

Sri Guru Gobind Singh College of Commerce

University of Delhi · Pitampura, Delhi 110034

E-TENDER

Online only, on <https://eprocure.gov.in> · Physical bids are not accepted

TENDER DOCUMENT

Structural audit and building-wise Certificate of Structural Safety

Tender reference	SGGSCC/STR-AUDIT/2026-27/01
Estimated cost	₹16,39,728, including all taxes
How to bid	E-TENDER , online only, at https://eprocure.gov.in , two-bid system
Last date for bids	10.11.2026, 15:00 hours
Time for the work	10 weeks
Architect	RSA Architects LLP, New Delhi

Invited by the Principal, Sri Guru Gobind Singh College of Commerce

October 2026

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1. Key facts

Table 1 — Key facts. Every date, amount and period in this tender is set here once.

Item	Detail
The work	
Type of tender	E-TENDER — online only, on https://eprocure.gov.in , two-bid system (technical bid and financial bid). Physical bids are not accepted
Name of work	Structural audit and building-wise Certificate of Structural Safety for the ten buildings of Sri Guru Gobind Singh College of Commerce, Pitampura, Delhi 110034
Tender reference	SGGSCC/STR-AUDIT/2026-27/01
Time for the work	10 weeks from the date of start
Date of start	The date stated in the commencement letter, not earlier than the tenth day after the letter of intent
Money	
Estimated cost	₹16,39,728 (Rupees sixteen lakh thirty-nine thousand seven hundred twenty-eight only), including GST and all other taxes
Tender fee	Nil
Earnest money (EMD)	₹33,000 (Rupees thirty-three thousand only)
Taxes	Rates include applicable GST and every other tax, duty, levy and cess. Nothing is paid over the quoted rates
Dates	
Tender published	21.10.2026
Download	21.10.2026, 10:00 hours to 10.11.2026, 15:00 hours, free, on https://eprocure.gov.in and the College website
Last date for questions	27.10.2026, 17:00 hours, by email to the contact below
Pre-bid meeting and site visit	29.10.2026, 11:00 hours, at the College
Other site visits	By appointment, on any working day up to 03.11.2026
Last date and time for bids	10.11.2026, 15:00 hours (portal server time)
Technical bids opened	12.11.2026, 15:30 hours, online
Financial bids opened	Date notified on the portal to qualified bidders
Bid valid until	08.02.2027 (90 days from the last date for bids)
EMD valid until	25.03.2027
Contract terms	
Liquidated damages (for delay)	0.5% of the contract sum for each week of delay, up to 5% of the contract sum
Performance security	5% of the contract sum, given within 7 days of the letter of intent, valid until 60 days after the final acceptance certificate

Item	Detail
Retention	5% of the gross amount of each bill, returned with the final acceptance certificate
Payment	Architect certifies within 7 working days of a complete bill; College pays within 14 days of the certificate
Correction of reports	Free of cost for 12 months after the final acceptance certificate
Price variation	None. Rates are fixed
Contact	
Questions to	Administrative Officer, Sri Guru Gobind Singh College of Commerce, Pitampura, Delhi 110034. Email: ao@sggscs.ac.in

Words used in this tender:

Word	Meaning
Auditor	The firm that wins this contract
Structural Engineer	The MCD-empanelled Structural Safety Engineer (or as in Table 2, row 1) named by the Auditor, who personally signs every assessment and certificate
Engineer-in-charge	The College's engineer, or the officer the Principal names in writing, who controls the work on site for the College
Architect	RSA Architects LLP, who reviews the reports and certifies bills for the College
Earnest money (EMD)	A refundable deposit sent with the bid. Returned to unsuccessful bidders; lost if a bidder withdraws its bid
Performance security	A deposit or bank guarantee from the Auditor, held until the work is accepted
Two-bid system	The two parts of an e-tender bid. The technical bid holds the documents; the financial bid holds the prices only
L1	The qualified bidder with the lowest grand total
BOQ	Bill of quantities: the list of items, quantities and rates on the portal
Hold point	A stage at which work stops until the written approval or order named for that stage is given
Final acceptance certificate	The College's certificate under clause 9.12 that the whole work is accepted
Certificate of Structural Safety	The Structural Engineer's signed statement, in the words of Format B, that a building is safe for its present use
Deficiency report	The Structural Engineer's signed report, in the words of Format C, given where a certificate cannot be given

2. Notice inviting tender

2.1 Invitation. The Principal, Sri Guru Gobind Singh College of Commerce (University of Delhi), Pitampura, Delhi 110034, invites online bids from eligible structural-engineering firms and structural-audit agencies for the work described in Table 1.

2.2 Scope of work. The work comprises a structural audit of the ten College buildings listed in Table 3. For each building, the Auditor shall conduct a visual survey, concrete testing, core testing and roof-truss checks where directed; undertake an engineering assessment; and issue either a signed Certificate of Structural Safety or a deficiency report.

2.3 Estimated cost and completion period. The estimated cost is ₹16,39,728 (Rupees sixteen lakh thirty-nine thousand seven hundred twenty-eight only), inclusive of all taxes. The work shall be completed within 10 weeks.

2.4 Submission of bids. Bids shall be submitted exclusively through the e-procurement portal at <https://eprocure.gov.in> under the two-bid system. Physical bids shall not be accepted. All applicable dates are stated in Table 1.

2.5 Eligibility. Eligible bidders shall have an MCD-empanelled Structural Safety Engineer who will sign the assessments and certificates, experience of three similar audits completed during the preceding five years, access to a NABL-accredited laboratory, calibrated instruments, and earnest money of ₹33,000 (Rupees thirty-three thousand only). The complete eligibility requirements are set out in section 4.

Principal, Sri Guru Gobind Singh College of Commerce

Date: 19.10.2026

3. How to bid

3.1 Portal requirements. Bidders shall enrol on <https://eprocure.gov.in>. The authorised signatory shall hold a valid Class 3 digital signature certificate. Queries concerning portal operation shall be addressed to the portal helpdesk and not to the College. Bidders shall download and acknowledge every corrigendum issued up to the bid-submission deadline.

3.2 Questions and site visit.

- Email questions to the contact in Table 1, by the date in Table 1. Replies are issued as a corrigendum on the portal.
- Attend the pre-bid meeting and campus walk, or visit by appointment with the Administrative Officer, on the dates in Table 1. The College records attendance; a site visit is a condition of eligibility (Table 2, row 10).
- Questions may also be raised at the pre-bid meeting. None is taken after it. Every bidder is taken to know the buildings, the access and the site rules in clause 7.11.

3.3 The two bids.

- Technical bid: the documents in Table 2 and the scan of the earnest money or proof of exemption.
- Financial bid: the portal BOQ, with a rate for every item. Nothing else.
- A price shown anywhere in the technical bid makes the bid invalid. Rates go only in the BOQ on the portal.

3.4 Rates.

- Quote a rate in figures for every sub-item of the BOQ. Every rate includes applicable GST and all other taxes, duties, levies and cess. Nothing is paid over the quoted rate.
- A rate applies to the building against which it is quoted. Different rates may be quoted for the same item in different buildings.
- A blank or zero rate for any sub-item makes the bid invalid.

