



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		SRI GURU GOBIND SINGH COLLEGE OF COMMERCE
Name of the head of the Institution		Dr. Jatinder Bir Singh
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01127321528
Mobile no.		9873241108
Registered Email		principaloffice@sggscscc.du.ac.in
Alternate Email		sggscscc@rediffmail.com
Address		Opposite TV Tower, Pitampura
City/Town		Delhi
State/UT		Delhi
Pincode		110034

2. Institutional Status	
Affiliated / Constituent	Constituent
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Sangeeta Dodrajka
Phone no/Alternate Phone no.	01127321528
Mobile no.	9811616232
Registered Email	iqac.sggscs@sggscs.ac.in
Alternate Email	sangeetad@sggscs.ac.in

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	_https://www.sggscs.ac.in/iqac/aqar
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.sggscs.ac.in/academics/academiccalendar

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	A	3.02	2016	17-Mar-2016	16-Mar-2021

6. Date of Establishment of IQAC	21-Sep-2016
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Workshops for the non-teaching staff of the	30-Aug-2019 7	15

college were organised keeping in mind the growing digitization in every field and the need to stay abreast with the usage of computers.(Continued in the excel sheet attached)		
National Symposium	26-Sep-2019 1	400

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Seminar Committee (Continued in the excel sheet attached)	Seminar Grant	UGC	2018 2	150000

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

13

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

Yes

If yes, mention the amount

75000

Year

2019

12. Significant contributions made by IQAC during the current year(maximum five bullets)

The new college website was launched in association with the website committee. An information centre has been created for collection and dissemination of the information. The internal assessment and issue of clearance and admit cards have all been made online through development of a mobile application smartprof. A Symposium was held on Sep, 26, 2019 to deliberate upon the issues related to new framework of NAAC and quality in higher education. Faculty Development workshops were held to hone their skills in online teaching and research methodology, through seminars and workshops, such as, "Intellectual Property Rights", "How to Write a research paper with a Literature Review Perspective".

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Start three Foreign Language Courses including Chinese, Japanese and Korean	<ul style="list-style-type: none"> • Certificate courses in foreign languages (German, French and Japanese) are provided by the Foreign Language Course Committee of the College.
Air conditioning of the college.	<ul style="list-style-type: none"> • New Air conditioning plant of Auditorium has been installed. • Planning for making all class rooms air conditioned is under way.
Renovation of Staff Room, Seminar Hall, Conference Hall, Faculty Rooms etc.	<ul style="list-style-type: none"> • Conference room and Seminar room are renovated with state of art facilities. • Staffroom is being renovated and teachers reading room is being constructed in the basement
Developing ERP for student and teacher details encapsulating institute related processes.	<ul style="list-style-type: none"> • Creation of Information Center • online Faculty profile module on College website. • Creation of student progression tab on student profile on website through smart prof app • ALUMNI registration link form available through Almashine. • College purchased a new software to create larger data base of ALUMNI for more engagement in college by ex-students. • Subscription to Zoom Premium was purchased to organize webinars for student engagement during the pandemic
Technological and infrastructural improvements for improving efficiency and speedy delivery of tasks.	<p>Creation of the Information Centre to collect details of all college events/societies was further improved. Domain-based Email IDs were created for each Society/Club/Department.</p> <ul style="list-style-type: none"> • An information centre has been created for collection and dissemination of the information. The internal assessment and issue of clearance and admit cards have all been made online through

	<p>development of a mobile application-smartprof. • Solar Panels are being installed on the roof tops of the college. • The speed of Internet on campus has been improved by installing new routers on the campus.</p>
<p>Improve class participation and reduce absenteeism.</p>	<p>• Societies were also requested to organize only two events - one major and one minor during one academic year keeping in mind the number of working days available. And if possible, these two events must be in different semesters. Also, it was suggested that events must be spread in a way so that almost equal number of events are organized in odd and even semester. • Parents are informed in case attendance is too short for a student. • Text messages are sent to students if the absenteeism is more.</p>
<p>Student Exchange Program for enabling student and exposure to new developments in the academic field.</p>	<p>Due to pandemic, this objective was delayed.</p>
<p>Creation of research corpus/fund for promoting and incentivizing research by faculty members</p>	<p>• The College initiated funding scheme to encourage research by faculty. Faculty getting their research published in Scopus or Web of Science listed journals would get a monetary incentive of INR 10,000 subject to a maximum amount of INR 20,000 per academic year. Three faculty members received the incentive. As a result of the research incentive scheme, more faculty members are doing credible research. • In pursuit of facilitating research and faculty-student collaboration, a research grant of ? One Lakh each is given to four innovation projects on September 16, 2019.</p>
<p>Alliance with International institutions like Universities and Colleges.</p>	<p>• College has hosted a ten week professional development programme: The Afghan Faculty Forum For Enrichment Program, (AFFECT) in collaboration with the Ball State University, Indiana, USA. • Over the academic session the college also entered into various fruitful collaborations by signing MOU(s) with University of Melbourne and Ball State University.</p>
<p>Establishing Industry partnerships especially to start add-on courses.</p>	<p>The College has collaborated with various reputed institutions like • BRICS Chamber of Commerce and Industry, • Bombay Stock Exchange Institute Ltd., Weekendr, • Delhi Legal Services Authority, North West District and •</p>

Tally Education Pvt. Ltd., and has offered various add-on courses to students to prepare them for job market.

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	30-Mar-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<ul style="list-style-type: none">• Various softwares have been put into use to ease the admission and the administration process. The entire admission process is done on online mode now, starting from filing up of admission forms to allocation of a valid roll number to the student after admission.• Furthermore, the college has launched SmartProf mobile app for managing attendance and internal assessment. Its notice board is also used to communicate important notices to students and teachers.• The college also provides an official email ID to all the students with the domain "sggsc.ac.in", which is used to login into Smartprof and get various updates from college.• Salary slips and PF details for all employees are available as an additional module of the SmartProf mobile app.• Additionally, the college has provided digital Icards to all its students, faculty as well as other staff. College recently purchased the "COMPUTAX" software for tax calculation. Accounts section uses Tally Software for managing financial transactions.• College Library has taken the initiative of giving an online platform for searching and recommending books to all the faculty.

