

TENDER DOCUMENT
FOR
COLLEGE CANTEN SERVICES
SRI GURU GOBIND SINGH COLLEGE OF COMMERCE

(University of Delhi)

Opposite Pitampura TV Tower, Delhi – 110034

Website: www.sggscce.ac.in

Tender Reference No.: [SGGSCC/Canteen/2026-27/7608]

Financial Year: 2026-2027

NOTICE INVITING TENDER (NIT)

Sealed tenders are invited by the Principal, Sri Guru Gobind Singh College of Commerce, University of Delhi, Pitampura, Delhi for the operation of College Canteen services during the year 2026-2027.

Particulars	Details
Name of the work	Operation of College Canteen at Sri Guru Gobind Singh College of Commerce
Cost of tender document (non-refundable)	[Rs. 1000/-] in the form of Demand Draft / Pay Order in favour of “Principal, Sri Guru Gobind Singh College of Commerce”, payable at Delhi
Earnest Money Deposit (EMD)	[Rs.62,500/- (Rupees Sixty-Two Thousand Five Hundred only)]
Start date and time for sale / download of tender	25/08/2026: 5:00 PM
Last date and time for receipt of bids	06/09/2026 : 5:00 PM
Date, time and venue for opening of Technical Bid	[07/09/2026 12:00 PM; Principal Office, SGGSCC]
Shortlisted of firms for opening of Financial Bid	Publish later on college website
Opening of Financial Bid	Publish later on college website

Note: All the bidders are requested to please note that all future amendments/corrigendum will be published on college website and no separate advertisement will be released for the same. Bidders are therefore requested to regularly visit our website for any such updates.

HARDCOPY OF THE TECHNICAL BID DOCUMENTS SHOULD ALSO BE SUBMITTED TO THE OFFICE OF PRINCIPAL, SRI GURU GOBIND SINGH COLLEGE OF COMMERCE ON OR BEFORE 5:00PM ON 6/9/26.

Clarifications/ queries/ representation, if any, can be addressed to the Principal, Sri Guru Gobind Singh College of Commerce and email: principaloffice@sggscce.ac.in, the bidders are requested to read the entire bid document carefully and check their eligibility as per the bid document. The bidders are also requested to upload only relevant documents to claim their eligibility and participate in the bid.

Principal

1. SCOPE OF WORK AND LOCATION

- 1.1 The contract covers (a) running and operation of the Canteen / Cafeteria, including indoor and outdoor hospitality services as and when required of the College.
- 1.2 Approximately 2,200 students study at the College. About 125 teaching and non-teaching staff members also work at the College.
- 1.3 Hospitality arrangements on order – such as tea, coffee, soft drinks, snacks and packed lunch – are to be provided to all offices on all floors of the College, and service / buffet lunch, dinner and tea are to be arranged for academic and cultural activities, festivals, seminars, symposia, conferences, training programmes, press conferences, statutory body meetings, the Annual Day / Convocation, Teachers' Day, GURPURAB and any other function. Arrangements are also required during examinations and admission / counselling, as informed by the College from time to time.
- 1.4 Tenderers are advised to visit the canteen before participating and to assess the volume of business themselves. The College does not guarantee any minimum or maximum business.
- 1.5 June–July are relatively lean months when students are on vacation. Tenderers must factor this into their bids.
- 1.6 The College is also a centre for NCWEB, SOL and IGNOU, whose students attend classes on Saturdays and Sundays.

DURATION OF THE CONTRACT

- 1.7 The contract shall ordinarily be in force for one year from the date of award, subject to extension each year on a certificate of satisfactory performance by the competent authority. The College may terminate the contract for reasonable cause by giving one month's notice, any time in case of unsatisfactory services.
- 1.8 The College reserves the right to extend the contract, on mutual consent and on the same terms, for a maximum of two more years (one year at a time), upon satisfactory performance. On extension, the agency may seek revision of wages, restricted to the minimum wages notified by the Government of NCT of Delhi, the College shall consider and approve an appropriate amount.
- 1.9 The College reserves the right to increase or decrease the contract period.