3.5 Earnest money (EMD).

- Amount as in Table 1, in favour of the Principal, Sri Guru Gobind Singh College of Commerce, payable at Delhi.
- Accepted forms: insurance surety bond, account-payee demand draft, fixed deposit receipt, banker's cheque, bank guarantee issued or confirmed by a scheduled bank, or online payment. A bank guarantee only "advised" by a bank is not accepted.
- Upload a self-attested scan with the technical bid. Deliver any paper original to the Administrative Officer before the technical bids are opened. A bid that does not comply is rejected.
- Exempt: Micro and Small Enterprises registered under the MSE procurement policy, and startups recognised by DPIIT. Claim the exemption in Annexure 1 and upload proof.
- Returned: to bidders who do not qualify, within 30 days of the technical evaluation; to other unsuccessful bidders after the award; to the winner when it gives the performance security.
- Forfeited: if a bidder withdraws or changes its bid while it is valid, or if the winner does not give the performance security or sign the agreement in time.

3.6 Validity and uploading. The bid and the EMD must stay valid up to the dates in Table 1; a bid with shorter validity is rejected. If the last day is a holiday, validity runs to the next working day. Upload by the time in Table 1 (portal server time). The portal closes at that time; no extension is given for a failure of the bidder's computer or connection.

3.7 Opening and award.

- Technical bids are opened online at the time in Table 1; the College records an opening report. Each bid is checked pass or fail against every row of Table 2.
- Financial bids of qualified bidders only are opened, on a date notified to them on the portal.
- The qualified bid with the lowest grand total for all ten buildings, as per the BOQ, is L1.
- Arithmetic errors are corrected using the quoted rates. The corrected total counts.

- The College may ask a bidder in writing to clarify or complete a document already sent. No change of substance or rates is allowed. Any negotiation is held only with L1, only in exceptional cases, with reasons recorded. No revised rate from any other bidder is accepted.

3.8 Corrigendum. Any change to this tender is issued as a corrigendum on the portal and the College website. A minor change extends the last date by at least 3 days; a major change, or one leaving too little time, normally by 21 days or a period in line with the original bid period. Validity dates move with the last date. Every corrigendum is part of the tender and is signed and uploaded with the technical bid.

3.9 Bids that are rejected. A bid is rejected if it:

- arrives late, or is not digitally signed by the authorised signatory;
- has no EMD or proof of exemption, or misses a document in Table 2;
- offers shorter validity than required;
- is conditional, or shows a price in the technical bid;
- has a blank or zero rate;
- comes from a debarred bidder, or contains a false statement.

The College may reject any or all bids, with reasons recorded, without liability. Bidders bear their own bidding costs. The College does not bind itself to accept the lowest rates.

3.10 After award. The College issues a letter of intent to the successful tenderer. Within 7 days, the successful tenderer deposits the performance security (clause 9.13) and signs the formal agreement. On accepting the performance security, the College issues a commencement letter stating the date of start.

4. Who can bid, and what to upload

4.1 Eligibility assessment. Eligibility shall be assessed on a pass-or-fail basis using the documents uploaded with the technical bid. Every requirement in Table 2 shall be satisfied, and only the specified supporting documents shall be considered. Every uploaded page shall be signed by the authorised signatory.

Table 2 — Who can bid, and what to upload in the technical bid

No.	You must have	Requirement	Upload in the technical bid
1	A signing Structural Engineer	A Structural Safety Engineer empanelled with the Municipal Corporation of Delhi or the New Delhi Municipal Council, or empanelled as a Structural Safety Engineer with a Government department, agency or institution, and qualified under the Unified Building Bye-Laws for Delhi 2016. On the bidder's rolls or under contract to it. Signs every assessment and certificate	Empanelment letter with number and validity; degree; CV; Annexure 3

No.	You must have	Requirement	Upload in the technical bid
2	Similar work	Three structural audits of occupied institutional, educational, hospital or public buildings, each audit covering either at least 5,000 m ² covered area in total or three or more buildings on one campus whatever their area, completed in the five years up to 30.09.2026, each ending in a signed certificate of structural safety or stability	Work orders and completion or client certificates showing buildings, area and date; one sample certificate (names may be masked); name and telephone number of the contact person of each client; Annexure 4
3	A laboratory	NABL-accredited, own or under written agreement, with ultrasonic pulse velocity, rebound hammer and core compressive strength in its accredited scope	NABL certificate with scope; agreement letter if not own; Annexure 3
4	Instruments	Rebound hammer, ultrasonic pulse velocity tester, electromagnetic cover meter, crack width gauge, core drilling machine with a scanner for bars and services, and ultrasonic thickness gauge, each calibrated within 12 months before 10.11.2026	Calibration certificates; list with serial numbers in Annexure 3
5	A team	A site engineer with a civil engineering degree and 5 years' experience; testing operators with documented experience of three or more structural audits	CVs; Annexure 3
6	Turnover	Average annual turnover of at least ₹6,90,000 (Rupees six lakh ninety thousand only) over 2023-24, 2024-25 and 2025-26	Chartered accountant's certificate, Annexure 5
7	Registrations	Registration of the firm; GST registration; PAN; EPF and ESI registration where they apply	Self-attested copies
8	Not debarred	Not debarred by the Department of Expenditure or any procuring entity; not on any debarment list in force; any breach of the code of integrity in the last three years disclosed	Affidavit, Annexure 6
9	Independence	No interest, directly or through an associate, in any repair, retrofit or construction contract at the College, now or for two years after the last certificate	Undertakings in Annexure 1 (bidder) and Annexure 3 (Structural Engineer)
10	Site visit	Attendance at the site visit under clause 3.2	Recorded by the College; nothing to upload

No.	You must have	Requirement	Upload in the technical bid
11	Insurance	Professional indemnity, employees' compensation and public liability insurance, kept until one year after the final acceptance certificate	Policies, or the undertaking in Annexure 3 to give them within 7 days of the letter of intent
12	Earnest money	As in Table 1, or proof of exemption	Scan of the instrument, or the claim in Annexure 1 with proof
13	Declarations, and the rest of the bid	Acceptance of the tender; true information; labour law	Annexure 1; Bidder's details, Annexure 2; every page of this tender and of every corrigendum, signed

4.2 Relaxations. DPIIT-recognised startups are exempt from the EMD requirement and, within the sector of their recognition, from the requirements in rows 2 and 6. Registered Micro and Small Enterprises are exempt from the EMD requirement. The requirements in rows 1, 3 and 4 shall not be relaxed for any bidder, as they are essential to the issue of the structural-safety certificate.

4.3 Joint bids. Joint ventures and consortia are not permitted. A bidder may engage the laboratory and the Structural Engineer under written agreements but shall remain fully responsible for their performance.

5. The work

5.1 Required outcome. For each building, the Auditor shall obtain a signed statement from the empanelled Structural Safety Engineer confirming that the building is structurally safe for its present use or, where such confirmation cannot be given, clearly identifying the work or further investigation required. The work shall proceed in stages subject to the specified hold points. A certificate relating to a building that has not been surveyed, tested and assessed under this contract shall be rejected and shall not qualify for payment.