Library has "NETLIB" software for OPAC facility. The College maintains its own website giving a lot of necessary information required by students and staff. The website is regularly updated to inform the students and staff about the necessary information. It includes time tables, attendance, notices, information regarding various college events, internal assessment and placement updates. • The College uses EIMS software developed by Redox Technologies for admission, internal assessment, fees and payroll. As a routine, the College periodically takes feedback from the students using google forms. Also, College has various licensed softwares like, MATLAB, STATA, Tally ERP9, SPSS, Borland C, etc. for easy understanding of students. The College library has books in braille and 'Jaws' software for visually impaired students.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum delivery is an ongoing complex process, its success depends not only on identifying resources, developing plans and processes but also on creating a wholesome experience for the students. Keeping this in mind, the College has designed the following thought through steps: The Forethought Phase This phase necessitates upgrading the College infrastructure and facilities to suit the dynamic needs of curriculum and pedagogy. College has renovated the existing conference and seminar room into a world class amphitheatre and spacious seminar room with state-of-the-art infrastructure for both faculty and students. Fully digitised College library provides web-based facilities and access to national and international online databases and other teaching-learning resources. All classrooms now are Wi-Fi enabled and ICT equipped. The Execution Phase This phase ensures smooth delivery of the teaching-learning process by following the planning done beforehand and eventually reaping the benefits of the efforts put in during the earlier phase. Utmost care is taken in delivering the content with focus on making it relevant and interesting for the students. Live projects, group discussions, quizzes, debates, class discussions and field trips are some of the ways that we adopt to make the curriculum enriching for our students. It is this zeal and dedication of our teachers that a transition to complete online mode of lesson delivery was wholeheartedly embraced and successfully carried out on account of the pandemic induced nationwide lockdown. The College and its faculty invigorate the research skills by facilitating student participation in diverse themes cutting across various disciplines and encourage presentation of research papers and business plans at prestigious institutions like RBI etc. with special emphasis on their suggestions to combat a challenging issue. Research methodology workshops have also been organised to help and train students to write research

projects, short dissertations, and project reports. Hands on Skill and training sessions on data analytics are also imparted to hone their employability skills. To supplement the university prescribed curriculum and bridge the gap between industry and academia, an industry interface to the students is provided by organising special lectures on contemporary themes by industry experts and arranging value added courses for the students. Regarding internal assessment, students are familiarised with the pattern and flow of assessments in the beginning itself and updated throughout the semester as well. A uniform internal assessment calendar is followed by all the departments and subsequently the evaluated answer scripts are shared with the students along with requisite feedback. Even during lockdown period due to covid-19 pandemic, assessment was undertaken virtually, and the evaluation work was done efficiently. The Reflection Phase Another critical input is to review and evaluate the issues related to curriculum delivery and subsequently identify areas that require improvement. For this purpose, the feedback mechanism is put in place for all the stakeholders. The resultant takeaways for the forthcoming semester are then discussed with the Principal and teachers in charge so that the College is well-prepared to make any adaptations or changes. Most of the communication is now channelized digitally.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Data Science using R	Nil	02/06/2019	35	Yes	Yes
Data Science using R	Nil	18/01/2020	60	Yes	Yes
Digital Marketing Course	Nil	15/10/2019	35	Yes	Yes
Python and Machine Learning	Nil	15/10/2019	35	Yes	Yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	90

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Tally Ace Certification	20/01/2020	18
Legal Awareness	19/08/2019	41
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	Data in attached file	Nil
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The institution collects feedback from different stakeholders such as students, alumni, faculty, employers on regular basis during the academic year. The Students' Satisfaction Survey is a holistic tool designed to obtain formative feedback from students on curriculum and teaching learning process that is used for making the improvements in course delivery and student learning experiences. Majority of the students appreciated the approachability of teachers, their efforts to ensure understanding of the text amongst students and timely delivery of lectures. From the previous year, a 7 rise was seen in number of students satisfied with the measures adopted by the college for enhancement of cognitive skills, social interactions opportunities and stimulation of emotional growth of the students. A similar rise was noticed in regard to opportunities provided by the college to meet the challenges of the real world. Most of the suggestions, as received indicate a few functional improvements at the administrative level, organisation of workshops for mental well-being, add on learning opportunities for employability skills and organisation of field-trips and industrial visits. The strength of an educational institution is highly dependent on the community and parents who have faith, confidence and trust on the institution. A substantive proportion of parents see the growth opportunities provided by the institute to be more than 'good'. The industry academia exposure, from the point of view of 20 the parents, is outstanding. A significant proportion of parents suggested the formation of Parent- Teacher Association to stay connected with the progress of their ward. The Training Placement cell networks with various industry sectors to organize campus placements and internship fairs to facilitate fresh graduates with employment. Feedback collected from the employers is a crucial step in understanding the industry demands and improvising employability skills of students. Employers expressed that the students possessed requisite skill

set and high level of confidence. A majority of the employers intended to visit the campus again for future recruitment. Alumni feedback provides valuable inputs regarding improvement in facilities and employability of our students. Creating an engaged, supportive alumni network is crucial to an institution's success. Teachers' Feedback Form is designed in which staff rates their satisfaction levels for different aspects i.e., Curriculum Aspect, Infrastructural Facilities, Professional Development, Campus/Support Services Institutional Ideology. The survey seeks progressive suggestions from the faculty to ensure they feel empowered and valuable improvements are welcomed with open arms. Majority of the staff have responded being extremely satisfied with different aspects. 23 of the faculty members expressed their dissatisfaction level due to the non-availability of workstation/cubicle facility. The college had undertaken this work on priority basis. From this year feedback form included questions relating to digital initiatives undertaken in response to Covid-19. 70 of faculty members were extremely satisfied opportunities provided to learn and use ICT tools for smooth conduct of online classes and assessment. Around 65 were very pleased with the provision of assistive tools for virtual teaching-learning. Overall, the faculty seem to be satisfied with administration support provided to them during the lockdown.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
Nill	Other Programme codes could not be found in the drop down so information provided in attached excel sheet	Nill	Nill	Nill
BMS	Nill	46	Nill	51
BCom	Honours	200	40008	281
BCom	Nill	120	40008	153
BA	Economics Honours	80	30605	93
BSc	Computer Science Honours	40	15020	55
BA	Punjabi Honours	46	5029	55

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG	Number of fulltime teachers available in the institution teaching only PG	Number of teachers teaching both UG and PG courses
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			courses	courses	
2019	2192	88	75	0	3