2. TECHNICAL AND QUALIFYING CRITERIA

Only bidders who meet all the following criteria and submit the supporting documents with the Technical Bid will be considered:

Minimum Eligibility Criteria:

STATUTORY CERTIFICATES/REGISTRATIONS:

- a. Licensed bidders having valid Food Safety License from FSSAI as per the Food Safety and Standards (Licensing and Registration of Food Businesses) Regulation 2011.
- b. The bidder should have minimum three (03) years' experience {Two (02) year continuous/ without any break at single location and one (01) year additional} in the last five (05) years for running the

canteen in Govt. Medical College/Hospitals/Central Govt./State Govt./Central Universities or State Govt. Universities/Institutions of National Importance/ Autonomous Bodies/Central Government Public Sector Undertaking/Central Government Public Sector Enterprises. The certificate should also mention that he/she is having experience of running a Canteen. The Bidder will also have to produce a latest certificate of satisfactory running of the canteen from the Head of the concerned Institution/ Organization or Govt. Competent Authority, where the canteen is being run presently along with his / her functional mobile number and email ID. The relevant document with regard to experience should be attached along with the bid as per Annexure. In case the experience certificate, as per Annexure is not enclosed, the Bid will be summarily rejected.

- c. Company Profile on Letter Head should be attached along with the following as per Annexure-A:
- i) Valid FSSAI License
 - ii) PAN of the firm/company.
 - iii) GST No. of the firm/company.
 - iv) Partnership deed copy, if it is partnership firm
- 2.1** The bidder must have experience of at least three (3) years in running and operating a canteen in Government departments / PSUs / academic institutions / private organizations of repute.
- 2.2** The bidder must have an average annual turnover of Rs.15,00,000/- (Rs. Fifteen Lakh) or more during the last three financial years, viz., 2023-24, 2024-25 and 2025-26. A copy of the Chartered Accountant's certificate / Income Tax Returns for these three years, in support of turnover, must be uploaded / enclosed with the Technical Bid.
- 2.3** Self-attested copies of a valid Registration Certificate of the agency / firm, GST Registration Certificate and PAN Card must be enclosed with the Technical Bid. Registration under GST is mandatory.
- 2.4** An undertaking shall be submitted by the bidder on its letterhead that only workers without any criminal / immoral background will be put on duty and police verification shall be got done for staff to be deployed in College Canteen.
- 2.5** An undertaking shall be submitted on the bidder's letterhead that it has not been blacklisted by any State Government / Central Government / Public Sector Undertaking / University in India in the last three years. If it is subsequently established that the bidder has given any false information, suppressed facts or manipulated documents, the Earnest Money Deposit or the Security Deposit, as the case may be, will be forfeited and no excuse whatsoever will be entertained.
- 2.6** The bidder shall submit a certificate that all the terms and conditions of this tender document are acceptable to it (Annexure-III).
- 2.7** The successful bidder shall deposit Rs.5 Lakhs as Security deposit, EMD deposit will be adjusted against the Security deposit of successful bidder. EMD will be returned to unsuccessful bidder without interest after award of work.
- 2.8** The bidder shall furnish information only in the prescribed proforma (Annexure-I).

3. GENERAL TERMS AND CONDITIONS

- 3.1** Conditional bids shall not be accepted.
- 3.2** Intending bidders are advised to visit the College website www.sggsec.ac.in and e-publishing portal of Central Public Procurement Portal (<https://eprocure.gov.in/eprocure/app>) at least three days prior to the closing date of submission for any corrigendum / addendum / amendment.
- 3.3** The rates approved in this tender shall remain valid for the whole period of the contract. No upward revision or escalation will be allowed at any time during the contract.
- 3.4** After award of the contract, it shall be the responsibility of the successful bidder to provide the required service as and when required by the College, at the same date, time and venue. If the contractor fails to provide the service, the College reserves the right to hire the service from other firms at the risk and cost of the contractor; the cost difference between the alternative arrangement and the tendered value will be recovered from the contractor.
- 3.5** The bidder must not compromise on the services. If at any stage the services are found not to be as per the terms and conditions, the contract is liable to be cancelled and a suitable penalty imposed, as decided by the College.
- 3.6** Applicable taxes, if any, should be shown separately in the invoice(s).
- 3.7** The Financial Bids of only those bidders found suitable in the technical evaluation (as per Clause 2) shall be opened. The Financial Bids of bidders not found technically suitable shall not be opened.
- 3.8** The bidder shall provide the contact details of a nodal person who can be contacted for services at short notice in any exigency.
- 3.9** Any sum of money due and payable to the bidder, including the Security Deposit, may be appropriated by the College and set off against any claim of the College arising out of this or any other contract with the College.
- 3.10** If the successful bidder dishonors the contract in any way, the Security Deposit shall be forfeited.
- 3.11** College reserve the right to cancel the contract any time without notice if any criminal activity and gross negligence of performance is observed in maintaining proper Hygienic conditions.
- 3.12** The contractor shall provide comprehensive pest control services atleast once every month for the entire kitchen, dining hall, food storage area, dishwashing area and mess premises at their own cost. Only approved non-toxic food grade and government authorized chemicals shall be used. Pest control activities shall be scheduled during non-operational hours to avoid contamination of food and inconvenience of users, students and staff members of the college.