5.2 Buildings covered. The audit covers the ten **buildings** listed in Table 3, all located on one campus. The buildings are reported to be reinforced-concrete framed structures, subject to verification during the survey. The Auditorium has a steel-truss roof. Delhi falls within Seismic Zone IV.

Table 3 — The ten buildings

Block	Building	Floors	Approximate area (m ²)
A	Principal Office and Canteen	2	1,330
B	Academic Building, B and B1	5	8,532
C	Library and Sikh Centre	4	2,006
D	Administration	3	1,209
E	Indoor Games	2	288
F	PGDIM, with electric sub-station	3	1,292

Block	Building	Floors	Approximate area (m ²)
G	Auditorium, steel truss roof	2	1,568
H	Girls Hostel, with two lifts	6	2,397
GU	Gurudwara	1	250
BK	Bank and Guard Room, with basement	2	165

Floors include basements and mezzanines. All areas are approximate covered areas; the Auditor checks them on site. BOQ items 1 and 8 are lump sums per building and do not change with area or floor count; items 2 to 7 are paid per test spot, core or truss in the location register. Block B and B1: one report; if they are structurally separate, a separate certificate or deficiency report for each, at no extra cost. Bidders see the buildings at the site visit; the details of each building and the documents the College holds are given to the Auditor after award.

5.3 Sequence of work. The buildings shall be surveyed in three groups. During week 1, the Engineer-in-charge and the Structural Engineer shall determine the composition and sequence of the groups in accordance with clause 7.2. The Engineer-in-charge may revise that sequence where justified by survey findings. Stairs, canopies and other structures attached to a listed building are included within that building's scope. Standalone structures, including the boundary wall, gates, staircase shed and maintenance store, are excluded; however, any apparent danger observed in them shall be reported under clause 7.13.

5.4 Included services. The scope for each of the ten buildings includes a visual survey of every safely accessible structural member, internally and externally; testing at identified locations; concrete cores; checks of the Auditorium roof trusses in the quantities specified in the BOQ; the Structural Engineer's assessment; and the deliverables specified in section 6. The scope also includes one presentation of the findings to the College committee and, if requested by the College during the contract period, one meeting with the University or the relevant local authority. The BOQ description forms the specification for each item.

5.5 Excluded services. The scope excludes fire, electrical, lift, plumbing and building-services audits; repair, strengthening or retrofit works; instrumental surveys of tilt and levels; half-cell corrosion and chloride testing; exposure of reinforcement; foundation trial pits; soil investigation; detailed structural analysis; retrofit design; and inspection following retrofit works. Where the Structural Engineer considers any excluded service necessary, the report shall identify it in accordance with clause 7.14.

5.6 Information and facilities provided by the College. Following award, the College shall provide PDF floor plans and a site plan for each building, together with the building records available to it. The College shall also provide escorted access to rooms, basements, terraces, lift machine rooms and shafts; a lockable room for instruments; power and water at one point in each building; and an Engineer-in-charge who shall act as the single point of contact on site and issue daily work permits. Drawings are provided for guidance only. The Auditor shall verify member dimensions on site, and the College gives no warranty as to the accuracy or completeness of the drawings. Drawings shall not be issued to bidders before award.

5.7 Resources to be provided by the Auditor. The Auditor shall provide all other resources necessary for the work, including the Structural Engineer, site engineer and testing operators; instruments with valid calibration; laboratory services; core-drilling equipment and a scanner for reinforcement and services; non-shrink grout and repair mortar; barricades, signs, ladders and mobile towers; identification boards and marking paint; geotagging-enabled cameras; and the insurance specified in clause 9.14. All openings and surfaces disturbed by testing or sampling shall be made good at no additional cost to the College.

6. What the Auditor must deliver, and in what format

FOR EACH OF THE TEN BUILDINGS, THE AUDITOR DELIVERS:

D1 SURVEY RECORD — marked-up plans with the identity of every test spot, crack maps, a defect list with the urgency of each defect, a list of changes and added loads, a record of any lean or settlement, and a photo index.

D2 LOCATION REGISTER AND TEST RECORDS — one row for every spot with every reading, signed field sheets, laboratory reports and calibration certificates.

D3 ASSESSMENT — the Structural Engineer's signed calculations and result: SAFE; SAFE WITH REPAIRS; or NOT CERTIFIED, further investigation needed.

D4 CONDITION REPORT — findings by level and member type, with urgency and timing, likely cause, repair method and sketch for each defect.

D5 REPAIR BILL OF QUANTITIES AND ESTIMATE — every repair priced on the Delhi Schedule of Rates 2023 (others with rate analysis), with priority and time for each.

D6 CERTIFICATE OF STRUCTURAL SAFETY (Format B), OR DEFICIENCY REPORT (Format C) — signed by the Structural Engineer.

D7 ONE-PAGE SUMMARY FOR THE UNIVERSITY (Format D).

FOR THE CAMPUS: D8 CAMPUS SUMMARY AND PRESENTATION — one table for all ten buildings, a priority list of repairs with costs, and a presentation to the College committee.

Table 4 gives what each deliverable must contain.

FORMAT OF DELIVERY

For each building: one bound report with the title page, chapters 1 to 8 and the photograph annex of Format A, in that order. Three printed copies, signed on every page of the assessment and the certificate, and one PDF of the whole report.

For the campus: one USB drive holding every building's original photographs, spreadsheets and analysis files, and D8 as PDF and slides.

The certificate is in the words of Format B and the deficiency report in the words of Format C, on the Structural Engineer's letterhead. The one-page summary is in Format D. No other wording or layout is accepted.

A draft of each report is delivered first (hold point 3, clause 7.8). The final report answers every comment on the draft.

Table 4 — Format of each deliverable

No.	Deliverable	Must contain	File format
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No.	Deliverable	Must contain	File format
D1	Survey record	Marked-up plans with spot identities; crack maps; defect list with urgency (immediate; within 6 months; within 2 years; maintenance only); list of changes and added loads; record of any lean or settlement; photo index	PDF plans (DWG or DXF where traced); spreadsheet defect list; photos by level
D2	Location register and test records	One row per spot with every reading, in the register format issued by the Engineer-in-charge; field sheets signed by the operator; laboratory reports; calibration certificates	Spreadsheet and signed PDF
D3	Assessment	Building data; measured member sizes; source of bar details; strengths adopted; layout checks; strength checks with figures; earthquake load summary; truss checks for Block G; result	PDF with calculations
D4	Condition report	Findings by level and member type; urgency and timing; likely cause; repair method for each defect; repair sketches	PDF
D5	Repair bill of quantities and estimate	Items on the Delhi Schedule of Rates 2023 (others with rate analysis); quantities by location; priority and time for each; GST shown separately	Spreadsheet and PDF
D6	Certificate or deficiency report	Format B or Format C	Signed original and PDF
D7	One-page summary	Format D	PDF
D8	Campus summary and presentation	One table for all buildings: result, urgent repairs, cost; priority list of repairs with costs	PDF and slides

Format A — Contents of each building report

A separate report shall be prepared for each building. Each report shall contain the following chapters in the stated order, with every chapter beginning on a new page. The building name, tender reference and report date shall appear on every page.