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
75	55	Nil	45	1	Nil
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The College has developed a comprehensive mentoring system. Mentors have been allocated class wise with each class having two mentors. Further, every class has been allocated two mentoring sessions in a week. This information is communicated to the students at the beginning of the Semester along with their timetable. The structured sessions are group congregations providing primarily academic supervision and guidance. The mentors are also approachable in normal college working hours and the mentees are encouraged to discuss issues faced by them individually as well. The mentors hence are available for discussing and resolving concerns outside the realm of academics- including preparing and guiding students for corporate life, managing time, career guidance, peer grievances etc. The mentors are encouraged to have strong and sensitive bonds with the mentees at individual levels however not intruding in their personal spheres at the same time. The norms. All issues are handled sensitively. The unconditional support provided by the mentors helps compensate for the unfavourable mentee-mentor- ratio at about 30 (2280 against 75 teachers). A councillor has also been appointed by the College with a fixed time slot to provide guidance to students as well as staff. The role of the councillor is to support the work undertaken by mentors.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2280	75	1 : 30

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
76	41	35	0	29

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Excel Sheet Uploaded	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last	Date of declaration of
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			semester-end/ year-end examination	results of semester-end/ year- end examination
Nil	Data in attached file	Nil	Nil	Nil
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Examination and evaluation are strictly conducted as per the framework of the University of Delhi. The faculty can conduct internal assessment through presentations, open book tests, case studies, practical examinations or written tests as per the demand of the curriculum. The institution also conducts one set of internal assessment examinations in a streamlined manner. The two consecutive working days after the mid semester break are reserved for common written internal tests which are conducted for all the courses simultaneously. The examination committee and the internal assessment committee ensure the smooth conduct of all the examinations.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Orientation Programme for First Year students - 19 July 2019 Classes begin - 20 July 2019 IQAC combined society orientation - 23, 26 July 2019 Orientation day BBE/ BMS - August 2019 Orientation Day PGDIM/DBJCC - August 2019 Events of Academic/Cultural Societies Clubs - September/ October 2019 Non teaching workshop 1 - August 2019 IQAC National Symposium - 26 Sep 2019 Non teaching workshop 2 - September 2019 Mid Sem Break - 7 October 2019 -13 October 2019 Mid Sem. Exams- 14 October, 2019 - 16 October, 2019 Dispersal of classes -16 November 2019 Semester Exams - November/ December 2019 Classes begin - January 1, 2020 Cultural Festival- February, 2020 National Conference- February, 2020 Internal Exams- March, 2020 Dispersal of Classes- April /May 2020

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.sggsc.ac.in/academics/ug>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nil	Nil	Data in attached excel sheet	Nil	Nil	Nil

[View Uploaded File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.sggsc.ac.in/igac/feedback>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	Nill	Excel Sheet Uploaded	Nill	Nill
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Plagiarism Concept, Law and Anti- Plagiarism Software	ASBEMS in association with IQAC	31/07/2020
Achiever's Talk	Commerce Department	13/03/2020
Lecture Series	Commerce Department	08/11/2019
Lecture Series	Commerce Department	17/01/2020
5th Biennial International Conference titled Ensuring Sustainable Future: Role of Entrepreneurship, Innovation, Management Practices and Circular Economy	Seminar Committee	06/03/2020
Cyber Security Webinar	Computer Science	10/04/2020
Internship Fair	Training Placement Cell	17/02/2020
Webinar on "Future Prospects of Foreign Education amid Covid-19"	International Centre	18/04/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Paper Presentation	Nupur Goel (Student)	Sri Guru Gobind Singh College of Commerce	Nill	Won First Prize in Paper Presentation in International Conference
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
2	Namami Gange (Government Organisation) and Safe (NGO)	KPMG, Max India Foundation, Kangaroo Foundation	Project Dariya	Project Dariya is an endeavor by our team which aims at halting the plastic	20/01/2020

menace prevalent in the oceans. This project being the right solution is a relatively economical response to huge problem of piling up of plastic in ocean. The project conce

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	3	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Not applicable	Null

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Computer Science Punjabi	4	Null

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Environmental Studies	1
Library Science	1
Punjabi	4
Political Science	3
Computer Science	5
Business Economics	1
Economics	2
Commerce	11

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the	Name of	Title of journal	Year of	Citation Index	Institutional	Number of
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Paper	Author		publication		affiliation as mentioned in the publication	citations excluding self citation
Ki Mein Yug Nu Jandi Si'	Dr. Tarvinder Kaur	Aabru	2020	0	Sri Guru Gobind College of Commerce, University of Delhi, New Delhi, India	0
Digi Locker -Indian Digital Locker, How much the youth is actually using it?	Ms. Ushveen Kaur	International Journal of Recent Technology and Engineering	2019	0	Sri Guru Gobind College of Commerce, University of Delhi, New Delhi, India	0
Software Change Prediction: A Systematic Review and Future Guidelines	Dr. Megha Ummat	e-Infomatica- Software Engineering Journal	2019	0	Sri Guru Gobind College of Commerce, University of Delhi, New Delhi, India	0
Dynamic Selection of Fitness Function for Software Change Prediction using Particle Swarm Optimization	Dr. Megha Ummat	Information and Software Technology	2019	4	Sri Guru Gobind College of Commerce, University of Delhi, New Delhi, India Delhi Technological University	3
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Ki Mein Yug Nu Jandi Si'	Dr. Tarvinder Kaur	Aabru	2020	0	0	Sri Guru Gobind College of Commerce, University of Delhi, New Delhi, India

Digi Locker -Indian Digital Locker, How much the youth is actually using it?	Ms. Ushveen Kaur	International Journal of Recent Technology and Engineering	2019	17	0	Sri Guru Gobind College of Commerce, University of Delhi, New Delhi, India
Software Change Prediction: A Systematic Review and Future Guidelines	Dr. Megha Ummat	e-Informatica-Software Engineering Journal	2019	6	0	Sri Guru Gobind College of Commerce, University of Delhi, New Delhi, India
Dynamic Selection of Fitness Function for Software Change Prediction using Particle Swarm Optimization	Dr. Megha Ummat	Information and Software Technology	2019	95	3	Sri Guru Gobind College of Commerce, University of Delhi, New Delhi, India Delhi Technological University
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	70	40	50	0
Presented papers	10	0	0	0
Resource persons	1	0	1	3
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swachhta Pakhwada	NSS	2	200
Soch 2.0	Soch (The Entrepreneurial Cell) in	2	100

	collaboration with MSME		
Sankalp 2.0 - Digital Literacy Centre	Rotaract in collaboration with Navjyoti India Foundation	2	45
Organ For Life	Rotaract in collaboration with Organ for Life Foundation	2	40
Seminar titled, "Ensuring Inclusion of the disabled in the mainstream, Issues and Challenges"	Jagriti- The Enabling Unit in collaboration with United Nations Volunteers and Nipam Foundation	3	30
Workshop	Virtuoso (The Fine Arts Society) in collaboration with Rohini NGO	1	30
Empathisers- The Environment Crusaders	ASBEMS	5	300
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Not Applicable	Nil	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
International Yoga Day	NSS in collaboration with ICAI	Yoga	2	100
Blood Donation Camp	Rotaract	Blood Donation Camp	2	144
Paraspar	Ecosperity- The Environment Club	Planation of 550 saplings on the occasion of 550th Birth Anniversary of Guru Nanak Dev Ji	1	400
Self Defence Workshop	Republic- The Political Science, Womens	Self Defence Workshop for girls in	2	60

