

# **SRI GURU GOBIND SINGH COLLEGE OF COMMERCE**

**PITAMPURA, NEW DELHI - 110034**



## **TENDER DOCUMENT FOR SUPPLY & INSTALLATION OF DESKTOP COMPUTERS**

**SRI GURU GOBIND SINGH COLLEGE OF COMMERCE,  
PITAMPURA, NEW DELHI - 110034**

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# Sri Guru Gobind Singh College of Commerce

University of Delhi, Pitampura, Delhi-110088

Ref. No. SGGSCC/Admin/Tender/14- 4414

Dated: 15.10.2022

## NOTICE INVITING TENDER

Sri Guru Gobind Singh College of Commerce invites online bids under two bids system for purchase of 150 all-in-one Desktop Computer from Authorized Distributors / Authorized Dealers for the Supply & Installation at site for the Desktop Computers.

The details of tender documents with complete terms and conditions are available on Sri Guru Gobind Singh College of Commerce (University of Delhi), Website: [www.sggsc.ac.in](http://www.sggsc.ac.in) as well as on the CPPP website <https://eprocure.gov.in/eprocure/app> may be read out carefully before applying the same. Downloaded tender shall accompany a DD of Rs. 1500/- drawn in favour of **The Principal, Sri Guru Gobind Singh College of Commerce, (University of Delhi), Pitampura, New Delhi** as cost of tender (Non-refundable). The hard copy of the same along with cost of tender document and EMD may also be submitted in Admin Section of Sri Guru Gobind Singh College of Commerce before closing the date.

Sd/-

(Dr. Jatinder Bir Singh)

Principal

## CRITICAL DATE SHEET

<b>Published Date</b>	<b>15.10.2022</b>
<b>Bid Document Download</b>	<b>15.10.2022</b>
<b>Bid Submission Start Date</b>	<b>15.10.2022</b>
<b>Bid Submission End Date</b>	<b>31.10.2022</b>
<b>Technical Bid Opening Date</b>	<b>02.11.2022</b>
<b>Financial Bid Opening Date</b>	<b>07.11.2022</b>

1. **Bid Submission: Bids shall be submitted online only at CPPP website <https://eprocure.gov.in/eprocure/app>**
2. Not more than one tender shall be submitted by one supplier having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
3. Tenderer who can download the tender from the college website **shall not tamper/modify the tender form including downloaded price bid template in any manner**. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be black listed from doing business with the Sri Guru Gobind Singh College of Commerce / University of Delhi.
4. Intending tenderers are advised to keep checking the college website [www.sggsc.ac.in](http://www.sggsc.ac.in) and CPPP website regularly till closing date of submission of tender for any corrigendum/ amendment.
5. **Bid Security/EMD Payment:**
  - I. Earnest Money Deposit of Rs. 02 lakhs only (Two Lakhs only) in the form of Demand Draft in favour of **The Principal, Sri Guru Gobind Singh College of Commerce, (University of Delhi) Pitampura, New Delhi**. EMD of unsuccessful bidders will be returned to them after expiry of the final bid validity and latest on or before the 30th day after the award of the contract.
  - II. The cost of tender is Rs. 1500/- only (Rupees One Thousand and Five Hundred only) (Non-refundable) be deposited in the form of Demand Draft in favour of **The Principal, Sri Guru Gobind Singh College of Commerce, (University of Delhi), Pitampura, New Delhi**.

## 6. Submission of Tender:

- i. The tender shall be submitted online and off-line mode.

### **Technical Bid:**

The following documents are to be furnished by the Contractor along with **Technical Bid** as per the tender document:

- i) Basic details of the firm including PAN.
  - ii) Signed and scanned copy of proof for payment of **Earnest Money Deposit**.
  - iii) **Signed and Scanned copy Certificates like Company, Registration certificate, PAN No., GST No. and Company Authorization MOU/Letter**
  - iv) Signed and Scanned Copy of **Tender Acceptance Letter & Letter of authorization to submit bid**.
  - v) Proof of Annual Turn-over and ITR of last three years and venders should have minimum One crore turnover in the similar projects any one the last three years.
  - vi) An undertaking (self-certificate) that the **agency hasn't been blacklisted** by a Central / State/UT Government institution and there has been no litigation with any government department on account of IT services.
7. Bids (Technical) will be opened as per date/time as mentioned in the Tender Critical Date Sheet. After online opening of Technical-Bid the results of their qualification as well as Financial-Bid opening will be published on college website.

