



ਸ੍ਰੀ ਗੁਰੂ ਗੋਬਿੰਦ ਸਿੰਘ ਕਾਲਜ ਆਫ ਕਾਮਰਸ ਸ੍ਰੀ ਗੁਰੂ ਗੋਬਿੰਦ ਸਿੰਘ ਕਾਲਜ ਆਫ ਕਾਮਰਸ Sri Guru Gobind Singh College of Commerce

(University of Delhi)

NAAC A++Accredited

Pitampura, (Opposite TV Tower), Delhi-110034

SGGSCC /Admin/Lib/T687

24th September, 2026

NOTICE INVITING QUOTATION

**Subject: Notice Inviting Quotation for Binding of Library Books and Periodicals at
Library of Sri Guru Gobind Singh College of Commerce, University Delhi**

Sri Guru Gobind Singh College of Commerce, University of Delhi, invites sealed quotations from competent and experienced vendors/agencies for the **binding of Library Books and Periodicals** at the Library of Sri Guru Gobind Singh College of Commerce. The category of binding is given below:

Categories of Binding

Sr. No.	Category of Binding	Books Rate (Rs.) (Inclusive of Taxes)	Periodicals Rate (Rs.) (Inclusive of Taxes)
1	Red Half Leather with Golden Tooling		
2	Red Full Cloth with Ink Tooling		
3	Red Full Cloth with Golden Tooling		

The sealed quotation on vendor's official letterhead with GST number, clearly superscribed with **"Quotation for Binding of Library Books and Periodicals"** should reach the below given address on or before **30th September 2026, 5 pm.**

The Principal, Sri Guru Gobind Singh College of Commerce, University of Delhi, Opposite T.V. Tower Pitam Pura, Delhi 110034.

Terms and Conditions:

- Quotations should be submitted in a sealed envelope on the vendor's official letterhead with GST number, clearly superscribed with "Quotation for Binding of Library Books and Periodicals" and must reach the College within the stipulated date and time.
- The vendor is required to provide a sample of the bound book and Periodical as proposed binding work.



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- The quotation should clearly mention the rate per book and periodical inclusive of all taxes, and the total amount.
- The vendor shall be responsible for carrying out the binding work in a good and durable manner suitable for regular library use.
- The work shall be completed within the stipulated time period.
- The vendor shall ensure proper handling and safe return of all books and Periodicals entrusted for binding.
- The College reserves the right to accept or reject any or all quotations without assigning any reason.
- Quotations received after the stipulated date and time shall not be considered.

PRINCIPAL (Officiating)
Sri Guru Gobind Singh
College of Commerce
(University of Delhi)
Pitam Pura, Delhi-110034