	Development Cell and Foreign Students Society	collaboration with Special Police Unit for Women and Children (SPUWAC)		
Voter ID Campaign	Republic- The Political Science, Womens Development Cell and Foreign Students Society	Aided the students in registration for voter ID	2	100
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Not Applicable	Nil	Nil
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Continued in the excel sheet attached	Nil	Nil	Nil	Nil	Nil
Internship	Sales and Marketing	Book My PG	01/07/2019	31/07/2019	6
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
BRICS CCI	05/08/2020	Introduction of add on courses	3
BSE Institute Limited	07/08/2020	To pursue activities pertaining to Centre of Excellence	3
Saraswati Accountants	21/01/2020	To provide training in Tally	3

Software Pvt. Ltd.

ERP9

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
300	34.4

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Newly Added
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NETLIB	Fully	3.03	2001

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	49919	1078954	1002	453726	50921	1532680
Journals	36	59440	24	73240	60	132680
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Harpreet Kaur jointly with Prof. Simrit Kaur	Changing Contours of India's Economic Policies'	Online Refresher Course for the discipline "Economics" conducted by the National Resource Centre, Shri Ram College of	01/09/2019

		Commerce, University of Delhi under ARPIT 2019, Ministry of Human Resource Development (MHRD) via Swayam portal. The theme of the co	
Dr. Harpreet Kaur jointly with Prof. Simrit Kaur	Research Writing and Book Review	Online Refresher Course for the discipline "Economics" conducted by the National Resource Centre, Shri Ram College of Commerce, University of Delhi under ARPIT 2019, Ministry of Human Resource Development (MHRD) via Swayam portal. The theme of the co	15/12/2019
Dr. Gurdeep Kaur	Contributed a chapter title The World Bank for B. A (Hons) CBCS, Generic Political Science IInd semester paper titled Politics of Globalization.	School of open Learning, University of Delhi https://sol.du.ac.in/info/cbcs-resources	15/12/2019
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	201	140	201	10	0	25	19	100	5
Added	0	0	0	0	0	0	0	0	0
Total	201	140	201	10	0	25	19	100	5

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
College provide infrastructure for making e-content. For preparing e-	DBJCC students make documentaries every year. Link of some

content. Following equipments are used:
 DSLR Camera - 6 pcs Tripod - 6 Pcs
 Lapel Mic Wireless Set - 6 Pcs

[documentaries:- Video Link For Nizamuddin Dargah Documentary:-
<https://youtu.be/5IKglUGc2tk> Video Link for 'What Ranking out of ten:-
<https://youtu.be/noze2UBhzVc>](#)

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
50	6.46	300	34.41

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Our college ensures optimal allocation and utilization of the resources for maintenance and upkeep of the infrastructure and facilities. The College follows the following mechanism: • The College has constituted Staff Council Committees like Maintenance Committee, Stock Taking Committee, etc. to look into the maintenance, utilization and upkeep of the infrastructure, facilities and equipments of the college. • One of the significant policy of the college is environment friendly activities such as, college is in the process of installing a rain water harvesting system and construction of gazebos. • For making use of the non-conventional / renewable sources of energy, establishment of number of high quality solar panels and wind panels for clean energy have been installed on the terrace of the Girls' Hostel and the roof of entire building. The college administration is also planning to invest in off-shore solar energy panels to be installed in Narela village on contract basis to generate 700 KV power to meet the growing needs of the college. • The computer equipment in terms of hardware and software are given for AMC to the external vendors. College gives AMC for maintenance of ACs, water coolers and other equipments. • Logistic staff is employed by the college on the regular and part-time basis for maintenance and upkeep of Gym, Play grounds, Seminar Hall, Conference Hall, Auditorium, Canteen, etc. • Stock checking is done from time to time and auction is held to sell old furniture and equipment as per the need. Old furniture and equipment are replaced with new one as per the requirement. • A full-time engineer is available on campus for the maintenance of software and hardware. • The College plans to convert more classrooms into ICT enabled classrooms to facilitate teaching. • The College has an air-conditioned server room, which caters to uninterrupted Wi-Fi connectivity in the entire college. • The College has installed Underground Fire Tank with water capacity of one lakh cubic litre. • Fire Extinguisher pumps worth Rs.12,00,000 have been installed. • The College has also appointed full-time caretaker who ensures that the fans, lights, air-conditions are in proper working condition and any complaint is promptly sorted out. • The College has installed fire-fighting equipment in the college premises with two years validity. The College has Splendid Cricket ground, Basketball Court, Volleyball Court, Football ground, Two Table Tennis tables, Separate room for the Director of Physical Education. • The college has a proper purchase policy about equipments and supplies as per University of Delhi guidelines from specified website G.E.M. For a purchase below INR 25000, It is made through the G.E.M. website. For above, INR 25,000 TO 2,50,000, three quotations are invited from vendors. For above 2,50,000, tenders and e-tenders are floated and advertised. • The sports facilities also, the purchase policy is almost same as above. The students are admitted on the basis of their participation and merit in sports

at inter-school, state or national level.