## 8. Warranty

- a) The bidder shall offer on-site comprehensive warranty of all-in-one Desktop Computers for **Five years** from the date of successful installation of all-in-one Desktop Computers at the designated location & shall cover each and every part of the all-in-one Desktop Computers including parts having limited life etc. The purchaser is not liable to pay any extra charges on any account during warranty period.
- b) The bidder shall pay to the purchaser such compensations that may arise by reasons of the warranty therein contained but not attended by the bidder.
- c) Any part of parts fails or proved defective within the on-site warranty period specified above, owing to defect in design, material or workmanship, the bidder shall have to replace them at the place of installation without asking for any charges.
- d) During the warranty period, expert(s) shall be deputed at site by the bidder within three working days from the date of request from purchaser, to rectify and fixing the defects of all-in-one Desktop Computers at the location where all-in-one Desktop Computer(s) supplied. The cost of deputation of expert(s) and any other associated expenditure shall be borne by the bidder.

**9. Changes / Amendments :**

The SGGSCC shall have the right at any time, by written notice, in the form of an amendment order, to make any changes it deems necessary, including, but not limited to, changes in specifications, design, delivery, testing methods, packing or destination. If any such required changes cause an increase or decrease in the cost of or the time required for performance, an equitable adjustment shall be made in the contract price or delivery schedule, or both. Any claim by the Vendor for adjustment under this clause shall be deemed waived unless asserted in writing within ten (10) days from receipt by the Vendor of notice of change (amendment order). Price increase, extension of time for delivery and change in quantity shall not be binding on the SGGSCC unless sufficiently justified by vendor and accepted by the SGGSCC in a form of amendment/ Change Order issued and signed by the College.

**10. Terms of Payment and Conditions:**

100% of the payment shall be released upon successful commissioning of the equipment/ item and on production of the documents showing takeover and acceptance of the equipment/item by the consignee, after ensuring that already furnished Performance Security is valid for a period of 60 days beyond the date of completion of all contractual obligations of the bidder / supplier including comprehensive maintenance warranty obligations.

**11. Performance Security :**

On receipt of notification of award from the college, the successful Bidder shall furnish the performance security at 5% of the cost of the material ordered in the form of DD in favor of **The Principal, Sri Guru Gobind Singh College of Commerce, (University of Delhi), Pitampura, New Delhi** or in the form of Bank Guarantee or in another form acceptable to the College. Failure of the successful bidder shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, in which event the University may make the award to the next lowest evaluated bidder or call for new bids. Performance Security should be valid upto two months beyond the expiry date of warranty obligation.

**12. Consumables/spares:** All hardware & software including windows, drivers, device interface cards/network adaptor card must be pre-installed & pre configured in the Desktop computers.

**Technical Specifications:**

<b>Sr. No.</b>	<b>Parameter</b>	<b>Requirements</b>
1	Processor make	Intel
2	Processor generation	12 or higher
3	No. of cores per processor	6 or higher
4	Processor base frequency (GHz)	3.0 or higher
5	Processor description	Intel core i5-12500 or higher
6	Cache (MB)	18 or higher
7	Out of band management	Intel Vpro
8	Chipset Series	Intel Q series
9	Chipset Number	Intel Q 670 or higher
10	Expansion Slots (M.2)	2
11	Graphics type	Integrated
12	Graphics card description	Integrated
13	Size of memory in case of dedicated graphics card	0
14	Size of VRAM in case of Integrated graphics (MB)	0
15	Operating System	Windows 11 pro or higher
16	Recovery Image media	In Partition of Hard disk
17	OS certification	Windows
18	RAM Size	16 GB
19	RAM Speed	2933 or higher
20	Total no. of DIMM slots available	2
21	No. of DIMM Slots populated	1
22	RAM expandability	64
23	Type of drives used to populate the internal bays	SSD
24	No. of internal bays populated with SSD	1
25	Capacity of each SSD	512 GB
26	Total SSD capacity	512 GB
27	Size Of Display	23.8
28	Display Type	Non touch
29	Panel Technology	IPS or higher
30	Display Resolution	1920 x 1080 pixels
31	Availability of Webcam Integrated with display	yes
32	If Yes, Resolution of Webcam	HD or higher
33	Availability of Speakers Integrated with display	yes
34	If Yes, Number of Speakers Available	2
35	Wireless Connectivity	yes

