



Sri Guru Gobind Singh College of Commerce

(University of Delhi)

Pitam Pura, Delhi-110034

GEM BID NOTICE

GeM Bids are invited from eligible Security Service Providing Agencies having sufficient experience of providing the Security Services to reputed organizations in Government or Public Sector (Preferably in Colleges & Schools) for at least two years in last 5 (Five) years immediately preceding the date of publishing of this tender.

Bidders have to deposit the Earnest Money Deposit (EMD) of requisite amount, if applicable, as per bid details on GEM portal in the form of Demand Draft drawn in favour of **The Principal, Sri Guru Gobind Singh College of Commerce, Delhi.**

The Tenderer must upload the tender before the last day of filing and also the hard copy of e-tender must reach this office not later than time and date notified in the tender form stated in the schedule of tender. In the event of tender is received after scheduled date and time, the tenderer will not be allowed in bidding and it will be rejected summarily.

Bid Documents are also available for viewing on the college official website i.e. www.sggsc.ac.in

Sd/-
Principal

TERMS AND CONDITIONS OF BID

1. Estimated Bid value: The estimated tender value is Rs. 65 Lakh Approximately (Rupees Sixty Five Lakhs only) excluding service charge and taxes for Two year.
 2. Period of Contract: The Contract shall initially be valid for a period of two year and may be extended further for a period of one year subject to satisfactory performance, on the same terms and conditions. The Principal however, reserves the right to terminate the contract by serving one months notice, in writing. The Contract may be terminated by either side by giving two months notice in writing.
 3. Earnest Money Deposit (EMD) : EMD of requisite amount to be deposited in the form of Demand Draft drawn in favour of "The Principal, Sri Guru Gobind Singh College of Commerce" payable at Delhi. The scanned copy of the same to be uploaded on GeM portal. Firm registered under MSME will be exempted from EMD as per existing guidelines.
 4. Last date of submission: Last date of uploading of Bid is stipulated on GeM portal.
 5. Date of opening of Bids: Technical Bid will be opened on stipulated date and time on GeM portal.
 6. ELIGIBILITY : Agencies having sufficient experience of providing Security Services through Ex-Servicemen and in reputed organizations in Public Sector (Central Govt./State Govt./UT Govt/PSUs) preferably in Colleges or in Schools.
 7. The Agency must be registered with the following statutory bodies such as ESI, EPF, CLRA, PSA(Regulation) Act, 2005 Income Tax and GST at least one year prior to publishing of this bid.
 8. The average annual turnover of bidders must be duly certified by the appropriate Chartered Accountant/Auditor/any other prescribed authority and it should be minimum Rs. 1,20,00,000/- (Rupees One Crore Twenty Lakhs Only) during each of the last three financial year (2019-20, 2020-21, 2021-22)
 9. The Bidder must have a Registered office / Authorized office in Delhi.
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10. The bidder firm should not have been indicted for any criminal, fraudulent or anti competition activity and not been blacklisted by any Government Departments.
11. Registration under Private Security Agencies (Regulation) Act, 2005 for Security Services is mandatory.
12. Only agencies having valid registration under contract Labour Act, PSARA, ESI, EPF and other statutory law required for providing Security services shall apply.
13. The bidder must have registration certificate of ISO.
14. Documents to be uploaded : Bidders firms which fulfill the above eligibility conditions may upload the technical bid along with the scanned copy of following documents failing which their bids may be rejected:-
 - i. Copy of Audited Accounts Statement of annual turnover for last three financial years (2019-20, 2020-21 and 21-22).
 - ii. Registration / Incorporation Certificate of firm.
 - iii. Scanned copy of EMD, if applicable
 - iv. Registration Certificate of Contract Labor (Regulation & Abolition Act, 1970), PSA(R)Act,2005, Goods and Services Tax (GST), Employees' State Insurance Act, 1948, Employees Provident Fund Act, at least one year prior to the publishing of this bid.
 - v. Copies of satisfactory work performance report in support of eligibility conditions. Copies of work orders, agreements without Satisfactory Performance Certificate shall not be considered for determining the eligibility.
 - vi. Copy of PAN No.
 - vii. Declaration as per format at **Annexure-A** on non judicial stamp of INR 100/- .
 - viii. Scanned Bid Document (**Except Financial Bid page**) containing all terms and conditions of the bid duly signed and Stamped by the bidder.
 - ix. Copy of registration certificate of shop and establishment for having Registered office / Authorized office in Delhi
 - x. Copy of registration certificate of ISO.