<https://www.sggsc.ac.in/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Awards and Scholarships	106	1138745
Financial Support from Other Sources			
a) National	JK Govt	3	81600
b) International	Nil	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
20 Soft Skill Development Bridge Courses-list attached in Annexure3	03/06/2019	743	list attached with name of course in Annexure 3
Personal Counselling and mentoring	01/07/2019	2200	All the teachers allotted 30 students
Yoga, Meditation	21/06/2019	50	Mr Vijay Agarwal, CA
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	4 Career Counseling Seminars- 1. A Seminar on Effective Career Counselling and Boosting Self Belief. (Held in college auditorium on 19 th	0	2200	0	233

September
2019) By:
Gretchen
Consultancy
2. 3 cou

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	1

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Data in attached excel sheet	Nil	Nil	Nil	Nil	Nil
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
Nil	Nil	Rest of data in attached excel sheet	Nil	Nil	Nil
2020	58	B.Com(Honours)	Commerce	Masters in Finance, Actuarial Science, Certified Public Accountant, CFA, Chartered Accountancy, CPA, Financial Risk Management (FRM), GMAT, Graphic Design and Advertising, Ielts, LLB, M. Design, M.COM, BPS	The Institute Of Chartered Accountants Of India, New York University, United States of America, Narsee Monjee Institute of Management Studies, ICAI, Warwick Business School, United Kingdom of

Bank PO Exam, M.Sc Accounting and Finance,	Great Britain and Northern Ireland, ICAI, Indian Institute o
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
GMAT	8
CAT	14
GRE	3
TOFEL	1
Any Other	53

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural	National	173
Cultural	International	6
Sports	National	2
Sports	International	1

[View File](#)

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Data in attached sheet	Nil	Nil	Nil	Nil	Nil

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Success is a journey, not a destination. The above said words are rightly justified by Students Union Of Sri Guru Gobind Singh College of Commerce, as its been seen by their success which was the result the efforts made by them, during the year. It all began by organizing Freshers2019. This was organized in the month of October and was a huge success as all the new students were welcomed and were introduced to the institution. Then, during the year, it conducted various drives for the benefit of the society and the environment. These included- Empathisers, anti plastic drive, hosted by ASBEMS, in which Daler Mehndi was being called as the chief guest and he motivated the students with his inspiring words. Another one was The Paraspar plantation drive, in collaboration with Ecosperity where 550 saplings were being planted on occasion

of 550th Prakash Purab of Sri Guru Nanak Dev ji. The journey also included various fun events, such as the Power-Ade- energy drink, launch event. This included a lot of sporting activities for the students and introducing the energy drink to them. Last but not the least, came EMINENCE20- The Annual Cultural Fest of SGGSC. It had the best stars, Karan Aujla, Maninder Buttar, DJ NYK, DJ Sumit Sethi, and many more remarkable ones to list down. The fest was a huge success as being witnessed by all, it was the best fest GGS has ever hosted. For the first time, such arrangements were made for the attendees which included special LED setup, EDM Night and much more to list down. Students union played a very crucial role by being the linking pin between the administration and the students, it helped in solving the issues of students and gave them a fruitful environment in the premises. The Students Union had a dream to take the institution to greater heights and to achieve the goals, which one cant even expect, but still it achieved with all its efforts and hard work. Starting from the academic session, the council members participate in all required activities. They set up help desk at the time of admissions and guide the students seeking admission and parents accompanying those students. It shows lots of concern and personalisation. These members participate enthusiastically in all the duties assigned. With the start of session help in coordination of orientation programs of various societies and clubs as a support team with IQAC. All the administrative and other endeavour assigned to them.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes, our Alumni Association is registered. Though the Alumni Association was operative for the last so many years, we got ourselves registered last year. Alumni Association has a team of 14 office bearers with Mr. Rajiv Garg, as our President. Our esteemed principal Prof J. B. Singh guides us and one of the oldest professors Sh. S. S. Lamba is Patron of the Association. Association has a bank account with Punjab Sind Bank at college premises and the Association organizes regularly organizes various activities at college.

5.4.2 – No. of enrolled Alumni:

1280

5.4.3 – Alumni contribution during the year (in Rupees) :

500000

5.4.4 – Meetings/activities organized by Alumni Association :

In October 2019, Alumni Association in co-ordination with college, organized cleanliness drive awareness program for college students under Swatch Bharat Mission. Mr. Daler Mehandi, a well-known singer, was the chief guest of the program. In November 2019, Alumni Association organized 4th Twenty:20 Annual Cricket Tournament at College ground, in which 6 teams participated. It was a 2 day tournament on knock out basis, held on Saturday and Sunday with teams comprising alumni players of all ages and teachers also playing along with alumnus. iii. During 1st week of February, 2020, we organized our Annual Alumni get together at college premises. This is our annual program, in which close to 500 alumnus and few teachers join us in celebrating our association with college.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

• The Governing Body of the college instituted four Innovation Projects for encouraging research among Faculty students. Each project was given an allocation of 1 (one) lac with one-year duration to complete. They could be interdisciplinary and would involve publication in high ranked journals. Teachers have freedom to work independently. In addition, the faculty was represented in the Governing Body and two faculty members worked as members of building committee. • IQAC along with staff council laid down the calendar of the college for different activities to be undertaken along with teaching. Student representatives were also made part of IQAC to raise students' stake in decision making and functioning of the college. Students managed placements through campus visits and alumni relations for their better engagement in college activities. The department councils held meetings during the year to overview teaching, learning and continuous evaluation of students and also to suggest reforms in departments' affairs.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<p>? The nodal Teacher along with student volunteers assists in admission process. The admission is online along with online verification of certificates. ? The college follows online transparent admission process as per university guidelines. ? Jagriti Unit of our college sets up help desk to assist PH students to get admissions seamlessly. ? The admission to value added/ add-on courses and Foreign Language courses are also online. ? The college has a Grievances Cell to look into complaints of any student regarding admissions. The contact details of members of Grievance Cell are displayed on website. ? All updated information regarding admissions, eligibility, prospectus, cut off lists, are put on website of the college.</p>
Industry Interaction / Collaboration	<p>? The college has appointed a full time placement officer to look after the placements and internships of students. It has been able to place about 200-250 students in MNCs, NGOs and other companies. The median salary is in the range of 3.5- 4 lac per annum. More than 100 students also got internship through internship fair organized by college. ? The college also forged ties with ICAI, Tally Accounting, BRICS Chamber of Commerce,</p>

Weekendr Innovative Lab etc. for joint training of students. ? The employers' feedback form helps us understand their requirements and facilitates training our students in soft skills etc.

Human Resource Management

? The college takes care of its Human Resources through many committees like canteen committee, scholarship committee, building committee, anti-ragging and internal complaint committee. The college also organises many recreational activities like inter-departmental games and outdoor visits. ? College regularly organizes training and development programmes for its teaching and non-teaching staff members, to widen their knowledge and expertise. ? College organizes various recreational activities for its staff members like cricket match organized by staff Association and Alumni. ? College also grants study leave for Ph.D. to its faculty members as and when required. ? College also provides travel grants to its staff members for participation in conferences abroad. ? Time to time development programs and workshops are conducted by the different departments of the college. ? College provides counselling facility to staff members and students, and has appointed a part time counsellor for the same. ? Regular feedbacks are collected by the college from faculty members, non-academic staff and students, parents and employers for continuous performance monitoring and making the changes where ever required to make system more efficient.