<b>Sr. No.</b>	<b>Parameter</b>	<b>Requirements</b>
36	If yes, type of wireless connectivity	Wi-fi 6 AX 200 2x2 (Gig+) + Bluetooth 5.0
37	No. Of Ethernet Ports	1
38	type of ethernet ports	10/100/1000 on board integrated ethernet port
39	Bluetooth Connectivity	Yes
40	If yes, version Of Bluetooth Available	5 or higher
41	No. Of USB version 3.1 or higher Gen 1/ Gen 2 ports	5 or higher
42	No. Of USB Type C Ports	1
43	no. of VGA ports	0
44	No. of HDMI ports	1
45	No. of DP ports	1
46	Mouse Connectivity	Wired
47	Type of Mouse	Optical Scroll
48	Keyboard Connectivity	Wired
49	Type of Keyboard	Standard with rupee symbol
50	Stand	Standard/ height adjustable
51	Warranty	5 Years onsite OEM warranty
52	Software	Microsoft Office LTSC Professional Plus 2021 Academic Version

## TERMS AND CONDITIONS:

1. Only Authorized Vendor can be participated.
2. Substandard material will not be accepted and the same shall be removed by the supplier at his own cost.
3. Payment will be made through RTGS/NEFT/Bank Transfer Mode only after installation of the computers.
4. TDS will be deducted as per rules.
5. In case of award of order of all-in-one Desktop Computers will have to be delivered at college within 20 days otherwise order shall stand cancelled.
6. Certificate with respect to incorporation/registration of the company/ Firm under the relevant law.
7. EMD amounting to Rs. 2,000,00.00 (Rupees Two Lakhs Only) by way of Demand Draft of any Scheduled Bank in favour of **“The Principal, Sri Guru Gobind Singh College of Commerce” payable at New Delhi.** The EMD to unsuccessful bidders will be refunded without any interest.
8. Copies of PAN Card, VAT/Sales Tax Registration Certificate and Service Tax.
9. Technical bid and the financial bid should be provided in two separate bid. The financial bid of only those vendors would be opened who qualify technically.
10. The college reserves the rights to accept or reject the tender in part/full without assigning any reason.
11. The prices shall be quoted in Indian Rupees only.
12. **The total Price shall be for the complete scope as per technical specifications, inclusive of all taxes & duties, insurance, freight & insurance charges, packing & forwarding charges any other incidental charges, etc. should be included in price.**
13. If there are any observation/suggestion regarding above tender, kindly email it to [soadmin@sngscc.du.ac.in](mailto:soadmin@sngscc.du.ac.in)
14. If there are any addition/deletion in the Tender, it will be displayed on the college website, as corrigendum.

## ADDITIONAL TERMS AND CONDITIONS:

1. Bidder is required to submit the following certifications:
  - BIS registration
  - Valid ISO-9001 certificate
  - Datasheets for the products needs to be provided
  - ROHS Compliance
  - Energy Star
  - UL, CEE, FCC
  - TCO Certificate for display quoted
2. Motherboard, keyboard, mouse must be from the same OEM as computer and have OEM Logo/Trademark embossed on them (No sticker allowed).



3. OEM must have the facility to download updates for pre-installed software, device drivers, and firmware on its website. OEM must have online system hardware diagnostics facility. OEM must have the facility to download updates for pre-installed software, device drivers, and firmware on its website.

**4. The desktops shall be provided with the Microsoft Office LTSC PROFESSIONAL PLUS 2021 ACADEMIC VERSION.**

5. The confirmation from OEM for preloaded Windows operating system need to be submitted.

6. Bid Specific authorization from OEM for All-In-One PC and Microsoft for licenses needs to be submitted along with the bid.

7. OEM must support recovery media creation through its website to re-install operating system when required and bring the computer back to its original factory condition as configured by OEM.

8. The Bidder should have an office and authorized service center in NCT Delhi/ Municipal Corporation of Faridabad/ Noida/ Ghaziabad or NOIDA/ Greater NOIDA. Documentary evidence/Confirmation from OEM for the same needs to be submitted along with the bid.

9. If required, the vendors need to demonstrate the quoted product.