The EMD must be submitted in the office of The Principal, Sri Guru Gobind Singh College of Commerce, University of Delhi, Pitampura, Delhi-110034 in a sealed cover, before the last date and time of submission of Bid as per Gem Portal.

15. In case of more than one bidder quoting the lowest service charge in the financial bid, the preference for selection of eligible bidder shall be done as under:

- 1) **The College will scrutinize the lowest bidders and may invite them for presentation and negotiations. The College will have the final authority to select the security agency.**

OTHER TERMS AND CONDITIONS

Evaluation of technical and financial bid

- a. The Bidders are required to upload Technical bid as per Bid Specification uploaded on GEM Portal.
- b. **Each and every page of attached document should be signed and stamped by bidder or the authorized representative of Bidders.**
- c. The Principal, SGGSCC reserves the right to reject all Bid in whole, or in part, without assigning any reason thereof.
- d. Lowest financial bid will be evaluated based on overall lowest rate quoted by the bidder but To avoid unreasonably low service charge and subsequent tax disputes, service charge quoted by bidder must be not less than TDS deduction.
- e. The earnest money shall be refunded to the unsuccessful Bidders after finalization of the contract. It shall be refunded to the successful Bidder on receipt of performance security deposit. No interest is payable on the EMD.
- f. The bid shall be valid for 90 days from the date of opening of financial bid.
- g. Bids which are incomplete or Conditional in any form shall be rejected out rightly.
- h. In case the successful Bidder declines the offer of Contract, for whatsoever reason(s), their EMD shall be forfeited.
- i. A formal contract shall be executed/ entered into with the successful Bidder. In this contract, the successful Bidder shall be defined as Contractor.

Performance Security Deposit

The successful Bidder will have to deposit a Performance Security Deposit as per Bid Details on GEM in the form of Demand Draft in favor of “**The Principal Sri Guru Gobind Singh College of Commerce**” payable at Delhi.

The successful Bidder will have to deposit the Performance Security Deposit and execute the contract within 10 days of acceptance of Bid, failing which, the competent authority may cancel the award of work and forfeit the EMD and other appropriate action as deemed fit.

GENERAL CONDITIONS OF CONTRACT (GCC)

1. The Agency should engage all guards from the category of not above the age of 55 years. The Contractor shall provide satisfactory proof of status of the Security Guards before their deployment. The Security agency shall not employ any person below the age of 21 years and above the age of 55 years. Manpower so engaged should be trained for providing security services.
2. The rate quoted shall be responsive and the same should be inclusive of all statutory obligations such as Minimum wages, ESI, PF contributions, bonus, service charges, all kind of taxes etc. The offers of those prospective bidders which do not meet the statutory requirements of applicable minimum wages, ESI&PF and Bonus are liable to be rejected.
3. Minimum wages as fixed and revised from time to time by the office of the Commissioner (Labour) Govt. of NCT of Delhi as applicable should be paid by the contractor.
4. Whenever Minimum wages is revised by the respective Labour authorities, it shall be duty of the contractor to immediately pay such revised minimum wages to the contract personnel deployed and then re-imburement may be claimed from The Principal, Sri Guru Gobind Singh College of Commerce
5. The Agency shall comply with Contract Labour (R&A) Act, PF provisions, ESI provisions, Payment of Bonus Act etc. whichever applicable and all other statutory payments will be the liabilities of the Security Agency, applicable from time to time.
6. The Security Guards should be of sound Health and preferably having education up to 10th standard. Their character antecedents must be verified by the Security Agency and a proof thereof should be submitted to the College authorities before their deployment.
7. The Contractor must provide standard liveries (uniform) at his own cost to the Security staff . The staff shall be in proper uniform as approved by College Authorities and with their identity card properly displayed.
8. The Guards whose services are provided by the Agency will at all times and for all purposes, be the employees of the Agency who will be responsible for necessary service benefits to them. The Principal, SGG SCC shall have the right for removal of a person of the Agency who is not discharging his duties satisfactorily or his role is found dubious in nature.
9. The Agency shall not engage any sub-contractor or transfer the contract to any other person.
10. The approximate number of persons required to be engaged will be 12 (Twelve) Ex-Servicemen Security Guards (4), Male Security Guards (7) and Female Security Guard (1), Total (12).

