

# ਸ੍ਰੀ ਗੁਰੂ ਗੋਬਿੰਦ ਸਿੰਘ ਕਾਲਜ ਆਫ਼ ਕਾਮਰਸ

## श्री गुरु गोबिंद सिंह कॉलेज ऑफ कॉमर्स Sri Guru Gobind Singh College of Commerce

(University of Delhi)

NAAC A++ Accredited Pitampura, (Opposite TV Tower), Delhi-110034

28th Nov 2025

### **Notice**

#### Dear students

This is to inform that the Internal Assessment (IA) record for the students of semester I, III, V & VIII has been compiled and released by the Internal Assessment Committee. The final IA Sheet is visible on SmartProf Web-portal on https://www.sggscc.ac.in/smartprof/. Students must login and review the IA against each of the paper based upon the credit distribution and the different components for IA of these papers.

#### **Strictly Note:**

Please note that even if marks are visible to students with low attendance, this doesn't guarantee that they will not be detained from appearing in the examination. Sufficient notices have already been communicated in this regard on the smartprof.

#### Note:

- \* Students of semester I & III must ensure that IA record for 7 papers is visible in their IA sheets.
- \* Students of semester V must ensure that IA record for 6 papers is visible in their IA sheets.
- \* Students of Hons Courses of semester VII must ensure that IA record for 4 papers is visible and for BCom IA record of 4 papers (if dissertation option taken) / 6 Papers (if dissertation option not taken) is visible in their IA sheet.
- \* Students of All Semesters must click 'Accept' against each paper if the record is correct.
- \* In case there is an error, the student needs to contact the faculty of the respective subject and get the marks rectified.
- \* In case the error persists, then the student must in-person meet Ms. Puneet & Ms. Jaswinder Kaur in IA room on the first floor adjacent to BBE Lab on 28<sup>th</sup> (between 10.00. to 3.00. PM.) & 1<sup>st</sup> November 2025 (between 10.00. to 1.00. pm)
- \* This notice is final in all respect and college will bear no further responsibility in case of future grievances.
- \* No need to send mail if all marks are correct.
- \* Student SHOULD NOT submit any grievance stating 'marks not satisfactory or low marks'. The grievances related to Attendance will Not be Entertained (except cases where Society benefit is not marked).

- \* For any IA grievance, first contact your subject faculty to resolve. Such grievances will be accepted for further rectification only if the marks displayed are incorrect or not reflected upon submission of assessment by the student.
- \* After corrections are made, student must again login to SmartProf and click Accept against the rectified record.
- \* Student must download and print the final IA sheet and carry them during their Final Examination.
- \* In cases where a student does not Accept IA or submit grievance to faculty for rectification/IA committee, these marks will be treated as final in all respect and will be submitted to the university.
- \* The college will not be responsible in future.

The last date for rectification of grievance is 1<sup>st</sup> December 2025 till 1.00. pm. For any clarifications, mail at <a href="mailto:ia@sggscc.ac.in">ia@sggscc.ac.in</a>

Dr. Tarvinder Kaur

Convenor

Attendance and Internal Assessment Committee

Prof. Jatinder Bir Singh

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