Library, ICT and Physical Infrastructure / Instrumentation

? College library recently installed (Radio Frequency based Library Management System) RFID system to improve the facilities and resources of the library and reduce the theft or misplacement of books and other important documents of the library. It has also increased the speed and accuracy of all the transactions in the library and at the same time it makes library more user friendly. ? To support teaching and research during COVID period, remote access was provided to the teachers to access e-resources. ? All the classrooms of the college are ICT enabled and used by faculty and students alike for comprehensive learning and the whole

campus is WiFi enabled including the college basement. ? The college has renovated Mini Auditorium, Amphi Theater, Conference hall, Canteen and Washrooms. ? The college has expanded the staffroom and has built a committee room to conduct meeting with students. ? The college has also provided modern locker facilities to all its staff members. ? Another level has been added to the library at its basement for stocking the books ? In continuation of the Waste Management Practices followed by the college, new waste recycling machines have been installed. ? To further strengthen the Rainwater Harvesting System, new machines have been installed near the Gurudwara lawns of the college. ? The college has put in place ,104 Kilo Watt Solar Panels on the college rooftop with Solar Lamps installed throughout the campus premises.

Research and Development

? In order to encourage research among the faculty, the BSE-SGGSCC centre of excellence was created in the college. The centre organises the research workshops on Research Methodology Data Sources and encourages teachers to present their research findings. Teachers are encouraged to publish in reputed journals. ? The faculty members have also acted as supervisors/ co-supervisors to Ph.D., M.Phil./P.G.D.I.M. students and co published papers with them. ? Faculty students have online access to journals and e-books through University of Delhi. The college also subscribes to NLIST resources of INFLIBNET.

Examination and Evaluation

? Examination and Evaluation ? During examination the college has Xerox facility for printing the question papers and supportive tables under the secured system. ? The college is fully equipped and is completely under the CCTV Surveillance System and also special Security Guards are posted at different places in the college for the smooth running of the exam and security of belongings of the students. ? Visually impaired students are given scribes and software supported lap tops to write their exams in relaxed environment in a separate room. Other PH candidates are given extra time to complete their exam and extra

invigilator is provided to them. ? The college also provides wheelchair and elevator facility for the physically challenged students. ? The college has evaluation centre for checking of skill enhancement courses. ? The college also send timely notices and reminders for the information regarding examination through SmartProf Application. ? The college provides counselling facility to the students for managing stress and other issues related to examination. The college offers 24 by 7 help desk to deal with internal assessment and attendance related issues through an email. The faculty members are allocated around 25-50 students each to mentor and guide the students on all such matters.

Teaching and Learning

? The college adopted online teaching due to COVID-19 and used various ICT tools for regularly delivering the lectures. ? Online teaching was executed through Google Suite for smooth process. Google Classrooms were created for respective subjects and classes during the two semesters. Google meet was used to deliver the online lectures, along with other support applications like Jam-board, google sheets, google forms, google slides and other google tools. Teachers also shared e-resources for student learning and practice exercises were given to help third year students to prepare for OBE exams at the University level. ? The library also provided access to various online resources to help teachers and students for online learning.

Curriculum Development

? The institution adopts the curriculum as recommended by University of Delhi. ? The teachers also participate in Delhi University departmental subject-wise meeting for revisions of syllabus and readings. The CBCS syllabus was under revision and many faculty members were part of those committees. ? A Syllabus Revision Committee for two PG Diploma courses has been constituted.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	? The Different Departments of the college conducted series of e-meetings to plan, administer and manage e-

learning process and ensure smooth running of classes and examination.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Nill	Excel Sheet Uploaded	Nill	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Excel Sheet Uploaded	Nill	Nill	Nill	Nill	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Excel Sheet Uploaded	Nill	Nill	Nill	Nill
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
76	76	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
? Group Insurance Scheme (GIS), Children Education Allowance, Medical Reimbursement, Leave Travel Concession, Auto Loans, Loan facility from PF etc. ? Child Care Leave, Maternity Leave,	? Group Insurance Scheme (GIS), Children Education Allowance, Medical Reimbursement, Leave Travel Concession, Auto Loans, Loan facility from PF etc. ? Child Care Leave, Maternity Leave,	? Book Bank facility for students belonging to economically weaker sections. ? A branch of Punjab and Sind Bank is available in college premises with ATM facility. ? Online Fee

<p>Study leave, is granted as per rules of University of Delhi. ? A branch of Punjab and Sind Bank is available in college premises. ? premises with ATM facility for the convenience of staff. ? Timely Provident Fund Loan facility as per PF rules. ? Free Health checkup camps are organized regularly for staff. Doctor on demand facility is also available. ? Subsidised canteen and Café Coffee day outlet. ? Well-maintained and sanitized rest rooms. ? Gymnasium facility for staff.</p>	<p>Study leave, is granted as per rules of University of Delhi. ? A branch of Punjab and Sind Bank is available in college premises. ? premises with ATM facility for the convenience of staff. ? Timely Provident Fund Loan facility as per PF rules. ? Free Health checkup camps are organized regularly for staff. Doctor on demand facility is also available. ? Subsidised canteen and Café Coffee day outlet. ? Well-maintained and sanitized rest rooms. ? Gymnasium facility for staff.</p>	<p>submission is available. ? Free Health checkup camps are organized regularly in the college. ? Subsidised canteen and Café Coffee day outlet. ? Well-maintained and sanitized rest rooms. For girl students, sanitary napkins are kept in girl's washrooms ? Mata Sahib Kaur Girls Hostel has been constructed to provide accommodation to 129 girl students.</p>
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
INDUSTRY SPONSORSHIPS	500000	INDUSTRY SPONSORSHIPS
No file uploaded.		

6.4.3 – Total corpus fund generated

500000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	UNIVERSITY OF DELHI	Yes	COLLEGE ADMINISTRATION
Administrative	Yes	UNIVERSITY OF DELHI	Yes	COLLEGE ADMINISTRATION

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<p>? The College takes regular feedback from the parents about the college infrastructure and other facilities provided to the students. ? The college has renovated the washrooms after receiving suggestions for the same by the students and parents. ? College provides the parents the access to the attendance of their wards through Smart Prof , the college app. ? To improve the performance of the weaker students college conducts counselling sessions with their parents. ? To appreciate and acknowledge the efforts of meritorious</p>
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students their parents are invited on the College Annual Day. On orientation for freshers, held on July, 19, 2019, parents were invited.