However, The Principal, SGGSCC has the right to change the number of Guards at his discretion at any time and the agency shall be bound to provide the amended numbers required.

11. The Eight Hours Shift will normally commence from 06:00 hrs to 14:00 hrs, 14:00 hrs to 22:00 hrs and 22:00 hrs to 06:00 hrs and would be called Morning, Evening and Night Shifts respectively. But the timings of the shift are changeable and can be fixed by this office from time to time depending upon the requirements. Prolonged duty hours (more than 8 hours at a stretch) shall not be allowed. No payment shall be made by this office for double duty, if any.
12. Weekly Day of Rest: An employee (Security Guard) in a scheduled employment in respect of which minimum rates of wages have been fixed under the Act, shall be allowed a day of rest every week (hereinafter referred to as “the rest day”) which shall ordinarily be Sunday, but the employer may fix any other day of the week as the rest day for an employee.
13. Attendance of personnel will be maintained by the Service Provider and copy of the same shall be provided along with the monthly bill to the office of the college on the 1st working day of the following month.
14. On any given day, if any of contractor’s personnel(s) deployed under the contract is (are) absent or fails to report in time, the contractor must provide a suitable substitute in time, for this purpose the contractor must monitor on a daily basis the sanction of leave to the staff deployed.
15. The administrative issues like leave, weekly off, discipline etc., of the Security personnel are responsibility of the contractor and if failed to comply above compliance the appropriate action will be taken.
16. The list containing the names, verified addresses, affixing a photograph along with the signature of each employee appointed by the Agency shall be made available to The Principal, SGGSCC with their Bio-data before commencing the contract.
17. The changes in the personnel deployed will not be allowed without prior approval/permission of The Principal, SGGSCC or any other authorized officer.
18. No enhancement in the agreed rates will be allowed during the Contract period except statutory revision if any.

19. The Performance security deposit shall be returned to the Agency on the expiry of the contract period on furnishing usual clearance/No Demand Certificate.
20. The Contract shall come into force from the date of Agreement signed by both the parties. In case the Agency fails to execute the job after signing the Agreement Deed or leave the job before completion of the period of Contract at their own accord, The Principal, SGGSCC shall have the right to forfeit the Performance Security Money Deposited by the Agency for execution of the Contract.
21. The Agency shall comply with the Labour laws applicable and The Principal, SGGSCC shall not be responsible for any litigation/default from Agency-side.
22. The security personnel should be rotated from their deployment at Time to Time.
23. The Principal, SGGSCC shall have the full powers to terminate the tender process at any stage, without assigning any reason. The Principal, SGGSCC decision in this regard will be the final.

PENALTY CLAUSE

1. In case of any loss/theft of property, The Principal, SGGSCC will consider the circumstances leading to the loss/theft and if the responsibility is fixed upon the Agency by the competent authority, the Agency will make good the loss within a specified period or else deduction of the cost will be made from the Agency's bill of the following month.
2. For any breach of contract, The Principal, SGGSCC shall be entitled to impose a penalty to the extent of Rs.2,000/-on the 1st occasion upon the Agency in the event of breach, violation or contravention of any of the terms and conditions contained herein brought to the notice of the agency.
3. If the lapse is repeated again, the extent of penalty will be doubled on each such occasion. The decision of the said Officer in this regard shall be final and binding upon the Agency. Some of the instances in which penalty would be imposed, are enumerated below. But these are not exhaustive and penalty may be imposed on any violation, breach or contravention of any of the terms and conditions as well as assigned duties and in following conditions:-
 - a. If the personnel are not found in proper Uniform and displaying Photo Identity Card.
 - b. If the personnel found indulging in smoking/drinking/sleeping during duty hours.
 - c. If the personnel found performing double Duty within 24 hours without prior approval.
 - d. Penalty will also be imposed if the behaviour of personnel found discourteous.
 - e. If any Guard found performing duty, submitting a fake name and address.
 - f. No persons other than the persons mentioned in the approved list supplied by the agency should be engaged for duty.