Chapter	Title	Contents
Title page	Building name, block letter, College, tender reference, report number, date, draft or final, Structural Engineer's name and empanelment number	
1	Summary of the result	One page: what was checked, the result (SAFE; SAFE WITH REPAIRS, listed with a time for each; NOT CERTIFIED, further investigation needed), the urgent actions, and the certificate or deficiency report reference
2	Survey record (D1)	As Table 4
3	Location register and test records (D2)	As Table 4
4	Assessment (D3)	As Table 4
5	Condition report (D4)	As Table 4
6	Repair bill of quantities and estimate (D5)	As Table 4
7	Certificate of Structural Safety or deficiency report (D6)	Format B or Format C, signed
8	One-page summary for the University (D7)	Format D
Annex	Photographs	Every photograph, by level, named as in clause 7.3, with the photo index

Format B — Certificate of Structural Safety

To be issued on the Structural Engineer's letterhead and adapted from the Certificate of Structural Safety prescribed under the Unified Building Bye-Laws for Delhi 2016. Every blank shall be completed; "None" shall be stated where a field is not applicable. No provision shall be added or omitted.

CERTIFICATE OF STRUCTURAL SAFETY — EXISTING BUILDING

Certificate no. _____ Date _____

1. Building: Block _____, _____ (name as in Table 3 of the tender), Sri Guru Gobind Singh College of Commerce, Pitampura, Delhi 110034.
2. Year of construction _____; number of levels _____; covered area _____ m²; present use of each level: _____.
3. Audited under tender SGGSCC/STR-AUDIT/2026-27/01. Report no. _____ dated _____.
4. Documents relied on (drawings and earlier reports, with dates):
_____.
5. Tests done: visual survey of _____ members; rebound hammer _____ spots; ultrasonic pulse velocity _____ spots; cover meter _____ spots; carbonation _____ spots; concrete cores _____; roof trusses _____.
6. Standards used: _____ (with editions).
7. I certify that the building named above, in its present condition and for the present use stated in item 2, is structurally safe. The repairs listed in paragraph _____ of the report are for durability and are to be done within the time stated for each. No repair is needed for safety now.
8. Limits: this certificate rests on the visual survey and the tests listed in item 5. Foundations and hidden members were not exposed. Tilt, corrosion potential and chloride content were not measured. No detailed analysis was done.
9. Conditions: this certificate is void if the use of any level changes, or any load is added, without a fresh check by a Structural Engineer. Review date: _____ (not more than five years from the date of this certificate).

Structural Engineer: name _____ qualification _____

Empanelment no. _____ issued by _____

Signature and seal _____ Date _____

For the Auditor: name, signature and stamp _____ Date _____

Format C — Deficiency report

To be issued on the Structural Engineer's letterhead where a Certificate of Structural Safety cannot be issued.

DEFICIENCY REPORT — EXISTING BUILDING

Deficiency report no. _____ Date _____

1. Building, year of construction, levels, covered area and present use: as in items 1 and 2 of Format B.
2. Audited under tender SGGSCC/STR-AUDIT/2026-27/01. Report no. _____ dated _____.
3. Tests done: as in item 5 of Format B.
4. Why a certificate cannot be given: _____ (the defects or results, each with its location and the report paragraph).
5. Restrictions on use recommended now: _____ (what, where, until when).
6. Further investigation or work needed before a certificate can be considered: _____ (what, why, and estimated cost).
7. Limits: as in item 8 of Format B.

Structural Engineer: name, qualification, empanelment no. and issuing authority, signature, seal, date _____

For the Auditor: name, signature and stamp _____ Date _____

Format D — One-page summary for the University

One A4 page, in plain words, with these five headings and nothing else.

Heading	What goes under it
Building	Block letter, name, year built, floors, area, present use
What was checked	Dates of survey and tests; number of spots, cores and trusses; who signed
Result	One of: SAFE for present use · SAFE WITH REPAIRS, to be done by the dates below · NOT CERTIFIED, further investigation needed
What the College must do, and by when	Numbered list, most urgent first, each with a date and the estimated cost
Signed	Structural Engineer's name, empanelment number, signature and date; Auditor's name

7. How the work is run

7.1 Roles and responsibilities. The College is the Employer. The Engineer-in-charge shall administer site access and permits, determine the sequence of work, review marked-up plans and method statements, witness and measure the work, and issue site instructions on behalf of the College. The Architect shall review reports and certify bills in accordance with clause 9.4. The Auditor is the firm awarded the contract. The Structural Engineer is the engineer identified under Table 2, row 1, and shall sign every assessment and certificate. The College, Engineer-in-charge and Architect shall not direct or influence the Structural Engineer's professional judgement concerning structural safety.

7.2 Week 1 and hold point 1. The College issues the documents in clause 5.6 within 3 days of the commencement letter; the Auditor acknowledges them in writing and returns or destroys all copies at the end, except those kept in the reports. Within 7 days of the date of start, the Auditor submits the names and empanelment letters of the Structural Engineer, and the names of the team, the instrument list with calibration certificates, the laboratory agreement and NABL certificate, a method statement, a safety plan and a building-by-building programme; walks every building with the Engineer-in-charge; fixes the order of work with the Engineer-in-charge; and prepares marked-up plans showing every member to be tested, starting with the first group. **Hold point 1:** no test starts in a building until the Engineer-in-charge accepts its marked-up plans. The Engineer-in-charge replies within 3 working days. Test counts are corrected from the drawings and by site count at this point; payment follows the location register.

7.3 Marking and photographs. Each test spot gets a painted identity number, at eye level on a discreet face, in the form Block-Level-Member number (example: B-GF-C12). The identity is also written on an A5 board that appears, with the date, in every photograph. Photographs are original geotagged camera files, in folders by block and level, in the numbers given in the BOQ, named identity_test_number (RH rebound hammer, UPV pulse velocity, CM cover meter, CB carbonation, CORE core, TR truss, DEF defect; example: B-GF-C12_RH_1). Marks stay until the final bill; the Auditor repaints faded marks. After the final bill is measured, the Auditor repaints all marked areas to the original finish at its own cost; the final bill is certified only after the Engineer-in-charge confirms this is done.

7.4 Survey. Floor by floor, inside and out, including basements, terraces, stair-head rooms, lift machine rooms, parapets, sunshades, staircases and water tanks with their supports, the Auditor records every crack over 0.2 mm, spalling, exposed or rusted bars, damp, leaks, sagging, loose plaster over structure, honeycombing, open joints, every change or added load since construction, every expansion joint, and any visible lean or settlement. Every defect is photographed with the identity board and a scale. Façades that cannot be reached safely are surveyed from windows, terraces and the ground with a zoom camera, and the report says so. The survey record of each building is handed over within 3 working days of finishing that building.

7.5 Tests. At each marked spot, in this order: rebound hammer; ultrasonic pulse velocity; cover meter. Carbonation is tested at one spot in four, chosen by the Structural Engineer to

include every level and member type. Every reading goes into the location register the same day. The BOQ describes each test.