4. INSTRUCTIONS TO BIDDERS FOR BID SUBMISSION

- 4.1** The tender shall be submitted offline in two parts, viz., “Technical Bid” and “Financial Bid”, in separate sealed envelopes placed inside one outer sealed envelope superscribed “Tender for College Canteen Services – [due date]”.

- 4.2 All pages of the bid must be signed and sequentially numbered by the bidder before submission. Offers submitted by telegram / fax / e-mail shall not be considered, and no correspondence will be entertained in this regard.
- 4.3 The “Technical Bid” shall comprise all documents as per Annexure-I and the signed tender document.
- 4.4 The “Financial Bid” shall comprise the price bid (Licence Fee) as per Annexure-II.
- 4.5 The Tender Acceptance Letter / Undertaking must be signed by the authorised signatory of the bidder with seal (Annexure-III).
- 4.6 Conditional bids will not be accepted.

5. OPENING OF BIDS AND EVALUATION

- 5.1 The Technical Bids will be opened first on the notified date and time. After the technical evaluation, the College will open the Financial Bids of all technically qualified bidders on a notified date and time.
- 5.2 **The contract will be awarded on the basis of the highest monthly Licence Fee and GST extra as applicable** (excluding electricity and water charges) offered by the bidder, subject to the bidder agreeing to the rates approved by the College through this tender document (Annexure-I). The minimum Licence Fee is Rs.35,000/- (Rs. Thirty Five Thousand) per month alongwith reasonable rate of food menu without compromise in Food Quality to be checked by Tender Committee from the existing place of work.
- 5.3 Tender Committee will conduct the survey/inspection before finalization of the contract.

6. FACILITIES PROVIDED BY THE COLLEGE

The canteen premises comprise a furnished dining hall each for students and staff, purified drinking water, a sales counter, a kitchen with storeroom, a separate washing area and an open space.

7. REQUIREMENTS FROM THE CONTRACTOR

7.1 Cleanliness and Hygiene

- 7.1.1 The contractor shall maintain the highest standards of cleanliness, hygiene and safety in the kitchen and canteen, and shall ensure that all eatables are kept in safe, clean enclosures free from flies and insects. An adequate number of dustbins shall be placed in the kitchen and dining hall for proper, eco-friendly disposal of garbage and food waste. There shall be no littering of unused food or vegetables within the canteen.
- 7.1.2 The contractor and its staff shall ensure that no used utensils (cups, trays, trolleys, etc.) are left lying in the campus, and that these are removed immediately.
- 7.1.3 The contractor shall have dedicated staff for washing and cleaning, to be done at intervals of every four hours starting from 8:00 a.m. (8:00 a.m., 12:00 noon, 4:00 p.m. and washing thereafter). The cleaning staff shall sign a job card at each interval, countersigned by the contractor; the Tender Committee shall monitor this daily.

- 7.1.4** Food shall be cooked and served in clean utensils, which shall be kept sparkling clean at all times.
- 7.1.5** Kitchen and serving staff shall use hand gloves, head cover and apron to maintain hygienic conditions. The contractor shall ensure good personal hygiene of its staff.