MANPOWER

1. Any misconduct / misbehavior on the part of the manpower deployed by the Contractor will not be tolerated and such person will have to be replaced by the Contractor at his own costs, risks and responsibilities immediately, with written intimation to College.
 2. The contractor should ensure to maintain adequate number of manpower. In case the available manpower is less when compared to the required, a penalty of Rs.1000/- per day will be deducted from the bill.
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3. The Contractors shall employ adult Security Guards only. Employment of child labour will lead to the termination of the contract. The contractor shall be responsible for payment by following the Minimum wages Act, ESI Act, PF Act, Bonus Act as applicable and also of obeying all existing Labour laws.

Termination clause:

During the period of agreement if it is found that the agency is not providing proper services or charging by fraudulent manner or otherwise, the whole security deposit, deposited with College or part thereof shall be forfeited in favor of College and agreement may be terminated as per tender terms and conditions.

DUTIES AND RESPONSIBILITIES OF SECURITY STAFF

1. The Agency shall be responsible for overall security measures and arrangements to safeguard the movable and immovable property and prevention of theft within the College Campus.
2. Controlling the IPs/visitors to College.
3. Protection of persons and property.
4. Evacuation of occupants in case of the fire or natural calamities.
5. Prevention of unauthorized entry of personnel including all types of outside vendors in the entire campus.
6. The vehicles that enter into the premises must be identified, noted in the Register and parked at designated places.
7. Fire fighting.
8. The Agency staff shall work on duty and they will be deployed in three shifts i.e. 6 AM to 2 PM / 2 PM to 10 PM / 10 PM to 6 AM. The guard of the previous shift will submit the attendance of the incoming guard within 15 minutes of the commencement of the shift.
9. The Agency shall provide proper uniform, whistle, baton for the day shift workers and Torch Light and 5 ft. long stick for staff on night duty.
10. The Agency shall be fully responsible for the performance and fitness on their duty of their personnel (Guards). For this, the Agency will have to keep close liaison with the College authorities, Caretaker and Officer in-charge.
11. The Agency shall have to maintain a round-the-clock Control Room with Telephone No., Mobile No., names of persons manning the Control room in their office for any urgent communication regarding any extraordinary situation.

12. The Agency shall undertake any other work of similar nature assigned to them by the competent authority from time to time.
13. The security personnel shall watch that there are no unidentified /unclaimed /suspicious objects /persons in the buildings/premises.
14. The security personnel shall also ensure that all the electrical equipments/instruments/ lights and fans must be switched off at the time of closure of the office or part of the office.
15. The security guards must be deployed in such a way that no part of the building /premises remains unnoticed /unattended.
16. The security personnel should not leave the point unless and until the reliever comes for shift duties.
17. Thoroughly checking of incoming and outgoing material against proper Gate pass duly signed by the authorized signatory.
18. To ensure that no hawkers, marketing persons or vendors are allowed into the campus without permission.
19. The security guards must take round of the buildings at fixed intervals.
20. Collecting intelligence about anti-social and other subversive elements in the crowd, and also be alert in tackling the mischief – mongers trying to gain entry in the campus.
21. The agency will keep entry register at gate for entry of non-regular visitors.
22. The agency will ensure proper procedure for exit of any item/ property of the colleges through exit gate.
23. The guards on duty will make regular rounds of building as to avoid theft.
24. The Security guards deployed at the gate will keep discipline at the gate and outside entrance & ensure smooth flow of traffic of incoming and outgoing vehicles.