7.6 Hold point 2: cores and truss checks. For each building, after the tests, the Structural Engineer fixes in writing the location of every core, and in Block G the trusses to be checked, with a copy to the Engineer-in-charge. No core is drilled without that written location. Cores are located where the estimated strength is lowest, below three-quarters of the grade expected for the building, or where readings at one spot disagree. The number of cores in each building is as in the BOQ; the Engineer-in-charge may change it under clause 9.5. Coring is done outside class hours, behind barricades, after a scan for bars and services; if a main bar is cut, drilling stops and the Structural Engineer decides the repair the same day. Holes are filled the same day; under a slab, the room below is barricaded and kept dry.

7.7 Assessment and standards. For each building, the Structural Engineer assesses the structure from the measured member sizes, the bar details from drawings or the cover meter, and the concrete strength from the tests and cores. Tests follow IS 516 (Part 5) for rebound hammer, pulse velocity and carbonation and IS 516 (Part 4) for cores; the assessment follows IS 15988:2013 with IS 456, IS 1893 (Part 1):2016 for Zone IV, IS 875, IS 13935 for any load-bearing masonry and, for the Block G trusses, IS 800; repairs are specified to CPWD Specifications 2019 and priced on the Delhi Schedule of Rates 2023. Editions are those current on 10.11.2026, and the report names them; withdrawn standards are not used. The result for each building is one of: SAFE; SAFE WITH REPAIRS (listed, with a time for each); or NOT CERTIFIED, further investigation needed. The result is NOT CERTIFIED if any strength check of IS 15988:2013 Section 6 fails, if concrete strength in main members is below 70% of the expected grade, or if the survey shows structural distress that repair alone cannot resolve.

7.8 Hold point 3: draft reports. The Architect and the College committee review the draft report of each building. Within 5 working days of receiving a draft, the Architect confirms in writing that every chapter of Format A is present (the draft is then accepted for payment) and the College gives its comments. The Auditor answers every comment in writing before issuing the final report. The Architect accepts or returns the final report within 5 working days of receipt. The certificate is given where the building passes, or passes with repairs that do not affect safety now; otherwise the deficiency report.

7.9 A building with repairs in progress. Where the College has repair work in progress in a building, the certificate for that building is given only after the repairs are complete and the Structural Engineer has inspected them. If the repairs are not complete when the final report of that building is delivered, the report is delivered without the certificate and BOQ item 8 for that building is paid in full. The Structural Engineer then inspects the finished repairs and, within 2 weeks of the College's written notice, issues the certificate or a deficiency report at no extra cost. This duty lasts 12 months after the final acceptance certificate, and the performance security is extended for this period.

7.10 Programme. The Auditor shall complete the work within the period specified in Table 1. Time is of the essence.

Table 5 — Programme

Week	Work
1	Mobilisation, drawings, walk-through, order of work fixed, marked-up plans for the first group
2–3	First group: survey and tests; cores, where ordered, at weekends
4–5	Second group: survey and tests; first-group draft assessments
6–7	Third group: survey and tests; laboratory results; first- and second-group draft reports
8–9	All draft reports; comments; final reports and certificates
10	Deficiency reports, campus summary, presentation, submission set for the University

7.11 Working hours and access.

- Quiet work (survey, rebound hammer, pulse velocity, cover meter): during College hours, with the escort, away from examination rooms in use.
- Core drilling and opening of finishes: after 17:00 hours, on Sundays, or on days the College fixes. Never during examinations.
- Girls Hostel: only with the Warden's permission and a female escort; residents told a day earlier; no entry to rooms in use. Coring only in daylight, on days the Warden fixes in writing, in areas cleared of residents.
- Sub-station (Block F) and lift machine rooms: only under a written permit from the person in charge, with the College's authorised electrical supervisor present. No ladder, tower or metal tool within safe distance of live parts. No coring, carbonation test or water in the sub-station unless it is switched off and isolated.

7.12 Safety and conduct. All personnel shall sign in and out against the daily permit and shall wear identity cards and safety helmets. Work above 2 m shall be undertaken only from a mobile tower or lift inspected by a competent person, with safety harnesses properly anchored. No person shall stand on a false ceiling, roof sheeting or truss member. Every coring location shall be barricaded, and corridors and exits shall remain unobstructed. Dust-producing work adjacent to an occupied room shall not proceed without a dust screen and vacuum extraction. Core drilling, opening of finishes, work at height and work within the sub-station shall require a method statement accepted by the Engineer-in-charge before commencement. Students and staff shall not be photographed; any face captured inadvertently shall be blurred. No photograph or finding shall be disclosed outside the contract.

7.13 Immediate danger. Any indication of immediate danger, including active cracking in a column or beam, a sagging slab, or an unstable parapet or sunshade, shall be reported in writing to the Principal and the Engineer-in-charge on the same day, together with the immediate action recommended.

7.14 Further investigation. Where investigation beyond the scope of this contract is required, the deficiency report shall state the work needed, the reason for it and the estimated

cost. The College may procure that work separately. A deficiency report supported by the records specified in Table 4 shall qualify for full payment under BOQ item 8.

7.15 Key staff, independence and confidentiality. The Structural Engineer, site engineer and operators named in the bid are not replaced without the College's written approval, and only by people meeting the same row of Table 2. The Auditor and the Structural Engineer will not take any repair, retrofit or construction contract at the College, directly or through an associate, for two years after the last certificate; if they do, the College may withdraw its reliance on the certificate, recover the payments made for that building, and refer the matter for debarment. All records, photographs, reports and certificates belong to the College; the Auditor may not publish, reuse or disclose them. The College may give them to the University, the local body, an insurer or a court.

7.16 Air-pollution restrictions. If coring or other dust-producing work is suspended under the Graded Response Action Plan or any seasonal restriction, the Auditor shall be entitled only to a corresponding extension of time and no additional payment. Such work shall recommence promptly when the restriction is lifted. Survey activities, non-drilling tests, assessment and reporting shall continue wherever practicable.

8. Payment

8.1 Inclusions in rates. Each rate shall **include** all labour, the Structural Engineer's services, instruments, consumables, calibration, transport, laboratory charges, making good, barricading, access at any height, photography, data entry and reporting. No additional payment shall be made for mobilisation, repeat visits, night or weekend work, or re-testing where the original test record is rejected for insufficient evidence. Materials used for making good shall be of makes approved in writing by the Engineer-in-charge.

8.2 Payable quantities. Each item shall be paid on the basis of the quantity actually executed, measured and accepted, at the accepted rate, subject to clause 9.5. No payment shall be made for a core drilled without the Structural Engineer's written location instruction under clause 7.6.

8.3 Proof for payment. Each item is paid against the proof stated in its BOQ description, as measured and accepted by the Engineer-in-charge. A spot, core or truss without the required photographs, without the identity board, or missing from the location register is not paid, even if the test was done. A spot is accepted when its register row is complete, the photographs show the identity board and the instrument, and the readings are within the instrument's calibrated range; if not, it is re-done at the Auditor's cost. A report is accepted when every chapter of Format A is present, every finding can be traced to a spot or a photograph, and the Structural Engineer has signed every page of the certificate and the assessment.

8.4 Witness checks. The Engineer-in-charge witnesses at least 10% of test spots, chosen at random, and may ask for any spot to be re-tested in his presence. If a reading differs from the witnessed reading by more than 20% (rebound number) or 10% (pulse velocity), that day's readings on the same member type in that building are re-taken at the Auditor's cost. Other readings stand.