7.2 Quality

- 7.2.1** The contractor shall procure all food articles, edible oil, ingredients, spices, etc., of the best quality / brand / make (ISI mark where applicable) to the satisfaction of the Tender Committee and Hostel Committee, which may require any unsatisfactory brand to be changed.
- 7.2.2** Food shall be cooked, stored and served under hygienic conditions. Only freshly cooked food shall be served; stale food shall not be recycled and shall be removed from the premises in an eco-friendly manner as soon as possible.
- 7.2.3** Food shall be neither too spicy nor too oily, shall be wholesome, and shall generally cater to the taste of students and staff.
- 7.2.4** Oil remaining from deep frying at the end of the day shall be discarded and shall not be reused for cooking.
- 7.2.5** The items menu may be revised from time to time as per the demand of students and staff, with the consensus of the majority of Tender Committee members.
- 7.2.6** The Tender Committee will be empowered to monitor the fulfilment of the conditions / guidelines and quality of food through surprise visits from time to time.

The contractor shall preferably use the following brands of raw materials (or other items / brands as approved in writing by the Committee):

- Refined sunflower / soyabean / mustard oil: Fortune / Nature Fresh
- Spices: MDH / Everest / Catch
- Atta, maida, besan, sooji: Rajdhani/Aashirvaad / Shaktibhog / Fortune / Nature Fresh / Pilsbury
- Tea: Brooke Bond / Taj Mahal / Tata Gold / Red Label
- Coffee: Nescafe / Bru / Tata Grand
- Milk, paneer, curd: Mother Dairy / Amul
- Butter: Amul / Mother Dairy
- Bread: Britannia / Harvest
- Fruit juices: Real / Safal / Frooti / Slice
- Basmati rice: Sona / Lal Quila / India Gate

7.3 Service

- 7.3.1** The contractor shall provide service in the canteen premises and also in various rooms of the College such as the Principal's office, staff room, departmental rooms / labs, etc. Such service shall be free of charge and prompt.

- 7.3.2** Food served in the departments / outside the canteen shall be well packed with aluminium foil, cling film or food-grade wraps.
- 7.3.3** Crockery used shall be of good quality (e.g., bone china). Special arrangements shall be made for meetings of the Principal, Staff Council, Associations and other departments / units.

7.4 Rates

- 7.4.1** The contractor shall sell only approved food items at the rates listed in Annexure-I. The same list of items (menu) with prices shall be prominently displayed in the canteen dining hall, staff rooms and various departments / units.
- 7.4.2** The contractor shall not tamper with the approved rates. If any such complaint is received and verified, the Tender Committee may impose a fine of up to Rs. 1,000/-.
- 7.4.3** New items may be introduced in the menu only with the prior approval of the Tender Committee, at the rates approved by it.

8. TERMS AND CONDITIONS GOVERNING THE CONTRACT

- 8.1** The contract will be awarded on the basis of (a) the highest Licence Fee + GST and GST shall be payable extras to college applicable (excluding electricity and water charges) offered for operating the College canteen; and (b) the bidder's agreement with the rates approved by the College as detailed in Annexure-I.
- 8.2** The successful bidder shall deposit a sum of Rs.5,00,000/- (Rupees Five Lakh only) as a refundable Security Deposit in the form of a Demand Draft / Pay Order in favour of "Principal, Sri Guru Gobind Singh College of Commerce", payable at Delhi. No interest shall accrue on the Security Deposit, which will be refunded on successful completion of the contract after adjustment of dues, if any. EMD deposit will be adjusted in Security Deposit in case of successful bidder.
- 8.3** In addition, the successful contractor shall pay: Electricity charges as per actual reading of the sub-meter & water charges will be Rs.5000/- per month till sub-meter is installed.
- 8.4** The items and rate list must not be altered by the bidder. Any proposed modification of items and / or rates must be stated separately in a covering letter.
- 8.5** Bids received after the last date of submission will be summarily rejected. The College reserves the right to accept or reject any or all bids, in full or in part, without assigning any reason.
- 8.6** Bids shall remain valid for three (3) months from the last date of submission. The rates approved by the College shall remain valid for the entire contract period.
- 8.7** The successful bidder shall execute an agreement on non-judicial stamp paper of Rs. 100/- within seven days of issue of the award letter, undertaking to comply with all terms and conditions.
- 8.8** The contract, once awarded, may be terminated by either party after giving one month's notice. If the contractor seeks termination during the contract period, its Security Deposit shall be forfeited; if the College terminates, the Security Deposit shall be refunded.
- 8.9** The contractor shall provide a list of its workers with identity proof, police verification and medical fitness certificate of each worker to the Administrative Office / Principal's Office.