6.5.3 – Development programmes for support staff (at least three)

-

6.5.4 – Post Accreditation initiative(s) (mention at least three)

-

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	Nil
d) NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Excel Sheet Uploaded	Nil	Nil	Nil	Nil
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Rotaract Chapter set up 'Siyahi 6.0: Adult Literacy Centre for Women.'	12/08/2019	Nil	35	25
Rotaract Chapter started 'Sankalp 2.0 - Adult Literacy Centre and Sewing & Stitching Centre' for youth and women of marginalized sections with the target of educating and providing employment opportunities	20/08/2019	Nil	50	Nil

for them.				
Rotaract Club started an online awareness campaign- "Virago" to • spread awareness about the malpractices that blanket the women of our society • to portray how strong they are and how should the world perceive that strength. The hashtag used to pro	29/12/2019	06/01/2020	60	Nill
The Political Science, Women's Development Cell and Foreign Students Society - "Republic" was formed.	01/07/2019	Nill	70	20
Self-Defence Workshop in collaboration with Special Police Unit for Women and Children (SPUWAC). Certificates were Awarded by Ms. Vijayanta Arya (DCP- North West).	10/02/2019	14/02/2020	52	8
Virago organised an online awareness campaign on women safety	03/03/2020	Nill	1000	Nill
Women Development cell of Republic on the occasion of	04/03/2020	04/03/2020	200	3

International Women's Day, distributed: • recyclable products and informative brochures pertaining to Women and Health like handmade book marks, leaflets and pamphlets related to cervical ca				
'Dreaming Tibet' Society organised a Self Defence Workshop to build confidence and enhance fighting back skills among women .	Nill	Nill	11	Nill
International Webinar on LGTBTQ : Rainbow is the New Monochrome	11/07/2020	11/07/2020	200	50
NCC- Boys attended various camps as part of their training.	Nill	Nill	Nill	40
NCC- Girls attended various camps throughout the year as part of their training.	Nill	Nill	30	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>Title of the Activity Dates Participants Environmental Consciousness and Sustainability/ Green Good Deed initiatives were encouraged like: • Bring Your Own Bottle • Bring Your Own Lunch • Bring Your Own Bag 24/8/2019 - 31/12/2019 (for 130 days) 50 An Environmental Quiz- Quizaria, was organized by Ecosperity on the occasion of World Ozone Day 2019. 16/9/2019 21 Intracollege Event: One-day field visit to Common Effluent Treatment Plant, Mayapuri was organized to familiarize learners about the treatment processes of wastewater. 7/9/2019 13 Intracollege Event : Planting of vertical garden near the college main entry gate reusing waste plastic. 15/9/2019 12 Intracollege event -'Paraspar' : A Plantation Drive to mark the auspicious occasion of the 550th birth anniversary of Guru Nanak Dev Ji was conducted 23/10/2019 to 12/11/2019 350 A Single-Use</p>

Plastic Drive : The Environment Crusaders was organised by ASBEMS in association with NSS, NCC and Students Union: • Students held banners to spread awareness and • cleaned the road sides in the hope to create a healthy environment without usage of single use plastic. 29/1/2020 35 Intracollege Educational Trip: Yamuna Biodiversity Park on the occasion of World Wetlands Day 2/2/2020 12 An online Initiative - Ecothon20 for productive use of lockdown period towards the betterment of the environment was conducted 25/03/2020 to 10/04/2020 206 Webinar on Tunnelling Through The Environment during the covid 19 pandemic: • An insightful lecture by Dr. Gyan Prakash Sharma • To promote environmental awareness amongst the students 17/6/2020 100 Street plays on Environmental Issues performed by Manchtantra, the college Street Play Society World Wetlands Day Celebration for discussing the importance of wetlands to urban future and ecosystem as a whole. Alternate Energy initiatives Solar Roof Top Panel---100 Kw Total Power Consumption---400KW Percentage of power met through solar roof top panel---25 Solar Lamp posts -20-2KW Solar Water Heater---10KW LED lights---100---2KW Total-14 KW ---- 14/400

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	200
Provision for lift	Yes	300
Ramp/Rails	Yes	120
Braille Software/facilities	Yes	100
Rest Rooms	Yes	200
Scribes for examination	Yes	150
Special skill development for differently abled students	Yes	150

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	Nil	Nil	Nil	Nil	Data in attached file	Nil	Nil

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
• Scriptures given in Sikh Culture • Scriptures available to all students	05/06/2019	• These are the ultimate guides to a code of conduct for life. • All stakeholders follow the scriptures. • Our Scriptures have been

available since inception of college in the Gurudwara Sahib and accessible at all times to anyone who wants to read. • The translations of these scriptures are also available for those not able to read original texts. • The college routinely organises camps and functions where moral/religious books about humanistic code of conduct are distributed free of cost.

Prospectus for New Admissions - In Campus- Code of Conduct	03/06/2020	Information about • discipline, • anti-ragging norms, • damage to college property, and • action to be taken in case of breach of discipline rules by Proctorial Committee.
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7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Data in attached file	Nil	Nil	Nil
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• NSS-SGGSCC in association with ASBEMS, took a pledge against the use of Single Use Plastics. • A cleanliness march on the road outside the college as a part of an year-long project in collaboration with ASBEMS. • Planting of vertical garden near the college main entry gate reusing waste plastic • Tree Plantation Drives • Book a Plant Project by Enactus • Rain Harvesting Project • Waste Disposal and Compost Plant • Solar roof top panel • Solar Plant in Girls Hostel • Solar Water Heater • LED lights

