



Monday, 08 December 2025

Notice For 4th Year Students Regarding the Assessment Instruction of Research Component (Dissertation / Academic Project / Translation)

Dear Students,

This is to bring to your notice the mandatory instructions regarding the assessment of research component (Dissertation / Academic Project / Translation). Every student must comply with the guidelines given below without any exception.

1. Submission of Monthly Progress Reports (MPRs)

- Each student must submit three (03) duly signed MPRs on or before 20th December 2025.
- MPRs are to be submitted only to the designated administrative staff:
Mr. Gurpreet Singh – B.Sc. (Hons.) Computer Science & B.A. (Hons.) Punjabi
Ms. Jaswinder Kaur – B.A. (Hons.) Economics, BBE & BMS
Ms. Puneet – B.Com (Hons.) & B.Com
- MPRs must be submitted in the prescribed official format only. The format of MPR is attached herewith.
- Submission to any other person or in any other format will not be accepted.

2. Assessment Requirements

- Total marks for the Research Component: 240
- Assessments include:
 - ✓ Internal Assessment
 - ✓ External Assessment
- Students are required to present their research work through a presentation of 8–10 minutes in both assessments.

3. Assessment Schedule

- The assessment window is from 25th December 2025 to 9th January 2026.
- Exact schedule will be communicated by the TIC of your department.
- All students must ensure availability during this entire period.
- Absence in any assessment will result in zero marks for that component.

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Sri Guru Gobind Singh College of Commerce

(University of Delhi)

NAAC A++ Accredited

Pitampura, (Opposite TV Tower), Delhi-110034

4. Strict Compliance

- Students who fail to contact their supervisor and do not submit MPRs by the deadline will NOT be permitted to appear in both Internal and External Assessments.
- This may lead to non-evaluation of the Research Component, resulting in academic consequences.

You are expected to remain in regular communication with your supervisor and complete all assigned work responsibly. For any query, please contact only your supervisor.

Treat this as important and urgent.

Prof. Jatinder Bir Singh

Principal

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