- 8.10** The contractor shall ensure that all its employees / workers are paid wages as per the minimum wages notified by the Government of NCT of Delhi. Any complaint in this regard will be treated as a breach of contract.
- 8.11** The contractor shall be solely responsible for compliance with all statutory obligations under the applicable laws – including labour laws, EPF and ESI, and licences required under the FSSAI norms.
- 8.12** The contractor shall not deploy any minor (person below 18 years) in the canteen. Contractor shall get the Health Checkup for the staff deployed every year.
- 8.13** The contractor shall provide, at its own cost, neat and clean uniforms, head covers / caps and aprons for its staff, which shall be worn at all times and only person with sound health shall be deployed.
- 8.14** The canteen shall remain open from 8:00 a.m. to 8:00 p.m. on all working days (Monday to Saturday) except gazetted holidays. Skeletal services shall be provided on Sundays to cater to SOL, IGNOU and other weekend classes, with the permission of the Principal.
- 8.15** The canteen shall not be closed on any working day without the written permission of the Tender Committee.
- 8.16** The College reserves the right to require the contractor to remove any of its workers / employees without assigning any reason.
- 8.17** The College shall in no case be responsible for any accident, loss or damage to the staff employed, or to the articles / equipment used, by the contractor.
- 8.18** The contractor shall get its establishment inspected by the Municipal Corporation of Delhi (MCD) Health Department and obtain a certificate within 30 days of award of the contract.
- 8.19** The contractor shall arrange, at its own cost, crockery, utensils, refrigerator and any other equipment required, as directed under “Quality”.
- 8.20** The canteen and kitchen may be inspected by the Tender Committee; if any substandard material or food is found, the contractor will be penalised at the discretion of the Tender Committee.
- 8.21** The contractor shall arrange sufficient equipment and crockery to ensure proper and efficient service.
- 8.22** The contractor shall receive payments through a token / coupon system and shall also provide cashless payment facilities (credit / debit cards, e-wallets, UPI, etc.) to students and staff.
- 8.23** The contractor shall maintain a freely accessible suggestion book / box for complaints and suggestions from students and staff.
- 8.24** No worker shall be allowed to stay overnight in the College premises.
- 8.25** The contractor shall ensure all safety measures, including precautions against fire hazards, and shall provide and periodically refill at least five (5) fire extinguishers.
- 8.26** The College shall not be responsible for any credit sales by the contractor or for any loss caused to the contractor due to pilferage or otherwise.

- 8.27** The contractor shall not engage any sub-contractor or transfer the contract to any other person.
- 8.28** The College reserves the right to change any term or condition governing the operation of the canteen as and when circumstances warrant.
- 8.29** The contractor shall arrange a separate landline / telephone connection for the canteen, if required.
- 8.30** In the event of delay in deposit of the monthly Licence Fee, electricity or water charges, interest at the rate of 1% per month (compounded) shall be charged on the outstanding amount.
- 8.31** Contractor shall charge the rates as per the approved list for item not covered in the list can be sold by the Contractor after getting quality and rates approved by the Principal, Sri Guru Gobind Singh College of Commerce.
- 8.32** Contractor will not sell any narcotics / drugs / liquor or Tabaco contain products in any form. If any violation is observed that than college can cancel the contract immediately without any notice and take any other appropriate legal action against the Contractor
- 8.33** College has provided Canteen furniture and costly kitchen equipment's at the time of taking over Contract shall check that equipment and furniture as per inventory is in working order and shall hand over back in good running and working conditions. Contractor shall maintain furniture and equipment at his own cost.

ANNEXURE-I

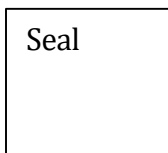
**REQUEST FOR PROPOSAL (RFP) FOR OPERATING
SRI GURU GOBIND SINGH COLLEGE OF COMMERCE
COLLEGE CANTEEN SERVICES TECHNICAL BID**

S.No.	Description	Particulars
1.	Name of the bidder/ firm/company	
2.	Address	
3.	Name of the authorized representative	
4.	Designation/Capacity(Proprietor/Director/ Official)	
5.	Contact Number	
6.	Email	
7.	Details of statutory licences obtained(if any)	
8.	Details of PAN/TIN/GST Registration No.	
9.	Numbers of employees currently on rolls of the bidder(chefs/cook, Service staff etc. to be detailed separately)	
10.	Details of organization served/presently being served (certificates to be attached)	
	Period	Details of the organization served
	From To	
(a)		
(b)		
(c)		

Signature of the Bidder_____

Date:_____

Place:_____



Name_____

Designation_____

Address_____

ANNEXURE-I**APPROVED ITEMS AND PRICE LIST**

The rates below are to be approved by the College. The contractor shall sell only these approved items at the approved rates. (Rates to be filled / approved by the College.)