TECHNICAL BID
For Security services in
SGGSCC

Technical Bid Page: 1

1.	Name of the Company / Firm	
2.	Name of Owner / Partners/ Directors	
3.	Full Office Address	
	Telephone No.	
	Fax No. E-Mail	
	Address	
4.	Full particulars of the Bankers of Company / Firm / with full address	
	Name of the Bank	
	Address of the Bank	
	Account Number	
	IFSC code	
	Registration Details :	
5.	(a) PAN No.	
	(b) GST Registration No.	
	(c) E.P.F. Registration No.	
	(d) E.S.I.C Registration No.	
	(e) Contract Labour Registration	
6.	Details of Earnest Money Deposit	
	Amount(Rs.)	
	D.D. / P.O. No. & Date Drawn on Bank	
	Valid upto	
The above format may be used to provide requisite details.		

Signature of Owner/Managing Partner/Director

Date : _____ Full Name : _____
Place : _____ Company's Seal: _____

DETAILS OF FINANCIAL STATEMENT, PROFIT AND LOSS STATEMENT
DURING LAST THREE YEARS

Sl.No	Financial Year	Income in Rs.	Expenditure in Rs.	Net Profit/Loss in Rs.
1	2019-2020			
2	2020-2021			
3	2021-2022			

Details of value of contract as per eligibility criteria in the following proforma

Sl. No.	Name and Address of the organization	No. of manpower deployed	Value of Contract (Rs.)	Duration of Contract	
				From	To
				dd/mm/yy	dd/mm/yy
1					
2					
3					

Additional sheets may be attached in similar format, if required

Signature of Owner/Managing Partner/Director

Date : Full Name :
Place : Company's Seal :

DECLARATION

1. I, _____
____Son/Daughter of
Shri. _____ Proprietor/
Partner/Director/ Authorized Signatory of _____ am
competent to sign this declaration and execute this tender document.

2. I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.

3. The information /documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / we, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

4. I have apprised myself fully about the job to be done during the currency of period of agreement and also acknowledge to bear the consequences of non-performance or deficiencies in services on my part.

5. Company/Firm has done in past satisfactorily/disciplined work and not blacklisted in past by any client.

Signature of Owner/Managing Partner/Director

Date : Full Name :
Place : Company's Seal :

FINANCIAL BID

Name of the Bidder: _____

TABLE-A

Manpower charges Security Guards (Unarmed) per month (24x7 with Reliever):

Description	Description of wages & Allowances		Amount per person per Month (Rs.)	Total Amount per Month (Total amount at Sl.No.6 of Col.3x12 Nos.)
1	2		3	4
Security Guards (12 nos)	1	Minimum wages (Basic Wages+VDA)	16792	Rs.270036/-
	2	ESI @ 3.25% (on Sl.No.1)	546	
	3	EPF @ 13% (on Max.Rs.15000)	1950	
	4	Total cost for 26 days (Sl.No.1+2+3)	19288	
	5	Cost of Reliever@ 16.67% (on Sl.No.4)	3215	
	6	Total Amount (Sl.No.5+6)	22503	

Service Charge :

Description	Service Charge In terms of percentage (%)	Service Charge in terms of Amount in Rs.	Total Amount (Inclusive of Service Charge)
Service Charge On Grand Total of (Colum No.4 of Table A)			

Note:

1. The selection of the vendor will be decided on the basis of Service Charge quoted by the bidder as other parameter like minimum wages, ESI Contribution, EPF Contribution (Employer Share), GST etc are as per statutory provision.
2. GST applicable will be reimbursed on actual basis on production of documentary evidence.
3. The minimum wages shall be as per the structure issued from time to time by the office of the Labour Commissioner (Delhi), Govt. of NCT of Delhi.
4. To avoid unreasonably low service charges and subsequent exploitation of contract worker, service charge quoted by bidder must be not less than prevailing TDS & TDS(GST).