8.5 Bills, building by building. Bills are raised for each building separately, in the bill format issued by the Engineer-in-charge, with the location register, photographs and laboratory reports for every item billed. For each building: BOQ item 1 when the survey record is accepted; items 2 to 7 for test spots, cores and trusses accepted, with the survey bill and monthly after that; item 8, 50% on the accepted draft report and the balance on the final report with the signed certificate or deficiency report. The tendered quantities for each building are the baseline for work done and work still to do.

8.6 Payment, retention and deductions. The Architect certifies a complete bill and the College pays within the periods in Table 1, less retention (Table 1), statutory deductions and any amount due to the College. The rates include GST and all other taxes, duties, levies and cess; each bill is a tax invoice showing the GST within the amount; no tax is paid over the rates. Tax is deducted at source under the law in force, and the College issues certificates of deduction. No advance is paid. Part payments are not acceptance of the work and are adjusted in the final bill. The Architect may withhold the whole or part of a certificate, or on later evidence cancel it, to the extent needed to protect the College against loss from deficient work, unpaid staff or laboratory, or a claim connected with the work; the reason is stated in writing. Retention is released, without interest, with the final acceptance certificate.

9. Conditions of contract

9.1 Contract documents and order of precedence. The contract documents comprise the letter of intent and agreement; Table 1; sections 5 to 9; the BOQ with the accepted rates; the annexures and formats; every corrigendum; and every written instruction issued under the contract. In the event of inconsistency, the following order of precedence shall apply: the agreement; Table 1; section 7; section 8; section 9; section 6; section 5; the BOQ; and the annexures and formats. The BOQ shall govern quantities, rates, item inclusions and evidence required for payment; section 6 shall govern the deliverables and their format. Any inconsistency shall be referred to the Architect before the affected work proceeds. The Architect's written interpretation shall apply, subject to clause 9.21.

9.2 Governing law and definitions. The contract shall be governed by the laws of India. Subject to clause 9.21, the courts at Delhi shall have jurisdiction. Time is of the essence. "College" means Sri Guru Gobind Singh College of Commerce (University of Delhi). "Contract sum" means the accepted rates multiplied by the BOQ quantities, inclusive of taxes. "Working day" means a day on which the College office is open. "Writing" includes email sent from an address stated in the agreement.

9.3 Contract type. The contract is an item-rate contract. The Auditor shall be paid at the accepted rates for work actually executed, measured through the location register and supported by the evidence required under clause 8.3, subject to certification by the Architect.

9.4 The Engineer-in-charge and the Architect. The Engineer-in-charge gives access and permits, fixes the order of work, accepts marked-up plans and method statements, witnesses tests, measures the work, accepts spots and survey records, gives site instructions, and records extensions of time for the College to decide. The Architect reviews draft and final reports, checks bills and certifies payment, and interprets the contract documents. Neither supervises continuously, relieves the Auditor of any duty, or certifies structural safety. The Architect's interpretation of the contract documents is final, subject to clause 9.21.

9.5 Quantities. BOQ quantities are estimates provided for bid comparison. The College may increase, reduce or omit any item within the scope defined in section 5. The Auditor shall execute the varied quantities at the accepted rates without entitlement to any additional claim.

9.6 Subcontracting and assignment. Laboratory tests shall be undertaken by the laboratory named in the bid. No other part of the work may be subcontracted without the College's prior written consent. The Auditor shall remain fully responsible for all subcontracted work. The Auditor shall not assign the contract or any payment due under it without the College's prior written consent.

9.7 Instructions. The Auditor shall comply with every written instruction issued by the College, Engineer-in-charge or Architect within the period specified, or within 7 days where no period is specified. In default, the College may arrange for the instruction to be carried out by others and recover the resulting cost from the Auditor.

9.8 Measurement. The location register is the single record of the work. Measurements are taken jointly by the Auditor's site engineer and the Engineer-in-charge; if the Auditor does not

attend, the Engineer-in-charge's measurements apply. A dispute on measurement is decided by the Principal after the Auditor's written reply within 7 days, subject to clause 9.21.

9.9 Extra time. If work is delayed by a cause outside the Auditor's control, the Auditor gives written notice to the Engineer-in-charge within 7 days. The College decides the extension and the Engineer-in-charge records the new completion date. Delay by the College in giving access, escort, documents or comments beyond the periods in sections 5 and 7 is a ground for extension.

9.10 Liquidated damages. If the work is not finished within the time in Table 1 or as extended, the Auditor pays liquidated damages at the rate and up to the limit in Table 1. They are compensation for delay, not a penalty, and are shown as a deduction on the invoice. They do not apply to extended time granted.

9.11 Correction of reports. For the period in Table 1, the Auditor corrects free of cost any error, omission or inconsistency in a report, register, assessment or certificate that the College points out in writing, and re-issues it within 14 days.

9.12 Final acceptance certificate. Issued by the College within 14 days of accepting the last building report and certificate or deficiency report. Retention is released with it. A certificate deferred under clause 7.9 does not hold it up.

9.13 Performance security. Given within the time in Table 1, as an insurance surety bond, account-payee demand draft, fixed deposit receipt, or bank guarantee (Annexure 7) issued or confirmed by a scheduled bank. Valid until 60 days after the final acceptance certificate, extended where clause 7.9 applies. Returned within 30 days after it expires, without interest. Corporate guarantees and indemnity bonds are not accepted. If it is not given within a further 7 days, the College may cancel the letter of intent and forfeit the EMD.

9.14 Insurance. Before the commencement letter, and until one year after the final acceptance certificate, the Auditor holds: professional indemnity insurance (Structural Engineer or Auditor) of at least the contract sum; employees' compensation insurance for everyone it engages on site; and public liability insurance for injury to persons and damage to College property of at least the contract sum.

9.15 Damage and indemnity. The Auditor makes good, or pays for, any damage to College property and any injury caused by the work, as the College decides. The Auditor indemnifies the College against every claim arising from the work or from any breach of the law by the Auditor or its staff.

9.16 Safety and wages. The Auditor provides at its own cost every safety measure for its staff, the occupants and the public, and follows the law in force on occupational safety, health and working conditions; if it does not, the Engineer-in-charge may arrange them after notice and recover the cost. The Auditor uses only competent staff, pays wages and statutory dues on time and in full by bank transfer, and shows the records on request. The College may pay unpaid wages directly and recover them from the Auditor.

9.17 Termination for default. If the Auditor does not proceed diligently, ignores a written instruction, or breaks the contract, the College gives written notice to put it right within 14 days. If it is not put right, the College may end the contract by written notice stating the

effective date. The College pays for work measured and evidenced up to that date, may complete the work through another agency, and recovers any extra cost from the Auditor. If a sole-proprietor Auditor dies, the College may end the contract, paying for work measured and evidenced up to that date.

9.18 Insolvency. If the Auditor is wound up (other than voluntarily, for amalgamation or reconstruction) or runs its business under a receiver, the College may give the receiver or liquidator 30 days to choose to carry on the contract against a guarantee the College accepts. Otherwise the College may end the contract by written notice, paying for work measured and evidenced up to that date.