Tea and Beverages

S.No.	Item	Quantity	Rate (Rs.)
1	Tea (toned milk + adrak + ilaichi)	100 ml	10/-
2	Special tea (full-cream milk)	100 ml	10/-
3	Coffee (full-cream milk)	100 ml	20/-
4	Nescafe coffee (machine)	100 ml	30/-
5	Soft / cold drinks (in bottled form)	200 / 600 ml	MRP
6	Ice cream (Packed and approved brand)	100 g	MRP
7	Dahi (Mother Dairy / Amul) (in packed form)	100 / 200 g	MRP
8	Lassi (Mother Dairy / Amul) (in packed form)	200 ml	MRP
9	Nimbu-pani / Nimbooz / 7Up (in bottled form)	200 ml	MRP
10	Juices (tetra pack only)	200 ml	MRP
11	Mineral water of approved brand	1 bottle	MRP

Snacks

S.No.	Item	Quantity	Rate (Rs.)
12	Samosa (1 piece, throughout the day)	100 g	10/-
13	Kachori (1 piece)	—	10/-
14	Kachori with sabzi (1 piece)	60 g	20/-
15	Bread pakoda	120 g	15/-
16	Paneer bread pakoda	60 g	30/-
17	Veg spring roll	150 g	40/-
18	Veg cutlet (per piece)	100 g	30/-
19	Paneer cutlet (per piece)	100 g	40/-
20	Veg burger (per piece)	150 g	30/-
21	Veg sandwich (per piece)	150 g	25/-
22	Veg patties	150 g	20/-
23	Veg chowmein	Per plate	50/-
24	Plain Maggi	Per plate	30/-
25	Pav bhaji	Per plate	40/-

South Indian

S.No.	Item	Quantity	Rate (Rs.)
26	Plain dosa	Per plate	50/-
27	Masala dosa	Per plate	60/-
28	Paneer dosa	Per plate	70/-
29	Uttapam	Per plate	60/-
30	Sambhar vada (2 pieces)	Per plate	40/-
31	Sambhar idli (2 pieces)	Per plate	40/-
32	Upma	Per plate	40/-

North Indian Meals

S.No.	Item	Quantity	Rate (Rs.)
33	Puri-chhole	Per plate	30/-
34	Chhole-bhature	Per plate	50/-
35	Paratha (plain)	Single	20/-
36	Paratha stuffed (aloo / gobhi)	Single	30/-
37	Paratha stuffed (paneer)	Single	40/-
38	Rajma (medium katori)	1 katori	25/-
39	Rajma with rice	Per plate	40/-
40	Chhole (medium katori)	1 katori	25/-
41	Chhole with rice	Per plate	40/-
42	Kadhi (medium katori)	1 katori	25/-
43	Kadhi with rice	Per plate	40/-
44	Plain rice	Per plate	30/-
45	Fried rice	Per plate	40/-
46	Roti	Single	10/-
47	4 roti with dal (assorted)	Per plate	50/-
48	4 roti with sabzi (assorted)	Per plate	50/-
49	Regular thali (4 chapatis, dal, rice, 1 seasonal sabzi, salad, raita, 1 papad)	Per thali	70/-
50	Special thali with paneer (4 chapatis, dal, rice, 1 seasonal sabzi, 1 paneer sabzi, salad, raita, 1 papad)	Per thali	80/-
51	Macaroni	Per plate	40/-

Sweet Dish

S.No.	Item	Quantity	Rate (Rs.)
52	Gulab jamun	Per piece	Rs.15/-
53	Balushahi	Per piece	Rs.15/-
54	Confectionery (biscuits, chocolates, wafers, pastry, etc.)	As applicable	MRP

Others

S.No.	Item	Quantity	Rate (Rs.)
55	Honey chilli potato	Per plate	50/-
56	Veg hotdog	Per piece	50/-
57	Cheese patties	Per piece	30/-
58	Onion uttapam	Per plate	60/-
59	Poha	Full plate	40/-

Note: Items and brands not listed above shall be sold only with the prior written approval of the Tender Committee.

