II) In case of tie in the points of two or more candidates, the candidate having the higher / highest marks at the Master's level shall be ranked above the other(s).
- (III) For appointment in the Colleges, all candidates securing 60 points and above shall be called for interview for posts of Assistant Professors. A minimum of 50 candidates for first vacancy and 20 candidates for every additional vacancy shall be called for interview in order of their ranks in the list prepared by the Screening Committee on the basis of the points scored by the candidates. In case the minimum number of candidates as specified above is not available, the benchmark of 60 points may be progressively lowered as required, until the minimum eligibility as specified in Ordinance XXIV is reached so that this minimum number of candidates shall be called for interview.
- (IV) The points awarded to the candidates during the process of screening of applications shall not have any weightage / credit or merit during assessment / interview of the

candidates by the Selection Committee as these points shall be used only for screening / shortlisting purpose.

- (V) The period taken by the candidates to acquire M.Phil. degree and the residency period prescribed for pursuing Ph.D. shall not be considered as teaching / research experience to be claimed for shortlisting / appointment to the teaching positions.
- (VI) In case of any dispute with regard to the screening of the applications, the decision of the Screening Committee shall be final.
- (VII) The Colleges shall display the criteria for shortlisting / screening of applications on their respective websites.

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9. **The online and print ISSN numbers are different for a particular journal. Which one should be filled?**

For online journals and the articles published online in advance, before the print version is made available by the publisher, the online ISSN number is sufficient.

10. **Is it necessary to provide the evidence for each and every item/activity claimed in the application?**

It is mandatory to provide the proof, wherever it has been asked, to proceed with the online completion of application form. The evidence for activities such as extra-curricular activities/miscellaneous information may be presented at the time of interview by the candidates shortlisted for the interview.

11. **How to pay application fee?**

The payment is accepted by credit card/debit card/ Net Banking.

12. **Should one expect an acknowledgement of submission of application?**

Yes. After the submission of application, the applicant will receive an e-mail intimation. Receipt of acknowledgement implies completion of the application submission process.

13. **When would the interview be scheduled?**

You will be informed about your interview through email if you are shortlisted. No queries in this regard would be entertained.

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