9.19 Force majeure. Neither party is liable for failure caused by events beyond its control, such as natural disaster, war, riot, strike or crime. Negligence, wrongdoing and predictable or seasonal rain do not count. The affected party gives notice within 14 days; force majeure cannot be claimed afterwards. The event pauses, but does not cancel, the work; the completion date is reset without liquidated damages. If the work is prevented for more than 90 days, either party may end the contract without penalty to either side, and the College pays for work measured and evidenced up to that date.

9.20 Code of integrity. The Auditor will not bribe, misrepresent, collude, misuse information, coerce or obstruct any inquiry; will disclose any conflict of interest; and will offer no benefit to any College officer or employee. On a breach the College may cancel this and any other contract with the Auditor, forfeit the performance security and refer the matter for debarment.

9.21 Disputes.

- A dispute is first referred in writing to the Principal, who decides within 28 days.
- A party not satisfied gives written notice within 28 days of the decision, and the parties try mediation for 60 days.
- If mediation fails and the dispute (claims plus counterclaims) is under ₹10 crore, it goes to a sole arbitrator appointed by the Chairperson of the Governing Body of the College, under the Arbitration and Conciliation Act 1996. Seat: New Delhi. Language: English.
- Larger disputes are not arbitrated; either party may go to a competent court at Delhi.
- Where a party is a micro or small enterprise, the law in force for such enterprises applies.
- Work continues during a dispute.

9.22 Notices. Notices shall be in writing and delivered by hand against acknowledgment, by registered or speed post, or by email to the addresses stated in the agreement.

10. Bill of quantities (BOQ)

10.1 BOQ documents. The BOQ shall be available on the e-procurement portal in the portal's prescribed format.

- Items are in the order of the work. Each item is followed by one sub-item for each building: for example, 3.02 is the ultrasonic pulse velocity test in Block B.

- **The description of each item is the specification for that item.** It says what is done, how, and what proof is needed before it is paid. Nothing more is read into it.
- The financial bid is the portal BOQ only. All rates include all taxes.
- The bill format and the location register format are issued by the Engineer-in-charge after award.

11. Bid forms

Annexure 1 — Bid letter and declarations

To the Principal, Sri Guru Gobind Singh College of Commerce, Pitampura, Delhi 110034

Subject: Bid for the structural audit and building-wise Certificate of Structural Safety for the buildings of the College, tender reference SGGSCC/STR-AUDIT/2026-27/01.

1. I/We confirm that I/we have downloaded the tender from <https://eprocure.gov.in> and have read and understood every page, including the conditions, formats, annexures, BOQ and all corrigenda. I/We accept the tender documents without qualification or condition.
2. I/We certify that all information submitted with this bid is true, complete and correct and that no material information relevant to our qualification has been withheld. I/We acknowledge that, if any information is false or misleading, or if I/we fail to furnish the performance security or commence the work within the prescribed time after issue of the letter of intent, the College may reject the bid, forfeit the earnest money and exercise any other remedy available under law, without any claim from us.
3. I/We acknowledge that the College is not bound to accept the lowest bid or any bid.
4. Labour law: in carrying out this work we shall follow the law in force on wages, social security, industrial relations and occupational safety, health and working conditions; hold every registration and licence it requires; pay wages and statutory dues to everyone engaged on this work, directly or through any sub-contractor or laboratory, on time and in full by bank transfer; and keep wage, attendance and payment records. We accept that failing to do so more than once is a ground for debarment, and that the College may pay unpaid wages directly and recover them from us.
5. Independence: neither the bidder nor any associate holds or will take any interest, direct or indirect, in any repair, strengthening, retrofit or construction contract at the College for two years after the last certificate under this contract. We accept the remedies in clause 7.15 for any breach.
6. Earnest money: ☐ attached as a scan ☐ exemption claimed as a Micro or Small Enterprise registered under the MSE procurement policy, registration no. _____, valid to _____ ☐ exemption claimed as a startup recognised by DPIIT, recognition no. _____, sector _____. Proof is attached, and the registration will stay valid throughout the bid validity.

Signature of bidder / Name / Designation / Stamp / Place / Date

Annexure 2 — Bidder's details

No.	Particular	Detail
1	Name of the firm or company	
2	Constitution: proprietorship, partnership, LLP or company	
3	Registered address	
4	Address for correspondence, telephone and email	
5	PAN	
6	GST registration number	
7	EPF and ESI registration numbers, where they apply	
8	Names of proprietor, partners or directors	
9	Authorised signatory: name, designation, telephone and email	
10	Bank: name, branch, account number, IFSC	
11	MSE registration number, or DPIIT startup recognition number, if any	
12	Is the bidder from a country sharing a land border with India? If so, its registration with the competent authority	

I/We certify that the information provided above is true, complete and correct.

Name / Designation / Stamp and signature / Place / Date

Annexure 3 — Structural Engineer, team, laboratory and instruments**A. Structural Engineer**

No.	Particular	Detail
1	Name	
2	Qualification, with year and institution	
3	Empanelment: authority, number, validity	
4	Years of structural engineering experience	
5	Structural audits signed in the last five years, with building names	
6	Relationship to the bidder: partner, director, employee or under contract	

B. Team (CVs attached)

No.	Role	Name	Qualification	Years of experience	Structural audits worked on
1	Site engineer				
2	Testing operator				
3	Testing operator				

C. Laboratory

No.	Particular	Detail
1	Name and address	
2	Own laboratory, or agreement letter attached	
3	NABL certificate number and validity	
4	Accredited tests relied on: ultrasonic pulse velocity, rebound hammer, core compressive strength	

D. Instruments (calibration certificates attached)

No.	Instrument	Make and model	Serial number	Calibrated by, on
1	Rebound hammer			
2	Ultrasonic pulse velocity tester			
3	Electromagnetic cover meter			
4	Crack width gauge			
5	Core drilling machine and scanner for bars and services			
6	Ultrasonic thickness gauge			

I, the Structural Engineer named in part A, undertake to direct personally the assessment of every building under this contract, to sign every assessment and every certificate or deficiency report, and to remain available to the College for the contract period. I hold, or will hold within 7 days of the letter of intent, professional indemnity insurance as required by Table 2, row 11. Neither I nor any associate holds or will take any interest in any repair, strengthening, retrofit or construction contract at the College for two years after the last certificate under this contract.

The bidder holds, or will hold within 7 days of the letter of intent, the employees' compensation and public liability insurance required by Table 2, row 11. Each person named above has signed an undertaking to be available for this work.

Signature of the Structural Engineer / Date

Countersigned by the bidder / Name / Designation / Stamp / Place / Date

Annexure 4 — Similar structural audits

Audits completed in the five years up to 30.09.2026.

No.	Client and address	Client's contact person and phone	Buildings and area (m ²)	Scope (survey, tests, report, certificate)	Start	End	Signing engineer	Work order and completion certificate
1								
2								
3								

I/We certify that these audits were done by us, that the certificates attached are genuine, and that we were not penalised or debarred on any of them except as disclosed in Annexure 6. One sample certificate is attached.