ANNEXURE-II
FINANCIAL BID – LICENCE FEE

(To be submitted in a separate sealed envelope superscribed “Financial Bid”).

S.No.	Description	Particulars
1.	Name of the bidder / firm / company	
2.	Address	
3.	Name of the authorised representative	
4.	Designation / capacity (Proprietor / Director / Official)	
5.	PAN	
6.	Contact number	
7.	E-mail	
8.	The contract will be awarded on the basis of the highest monthly Licence Fee Minimum License Fee:35,000/- per month	Rs. _____ per month (in words: _____)
9.	GST extras as applicable	

Signature of the Bidder: _____

Name: _____ Designation: _____

Date: _____ Place: _____ (Seal)

ANNEXURE-III
UNDERTAKING / TENDER ACCEPTANCE LETTER

To,

The Principal

Sri Guru Gobind Singh College of Commerce (University of Delhi)

Opposite TV Tower, Pitampura, Delhi – 110034

Sir / Madam,

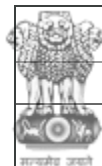
I / We, the undersigned, certify that I / We have gone through the terms and conditions and the price list of the items to be supplied in the canteen, as mentioned in the tender document, and hereby undertake to agree to and comply with them in their entirety.

I / We understand that in case of breach of any of the terms and conditions on my / our part, the contract for operating and running the College canteen services will be liable to be terminated.

Signature of the Bidder: _____

Name: _____ Designation: _____

Date: _____ Place: _____ Address: _____



Basic Details

Organisation Chain	University of Delhi Sri Guru Gobind Singh College of Commerce-DU		
Tender Reference Number	SGGSCC/CANTEEN/2026-27/7608		
Tender ID	2026_UoD_849237_1		
Tender Type	Open Tender	Form of contract	Lump-sum
Tender Category	Services	No. of Covers	2
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No		

Payment Instruments

Offline	S.No	Instrument Type
	1	Demand Draft

Cover Details, No. Of Covers - 2

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	As per Tender Document
2	Finance	.xls	As per Tender Document

Tender Fee Details, [Total Fee in ₹ * - 1,000]

Tender Fee in ₹	1,000		
Fee Payable To	Principal Sri Guru Gobind Singh College of Commere	Fee Payable At	Delhi
Tender Fee Exemption Allowed	No		

EMD Fee Details

EMD Amount in ₹	62,500	EMD Exemption Allowed	No
EMD Fee Type	fixed	EMD Percentage	NA
EMD Payable To	Principal Sri Guru Gobind Singh College of Commere	EMD Payable At	Delhi

Work /Item(s)

Title	Canteen Services at Sri Guru Gobind Singh College of Commerce				
Work Description	Canteen Services at Sri Guru Gobind Singh College of Commerce				
Pre Qualification Details	Please refer Tender documents.				
Tender Value in ₹	15,00,000	Product Category	Hotel/Catering	Sub category	NA
Contract Type	Tender	Bid Validity(Days)	90	Period Of Work(Days)	15
Location	Sri Guru Gobind Singh College of Commerce	Pincode	110034	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	Principal Office

Critical Dates

Publish Date	25-Aug-2026 05:00 PM	Bid Opening Date	07-Sep-2026 12:00 PM
Document Download / Sale Start Date	25-Aug-2026 05:00 PM	Document Download / Sale End Date	06-Sep-2026 05:00 PM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	25-Aug-2026 05:00 PM	Bid Submission End Date	06-Sep-2026 05:00 PM

Tender Documents

NIT Document	S.No	Document Name	Description	Document Size (in KB)
	1	Tendernotice_1.pdf	As per Tender Document	545.98

Work Item Documents				
	S.No	Document Type	Document Name	Description
	Document Size (in KB)			
	1	Tender Documents	Canteen.pdf	As Per Tender Document
				545.98

Tender Inviting Authority

Name	Principal
Address	Sri Guru Gobind Singh College of Commerce, University of Delhi, Pitampura, Delhi-110034

Tender Creator Details

Created By	Harpreet Singh
Designation	Professor
Created Date	25-Aug-2026 03:27 PM