



ਸ੍ਰੀ ਗੁਰੂ ਗੋਬਿੰਦ ਸਿੰਘ ਕਾਲਜ ਆਫ ਕਾਮਰਸ  
ਸ੍ਰੀ ਗੁਰੂ ਗੋਬਿੰਦ ਸਿੰਘ ਕਾਲੇਜ ਆਫ ਕਾਮਰਸ  
Sri Guru Gobind Singh College of Commerce  
University of Delhi – Pitampura, Delhi -110034

Ref. No. SGGSCC/Admin/PO/ 6909

Date: 09-09-2025

### **NOTICE INVITING QUOTATION**

Principal Sri Guru Gobind Singh College of Commerce, Delhi University, Pitampura, Delhi invites quotations from eligible Govt. approved 'A' Class Electrical Contractors for work of Annual Maintenance Contract (on Labour rate) basis for 1.1 KV 630 KW Transformers 2 Nos. H.T. Panel RMU / VCB and ACB & Main LT Panel Board capacity panel for one year from 1<sup>st</sup> October, 2025 to 30<sup>th</sup> September 2026, which can be extended for the period of further two years, in case of efficient and satisfactory works. Contractor shall quote the rates inclusive of GST, in hard copy with company profile & experience certificate /copy of work orders. **The sealed quotation shall be submitted in the office of Principal, SGGSCC on or before 12 noon on 16<sup>th</sup> Sept 2025 and it shall be opened on same day at 12:30 P.M.**

#### **Eligibility Criteria:-**

1. Contractors / Firm shall be registered on GEM or CPP Portal with Government Department CPWD, TRANSCO etc. and with GST Deptt (Profile of the company shall be submitted in hard copy in office of Principal, Sri Guru Gobind Singh College of Commerce)
2. Vendor to provide calibration certificates of Megger, P.I. BDV Test Set, and Earth Tester. Calibration certificates will be from agencies which is approved from National Accreditation Board for Testing and Calibration Laboratories.
3. Vendor to submit 'A' Class approved Electric Contractor License issued from Delhi & Uttar Pradesh Safety Department.
4. Vendor to provide Govt. Approved Electrical Supervisor & Wireman License Certificate of the Engineers.
5. Vendor should have at least 3 years' experience and 1 valid Transformer, HT and LT Panel running AMC work order of Delhi University Colleges or similar educational institutions.
6. Only vendors having registered office in NCR Delhi are eligible.

PRINCIPAL  
Sri Guru Gobind Singh  
College of Commerce  
(University of Delhi)  
Pitam Pura, Delhi-110034



ਸ੍ਰੀ ਗੁਰੂ ਗੋਬਿੰਦ ਸਿੰਘ ਕਾਲਜ ਆਫ ਕਾਮਰਸ  
ਸ੍ਰੀ ਗੁਰੂ ਗੋਬਿੰਦ ਸਿੰਘ ਕਾਲਜ ਆਫ ਕਾਮਰਸ  
Sri Guru Gobind Singh College of Commerce  
University of Delhi – Pitampura, Delhi -110034

#### SCHEDULE OF QUANTITY

S.No.	Item Description	Qty	Unit	Rate (Rs.)	Amount (Rs.)
1.	Non comprehensive AMC for Transformer 11 KV HT RMU 3 way & LT ACB Panel Board.  Dry Type Transformer : 630 KVA, Make : Universal (2 Nos.) 11 KV H.T. RMU Three Way Panel Board, Make : ABB (1 No.) LT ACB's 1250 Amp., Make : L&T (1 No.) 800 Amp., Make : GE Spectronic (2 Nos) 1000 Amp. Make : GE Spectronic (1 No.)  Main LT Panel Board (Width 20 ft.)  300 KVAR Capacitor Panel Board (1 no.)	1	Job		

#### QUARTERLY SCHEDULE SCOPE OF WORK

1. External cleaning & general checking of 630 KVA transformers
2. General checking of Main LT Panel Board
3. External cleaning & general checking of 11 KV RMU 3-way panel board
4. General Checking of LT ACBs

#### YEARLY SCHEDULE SCOPE OF WORK

1. General servicing & checking of transformer including internal / external cleaning, tightening of all joints & checking / measuring the insulation resistance value of transformer & HT Cable with HT / LT Megger (2 job)
2. Checking the healthiness testing of your transformer (2 job). The test to be performed are as stated below:
  - a. Transformer Turn Ratio Test (TTR)
  - b. Magnetic balance Sheet
  - c. Magnetizing Current Test
  - d. Checking / Measuring the insulation Resistance value of Transformer
  - e. Winding resistance value of transformer
  - f. Polarization Index (PI)





ਸ੍ਰੀ ਗੁਰੂ ਗੋਬਿੰਦ ਸਿੰਘ ਕਾਲਜ ਆਫ ਕਾਮਰਸ  
ਸ੍ਰੀ ਗੁਰੂ ਗੋਬਿੰਦ ਸਿੰਘ ਕਾਲਜ ਆਫ ਕਾਮਰਸ  
Sri Guru Gobind Singh College of Commerce  
University of Delhi – Pitampura, Delhi -110034