Name / Designation / Stamp and signature / Place / Date

Annexure 5 — Turnover certificate (on a chartered accountant's letterhead)

This is to certify that the turnover of the bidder identified below, as recorded in the books of account produced before us, is as follows:

Name of bidder: _____ PAN: _____

Financial year	Amount in figures (₹)	Amount in words
2023-24		
2024-25		
2025-26		
Average of three years		

Membership number / UDIN / Firm registration number / Stamp and signature / Place / Date

Annexure 6 — Affidavit of not being debarred

On non-judicial stamp paper of the required value, sworn before a notary.

I, _____, _____ of _____ (the bidder), solemnly affirm that:

1. The bidder is not debarred by the Department of Expenditure, Government of India, by the College, or by any other procuring entity, and is not on any debarment list in force.
2. No proprietor, partner or director of the bidder has been convicted of corruption; of an offence causing loss of life or property, or a threat to public health, in carrying out a public procurement contract; or of an offence under the law in force on wages, social security, industrial relations or occupational safety, health and working conditions.
3. The bidder has not been debarred more than once for failing to pay wages to people engaged under a contract.
4. Breaches of the code of integrity in the last three years: _____ (state, or "None").
5. The bidder is not under insolvency or liquidation proceedings and has no conflict of interest in this tender.

Deponent / Verification / Place / Date / Notary

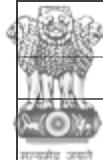
Annexure 7 — Performance guarantee (bank guarantee)

Issued or confirmed by a scheduled bank.

In consideration of Sri Guru Gobind Singh College of Commerce (University of Delhi), Pitampura, Delhi 110034 (the College) having agreed, under agreement number _____ dated _____ with _____ (the Auditor) for the structural audit and building-wise Certificate of Structural Safety for the buildings of the College, to accept a performance guarantee:

1. We, _____ (the Bank), undertake to pay the College on demand an amount not exceeding ₹ _____ (Rupees _____ only).
2. We shall pay the amount demanded without demur, merely on a demand from the College stating that it is needed to meet recoveries due, or likely to become due, from the Auditor. The demand is conclusive as to the amount payable. Our liability is limited to ₹ _____ (Rupees _____ only).
3. We shall pay despite any dispute raised by the Auditor in any suit or proceeding; our liability is absolute and unconditional. Payment by us discharges our liability, and the Auditor shall have no claim against us for it.
4. This guarantee stays in force while the agreement is performed, and until all dues of the College are paid and its claims settled, or until the College certifies that the Auditor has fully carried out the agreement and discharges this guarantee.
5. The College may, without our consent and without affecting our liability, vary the agreement, extend time, postpone the use of any of its powers, or forbear to enforce any term.
6. This guarantee is not discharged by any change in the constitution of the Bank or the Auditor.
7. We shall not revoke this guarantee without the College's prior written consent.
8. This guarantee is valid up to _____, being 60 days after the final acceptance certificate, unless extended on demand. Unless a written claim reaches us within six months of the expiry date, or of the extended expiry date, our liability ends.

Name and designation of issuing officer / Officer code / Branch, address and IFSC /
Controlling officer and telephone / For the Bank / Date



Basic Details

Organisation Chain	Delhi University Sri Guru Gobind Singh College of Commerce - DU		
Tender Reference Number	SGGSCC/STR-AUDIT/2026-27/01		
Tender ID	2026_DU_931072_1	Withdrawal Allowed	Yes
Tender Type	Open Tender	Form of contract	Works
Tender Category	Services	No. of Covers	2
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No

Payment Instruments

Offline	S.No	Instrument Type
	1	Demand Draft

Cover Details, No. Of Covers - 2

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	Technical Bid
2	Finance	.xls	Financial Bid

Tender Fee Details, [Total Fee in ₹ * - 0.00]

Tender Fee in ₹	0.00		
Fee Payable To	Nil	Fee Payable At	Nil
Tender Fee Exemption Allowed	No		

EMD Fee Details

EMD Amount in ₹	33,000	EMD Exemption Allowed	Yes
EMD Fee Type	fixed	EMD Percentage	NA
EMD Payable To	Principal Sri Guru Gobind Singh College of Commerc	EMD Payable At	Delhi

[Click to view modification history](#)

Work / Item(s)

Title	Structural audit and building-wise Certificate of Structural Safety				
Work Description	Structural audit and building-wise Certificate of Structural Safety for the ten buildings of Sri Guru Gobind Singh College of Commerce, Pitampura, Delhi 110034				
Pre Qualification Details	Please refer Tender documents.				
Independent External Monitor/Remarks	NA				
Show Tender Value in Public Domain	Yes				
Tender Value in ₹	16,39,728	Product Category	Consultancy	Sub category	NA
Contract Type	Tender	Bid Validity(Days)	90	Period Of Work(Days)	NA
Location	Sri Guru Gobind Singh College of Commerce	Pincode	110034	Pre Bid Meeting Place	Sri Guru Gobind Singh College of Commerce
Pre Bid Meeting Address	Sri Guru Gobind Singh College of Commerce, Pitampura, Delhi-110034	Pre Bid Meeting Date	29-Oct-2026 11:00 AM	Bid Opening Place	Principal Office
Should Allow NDA Tender	No	Allow Preferential Bidder	No		
Tenderer Class	As per Tender Document				

Critical Dates

Publish Date	21-Oct-2026 02:00 PM	Bid Opening Date	12-Nov-2026 03:30 PM
Document Download / Sale Start Date	21-Oct-2026 03:00 PM	Document Download / Sale End Date	10-Nov-2026 03:00 PM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	21-Oct-2026 04:00 PM	Bid Submission End Date	10-Nov-2026 03:00 PM

Tender Documents

NIT Document	S.No		Document Name	Description	Document Size (in KB)	
	1	Tendernotice_1.pdf		Notice Inviting Tender	348.21	
Work Item Documents	S.No		Document Type	Document Name	Description	Document Size (in KB)
	1	BOQ		BOQ_978400.xls	As Per Tender Documents	283.00

Bid Openers List

S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	balwindersggsc@gov.in	Balwinder Singh Oberio	Balwinder Singh Oberoi
2.	rekhasggsc@gov.in	Rekha Devi	Rekha Devi
3.	harjeetsggsc@gov.in	Harjeet Singh	Harjeet Singh

GeMARPTS Details

GeMARPTS ID	LEFD5UEV9LZK
Description	Structural Audit of Buildings
Report Initiated On	21-Oct-2026
Valid Until	20-Nov-2026

Tender Properties

Auto Tendering Process allowed	No	Show Technical bid status	Yes
Show Finance bid status	Yes	Stage to disclose Bid Details in Public Domain	Technical Bid Opening
BoQ Comparative Chart model	Normal	BoQ Compartive chart decimal places	2
BoQ Comparative Chart Rank Type	L	Form Based BoQ	No

TIA Undertaking

S.No	Undertaking to Order	Tender complying with Order	Reason for non compliance of Order
1	PPP-MII Order 2017	Agree	
2	MSEs Order 2012	Agree	

Tender Inviting Authority

Name	Principal
Address	Sri Guru Gobind Singh College of Commerce, Pitampura, Delhi-110034

Tender Creator Details

Created By	Harjeet Singh
Designation	Administrative Officer
Created Date	21-Oct-2026 09:36 AM