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE #1 Republic A new society, "Republic" comprising of the Political Science students wing, the Women Development wing and the Foreign students wing was formed. **VISION:** Republic aims to educate its students to develop critical thinking towards perennial issues and contemporary challenges emerging due to new developments in socio political domain. It is a platform for capacity building among students, for polishing their personality and for broadening their vision and approach to various social, political, cultural issues that are intrinsically important for their holistic development . **OBJECTIVES:** Though each wing is undertaking specific activities yet working for broader objective of inclusiveness and parity. The core objective of Republic is : • to sensitise the students about the various socio- political issues • to address the issue of gender inequality, gender stereotypes and to disseminate the rich culture and traditions of the foreign land through its respective wings. **WORKING:** The

society provides a forum for students to undertake various activities like quiz, debates, extempore, screening of documentaries, talk shows, awareness drives, sensitisation workshops, etc that align with the core objective of the society. OUTCOMES: The platform is among the Best Practice initiative taken by the college to prepare students for a healthy civic engagement, be a responsible citizenry of the society and of the country. The republic organised helpdesks twice for students to help them register for VOTER ID cards. About 100 students registered for the same. BEST PRACTICE # 2 Empathisers- the Environment Crusaders Say No to Single-Use Plastic Drive" was organised by the ASBEMS in association with NCC, NSS, Enactus, Students Union and college alumni association. VISION: To clean the streamlined prominent road of north Delhi comprising of the TV Tower, Sri Guru Gobind Singh College of Commerce, Dilli Haat, and Netaji Subhash Place metro station but also to adopt the road for a year, thereby making it a 'model road' for other localities to follow. AIM: The department also aims to beautify the road by increasing its green cover and working towards making it a plastic-free zone. GOVERNMENT SUPPORT: MCD North Delhi Deputy commissioner equally supported our vision and we were accompanied by MCD Special officers team too. The drive garnered immense support from government authorities namely the MCD North, Pitampura area councillor and youth sensation Mr. Daler Mehndi, to name a few. DRIVES: • The cleanliness awareness drive kickstarted with the support of nearly 1200 people comprising of the students, faculty members, college and MCD staff, and the plastic waste collected every month saw a significant reduction (60 over a month) when weighed. • Post drive, the college pledged to shun single-use plastic on the campus by announcing several measures like encouraging students to use water refilling stations rather than buy packaged drinking water amongst others. • The way college students participated by coming on the ground, handpicking the trash, and taking a pledge towards a plastic-free campus and environment, was revolutionary.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The concept of holistic development is ensconced in the vision of SGGSCC, fostering an enabling environment that provides excellent scholastic training, integrated with the values of equality, diversity and social responsibility. The aim is to offer high quality education that meets the aspirations of the students, paving the way for academic and professional development. The focus of our institution extends towards providing comprehensive growth by offering myriad avenues to the students to evolve as mature and responsible citizens of our country. SGGSCC upholds a multi-pronged approach in grooming the youth of our country. Through an open- access policy to ensure quality education to all who want to be associated with the college have a fair chance to do so, SGGSCC has left no stone unturned and is continuously moving ahead with determination. Feedback through assessment is an essential part of the teaching and learning experience at SGGSCC. Internal Mid- Semester Examinations along with Assignments, Group Discussions, Presentations are done to assess the students on various aspects of learning transparently done through SmartProf. The thrust of our vision is manifested in our proactive efforts to offer the core academic skills, aided with a full spectrum soft skills. Our objective is to provide our students with a platform to propel their career forward and to empower them as leaders who will shape the future of the world. In keeping with the egalitarian ethos of our institution, we strive towards EQUALITY and INCLUSION. i.

Admission is offered on merit to students from all backgrounds, irrespective of gender, caste or religion. The college endeavors to inculcate tolerance and acceptance of diverse cultures. Students are admitted from various backgrounds, based on merit, not religion or nationality. Each year, we admit students from various states of India and other countries like Nepal, Afghanistan and Tibet. Several events were organized last year by the Foreign Students' Society to acquaint the college students with the cultures and customs of diverse communities. College societies like Rotaract, Enactus, NSS and Jaagriti, the Enabling Unit endeavor to inculcate values like equality, tolerance and empathy. Although our college is a Sikh institution, yet all religions are respected equally as the motto of the college - Behold All Human Race As One - propounds the principle of egalitarianism. The Gurudwara is the spiritual hub of the college campus and the holy book, Sri Guru Granth Sahib, the emblem of our faith, encapsulates the moral and spiritual teachings of the Gurus as well as saints of different religions. Students from all backgrounds and religions pay homage and imbibe the teachings of the Sikh Gurus. The college library houses a unique research centre, Prof. Jaswant Singh Phull Centre for Religious Studies (An Interfaith Study Centre), which offers a wealth of knowledge pertaining to the Sikh religion, culture and history as well as a vast collection of books on interfaith studies. A number of rare and well researched books are added each year to the rich repository of the centre.

Provide the weblink of the institution

<http://www.sggsc.ac.in>

8.Future Plans of Actions for Next Academic Year

The future plan of action is to ensure timely and relevant online lecture delivery during the next year due to pandemic of Covid 19. The faculty shall seek to enrich the teaching learning process through projects work, presentations, quiz, short practical questions, class assignments, presentations and case studies, if relevant. The student activities shall be taken up online through enriching content through webinars. The industry-academia can be encouraged through collaborative arrangements. The add-on short term courses are offered online for training them. The college plans to offer more foreign language courses as per students' demand. The online placement events are planned too by Training and Placement cell. The faculty shall be encouraged to engage in research activities and publish quality research in established/ UGC listed journals. The young faculty members are encouraged to enrol for Ph.D. programmes in recognized Universities. The IQAC plans to hold more hands-on training programs for non-teaching staff for stock taking. The online webinars for YOGA and meditation to be held during the session. The college is planning to collaborate with, 'the art of living' institution for the same. More webinars relevant for students are in the pipeline. The renovation of staff room is under way, the college plans to create cubicles for faculty with Internet facility to encourage quality research and teaching. The classrooms are to be air conditioned. The college is planning to tie up with TPDDL for solar electricity to reduce dependence on conventional electricity and rely more on alternative sources of energy to conserve nature. The college plans to take up direct recruitment of faculty across several departments as per Delhi University directives. The screening of forms for promotions of faculty members will also be pursued during the year. The filling up of administrative posts are planned to be pursued too. The college plans to participate in NIRF ranking process this year also and try to improve its ranking by implementing many quality improvement initiatives. The participation of all stakeholders in making this a better institution is solicited through feedback mechanisms in place. The ALUMNI engagement will be enhanced through collaborative efforts as ALMASHINE software has been purchased by the college for more registration of ex-students. The college is also preparing to initiate process to implement National Educational

Policy in academic year 2021-22. The college shall prepare for 2nd cycle of NAAC grading. The five year SSR report is to be prepared and all the relevant documents to be kept ready for inspection. A regular review is to be taken up by management and IQAC to improve the quality of teaching learning process in the college along with the examination and Internal Assessment process. The student admission process (online) should be undertaken as per University guidelines and schedule. An online orientation programme for freshers shall be taken up in the month of October, 2020.