



CENTRE FOR PROFESSIONAL DEVELOPMENT
SRI GURU GOBIND SINGH COLLEGE OF COMMERCE



(University of Delhi)

In collaboration with

TALLY EDUCATION

(Saraswati Accountants Software Pvt Ltd)

Presents

TALLY ESSENTIAL CERTIFICATION

Online & Offline Instructor Course

TOPICS TO BE COVERED

- Chapter 1: Fundamentals of Accounting
- Chapter 2: Introduction to TallyPrime
- Chapter 3: Maintaining Chart of Accounts
- Chapter 4: Recording and Maintaining Accounting Transactions
- Chapter 4: Goods and Services Tax(GST)
- Chapter 5: Banking
- Chapter 6: Generating Financial Statements and MIS Reports
- Chapter 7: Data Security
- Chapter 8: Company Data Management

Batch Starting: 19 September 2022 (Monday)

Days: Monday (Online), Wednesday and Friday (Offline)

Time: 3:30- 5:30 pm

17 Sessions (2 HRS/Session)

Fee: ₹ 4484

Registration Link: <https://forms.gle/L7ssYXnYZ8VShtxz8>

For Queries, Contact

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