



Centre for Professional Development
Sri Guru Gobind Singh College of Commerce



(University of Delhi)
in collaboration with
Weekendr

EXCEL (BASIC + ADVANCED)

Instructor led **LIVE ONLINE COURSE**

Tue-Thu-Sat Batch, 30 hours, 15 sessions

13 Class Sessions - 3rd Jul to 29th Jul 2021

02 Project Sessions* - 5th & 7th Aug 2021

Tue & Thu: 4pm to 6pm

Sat: 9:30am to 11:30am

Live Classes on Zoom Platform

Fee: Rs 3,700*

To Register, click [here](#)

Syllabus: bit.ly/2XZnmd5

* Do 2 Projects based on Real World Data, add to your CV

Learning Outcomes

Navigate Excel Basic Features, Modify the Appearance of Data, Understand various Formula & Functions, Principle of Data Organization, Data Consolidation and Outline, Data Analysis Tools, Visualization Techniques, Prepare Dashboard and Reporting, Task Automation through Macro & VBA

For queries, contact
Vibhor (9999423173)

Ajay (9810873985)

or email at centrepd@sggsc.ac.in

* First 5 enrolled participants
to get Rs 200 cashback

*Fee Payment details will be
shared after registration