Signature of Owner/Managing Partner/Director

Date : _____ Full Name : _____

Place : _____ Company's Seal : _____

CHECK LIST OF DOCUMENTS TO BE UPLOADED

Sl.No	Document	Uploaded/Not
1	Tender document signed and stamped (Except Fin Bid) (Terms & Conditions and Other Instructions etc.)	
2	Audited Account Statement (2019-20,2020-21, 2021-22)	
3	EMD	
4	Proof of Exemption Certificate if exempted from EMD	
4	Registration / Incorporation Certificate	
5	PSARA License	
5	ESIC Registration with latest paid challan	
6	EPFO Registration with latest paid challan	
7	GST Registration	
8	PAN Number	
9	Declaration Form	
10	Technical Bid	
11	Satisfactory Performance Certificate of similar work from the previous employers in last 5 years	
12	Copy of registration certificate of ISO.	
13	Any other documents	



Bid Number/बोली क्रमांक (बिड संख्या):
GEM/2023/B/3345964
Dated/दिनांक : 11-04-2023

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	26-04-2023 15:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	26-04-2023 15:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	90 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Education
Department Name/विभाग का नाम	Department Of Higher Education
Organisation Name/संगठन का नाम	University Of Delhi
Office Name/कार्यालय का नाम	North
Item Category/मद केटेगरी	Security Manpower Service (Version 2.0) - Office/Commercial/Institutions/ Residential; Unarmed Security Guard
Contract Period/अनुबंध अवधि	2 Year(s) 1 Day(s)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	120 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	3 Year (s)
Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है	Yes
MSE Exemption for Years Of Experience/वर्षों के अनुभव के लिए एमएसई को छूट प्राप्त है and Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है	Yes
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),OEM Annual Turnover,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

Bid Details/बिड विवरण	
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Estimated Bid Value/अनुमानित बिड मूल्य	7000000
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation

EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
EMD Amount/ईएमडी राशि	140000

ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
ePBG Percentage(%) / ईपीबीजी प्रतिशत (%)	5.00
Duration of ePBG required (Months) / ईपीबीजी की अपेक्षित अवधि (महीने).	12

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लाभार्थी :

Principal
Sri Guru Gobind Singh College of Commerce, Delhi-110034
(The Principal)

Splitting/विभाजन

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

MII Compliance/एमआईआई अनुपालन

MII Compliance/एमआईआई अनुपालन	Yes
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MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
3. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid data sheet (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
4. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.
5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
6. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one single order of 80 % of the Estimated Bid Value or 2 orders each of 50 % of the Estimated Bid Value or 3 orders each of 40 % of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

Additional Conditions specific to this bid:As per the Tender Document

Scope Of Work For the Service:[1681204197.pdf](#)

Buyer to upload Gazette notification for the breakup of ESI/EPF/ELDI etc if required:[1681204270.pdf](#)

Competent Authority Approval for the additional conditions:[1681204285.pdf](#)

Security Manpower Service (Version 2.0) - Office/Commercial/Institutions/ Residential; Unarmed Security Guard (12)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Type of Establishment / Area	Office/Commercial/Institutions/ Residential
Category of Profile	Unarmed Security Guard
Category of Skills	Semi skilled , Unskilled
Gender	Male
Duty Hours in a day	24
Qualification	High School
Ex Servicemen	Yes
Age Limit	Up to 55 years
Years of Experience	3 - 6 years
Additional Requirements for the Security Personnel	1
Addon(s)/एडऑन	

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Tejwant Singh	110034,SGGS college of commerce Pitam Pura Delhi	12	<ul style="list-style-type: none"> • Number of working days in a month : 30 • Basic Pay (Minimum daily wage) : 646 • Bonus (INR per day) : 0 • EDLI (INR per day) : 0 • EPF Admin charge (INR per day) : 5.76 • ESI (INR per day) : 21 • Optional Allowance 1 (in Rupees) : 0 • Optional Allowance 2 (in Rupees) : 0 • Optional Allowance 3 (in Rupees) : 0 • Provident Fund (INR per day) : 69.23 • Tenure/ Duration of Employment : 24

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Service & Support

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

2. Service & Support

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.

2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process.
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।

---Thank You/धन्यवाद---