3. Checking of Winding Temp. Scanner of Transformer's (2 job)
4. Testing of earth resistance value with our Digital Earth Tester (One Time)
5. Servicing of 11 KV HT RMU 3 way panel board including cleaning, checking, oiling, greasing of the mechanical system & also including checking of insulating resistance value with HT Megger. (During the shutdown period) (1 job)
6. Checking & calibration of various types of safety relays, IDMT relay installed in HT Panel with secondary injunction test set including checking, and coordination of relay setting (1 job)
7. Checking and calibration of CT of HT Panel and also checking of tripping system with Primary Injection Test method (During the shutdown period) (1 job)
8. Servicing of LT ACBs including cleaning of arcing chutes, arcing contacts, isolated contact, all fixed & moving contacts, auxiliary contacts & cleaning, lubricating the tripping & closing mechanism and also free movement of guide channels. (4job)
9. Checking / testing of Contact Resistance Measurement (CRM) of LT ACB's (4 job)
10. Servicing of LT Panel includes general cleaning, dusting out, tightening and re-thimbling of loose and burnt connections replacement of defective components measuring of insulation resistance of bus bar. Spare extra. (1 job)
11. Checking, testing of capacitor bank panel including checking testing of automatic power factor control relay healthiness testing of capacitors, contactors, fuses & its control wiring (1 job)
12. Infrared Thermography Audit at your facility. Scope of work includes digital as well as thermal photograph for each point. Thermography reports for each termination shall be submitted along with recommendations.

**Note:**

Customer shall arrange to open all the terminal covering plates in the panels preferably hours in advance before commencement of thermography this is to have easy access of terminations. Daily monitoring timings would be 6 hours.

13. Hi Pot Test of HT Cable (If required)

**Note:**

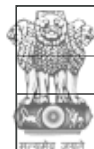
1. All complaints and break down calls will be attended by us during the AMC period on FOC basis. But in case of a major breakdown, the rectification of equipment & material if required shall be paid extra cost.
2. In case of any damages caused by Fire, Water, Earthquake or any other Natural Hazards shall be paid extra.

**TERMS & CONDITIONS:**

1. 50% payment shall be made in advance and 50% payment shall be made after completion of job work.
2. Any spare parts, if required shall be provided by the college

PRINCIPAL  
Sri Guru Gobind Singh  
College of Commerce  
(University of Delhi)  
Pitam Pura, Delhi-110034

  
PRINCIPAL  
Sri Guru Gobind Singh  
College of Commerce  
(University of Delhi)  
Pitam Pura, Delhi-110034



**Basic Details**

Organisation Chain	University of Delhi  Sri Guru Gobind Singh College of Commerce-DU		
Tender Reference Number	SGGSCC/ADMIN/PO/6909		
Tender ID	2025_UoD_811741_1		
Tender Type	Open Tender	Form of contract	Rate Contract
Tender Category	Services	No. of Covers	2
Payment Mode	Not Applicable	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No		

**Cover Details, No. Of Covers - 2**

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	Technical Documents
2	Finance	.xls	Financial

**Tender Fee Details, [Total Fee in ₹ \* - 0.00]**

Tender Fee in ₹	0.00		
Fee Payable To	NA	Fee Payable At	NA
Tender Fee Exemption Allowed	NA		

**EMD Fee Details**

EMD Amount in ₹	0.00	EMD Exemption Allowed	NA
EMD Fee Type	NA	EMD Percentage	NA
EMD Payable To	NA	EMD Payable At	NA

**Work / Item(s)**

Title	AMC of Transformer, H.T. Panel RMU,VCB, ACB and Main LT Panel				
Work Description	AMC of Transformer, H.T. Panel RMU/VCB and ACB and Main LT Panel				
Pre Qualification Details	Please refer Tender documents.				
Tender Value in ₹	2,00,000	Product Category	Manpower Supply	Sub category	NA
Contract Type	Rate Contract	Bid Validity(Days)	60	Period Of Work(Days)	15
Location	Sri Guru Gobind Singh College of Commerce	Pincode	110034	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	Principal Office

**Critical Dates**

Publish Date	09-Sep-2025 04:00 PM	Bid Opening Date	16-Sep-2025 12:30 PM
Document Download / Sale Start Date	09-Sep-2025 04:00 PM	Document Download / Sale End Date	16-Sep-2025 12:00 PM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	09-Sep-2025 04:00 PM	Bid Submission End Date	16-Sep-2025 12:00 PM

**Tender Documents**

NIT Document	S.No	Document Name	Description		Document Size (in KB)
	1	Tendernotice_1.pdf	Tender Document		1171.49
Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	Tender Documents	Tender.pdf	Tender Documents	1171.49

**Tender Inviting Authority**

Name	Principal
Address	Sri Guru Gobind Singh College of Commerce, Pitampura, Delhi-110034

**Tender Creator Details**

Created By	Harpreet Singh
Designation	Professor
Created Date	09-Sep-2025 01:31 PM